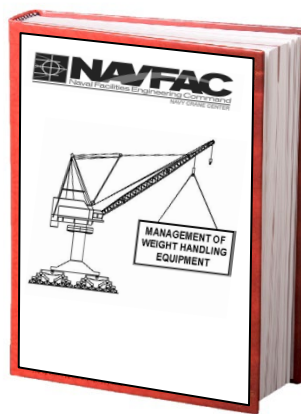




# Navy Crane Center



## NAVFAC P-307 Training

**CATEGORY 2 AND CAB-OPERATED  
CATEGORY 3 CRANE SAFETY REFRESHER  
WEB BASED TRAINING  
STUDENT GUIDE  
NCC-C2CSR-05**

Naval Facilities Engineering Command  
Navy Crane Center  
Norfolk Naval Shipyard, Bldg. 491  
Portsmouth, VA 23709-5000  
Comm. Phone: 757.967.3803, DSN: 387  
Fax: 757.967.3808  
<https://ncc.navfac.navy.mil/>



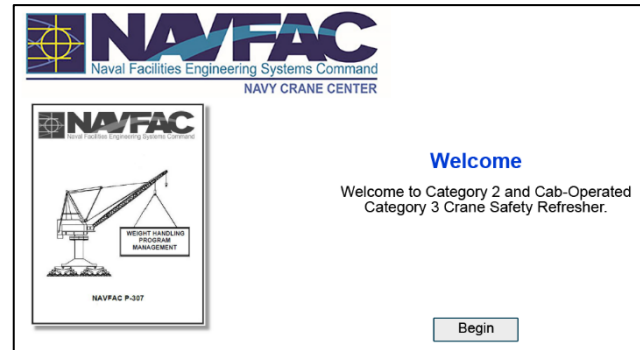
## TABLE OF CONTENTS

<b>INTRODUCTION .....</b>	<b>4</b>
<b>CRANE TYPES AND COMPONENTS.....</b>	<b>7</b>
<b>OPERATOR’S DAILY CHECKLIST .....</b>	<b>23</b>
<b>LIFTING OPERATIONS.....</b>	<b>48</b>
<b>SLING ANGLE STRESS .....</b>	<b>58</b>
<b>RIGGING GEAR TEST, INSPECTION, AND MARKING REQUIREMENTS .....</b>	<b>69</b>
<b>RIGGING GEAR GENERAL USE.....</b>	<b>78</b>
<b>SLING USE.....</b>	<b>87</b>
<b>CRANE COMMUNICATIONS.....</b>	<b>102</b>
<b>CRANE TEAM CONCEPT .....</b>	<b>116</b>
<b>SAFE OPERATIONS.....</b>	<b>126</b>
<b>CRANE AND RIGGING ACCIDENTS .....</b>	<b>140</b>
<b>CATEGORY 2 AND CAB OPERATED CATEGORY 3 CRANE SAFETY REFRESHER COURSE</b>	
<b>EVALUATION .....</b>	<b>152</b>

## **INTRODUCTION**

### Welcome

Welcome to Category 2 and Cab-Operated Category 3 Crane Safety.



### Introduction

Category 2 and Cab-Operated Category 3 Crane Safety Refresher is designed to refresh crane operators with Navy requirements for the safe operation of Category 2 and Cab-Operated Category 3 cranes.

Topics covered include: Crane Types and Components, Operator's Daily Checklist (ODCL), Lifting Operations, Crane Communications, Crane Team Concept, Rigging Gear Requirements and Use, Sling Angle Stress, Sling Use, Safe Operations, and Crane and Rigging Accidents.

#### Introduction

Category 2 and Cab-Operated Category 3 Crane Safety Refresher is designed to refresh crane operators with Navy requirements for the safe operation of category 2 and cab-operated category 3 cranes.

##### Topics covered include:

- Crane Types and Components
- ODCL
- Lifting Operations
- Crane Communications
- Crane Team Concept
- Rigging Gear Requirements and Use
- Sling Angle Stress
- Sling Use
- Safe Operations
- Crane and Rigging Accidents

### Course Learning Objectives

Upon successful completion of this course, you will be able to understand crane types and components, complete an Operator's Daily Checklist (ODCL), identify lift types, understand crane communications and the crane team concept, identify inspection, marking requirements, and use of rigging gear, understand sling use and sling angle stress, identify safe crane operations, and identify crane and rigging accidents.

#### Course Learning Objectives

Upon successful completion of this course, you will be able to:

- Understand crane types and components
- Complete an Operator's Daily Checklist
- Identify lift types
- Understand crane communications and the crane team concept
- Identify inspection, marking requirements, and use of rigging gear
- Understand sling use and sling angle stress
- Identify safe crane operations
- Identify crane and rigging accidents

### References

A copy of the NAVFAC P-307 and Student Guides are available on the Navy Crane Center website:  
<https://ncc.navfac.navy.mil/Popular-Links>

#### References

Click on your choice from the reference links below:

[NAVFAC P-307](#)

[View or Print Student Guides](#)



## Getting the Most Out of this Course

To get the most out of this training, pay close attention to the narrations and information provided on each screen. There may be information in the narration that is not shown on the screen, and vice versa, there may be information on the screen that is not contained in the narration. Replay narrations and screen content as often as needed by clicking on the topic title or the tab title, as applicable. Complete all knowledge checks to help reinforce your understanding of the material covered.

### Getting the Most Out of this Course

To get the most out of this online course, you should:

- ☐ Pay attention to narrations and screens (narration and screen information may differ)
- ☐ Replay as needed
- ☐ Complete knowledge checks and learning activities

The learning activities will help reinforce your learning and prepare you for the final assessment.

## Navigating The Course

As you navigate through this course, you will find several helpful tools and features that will facilitate your learning. This interactivity enables you to easily navigate and access various training aids and tools using the following buttons: The navigation buttons (top right) look like arrow heads and allow you to move forward to the next screen or back to the previous screen by clicking on the arrowhead pointing to the right or left, respectively. The 'pause' and 'continue' buttons (top right) allow you to pause and continue (or start) the course or module. The 'exit' button (top right) closes the module and returns you to the main module menu. The 'view and hide narration' links (lower right on the content screen) allow you to view and/or hide a text version of the audible narration.

### Navigating the Course

Interactive navigation features help to:

- facilitate your learning
- access various learning tools

Buttons include:

- the **navigation buttons** which allow you to move to the next or previous screen
- the **pause and continue** buttons which stop and start the course
- the **exit** button which closes the module
- the **view narration** link which allows you to view a text version of the audible narration

## Knowledge Checks

These courses use various types of questions to help you retain the material presented. As you proceed through each topic, you will be asked questions in the form of knowledge checks. The knowledge checks will help you prepare for the final exam. Question types include Fill in the Blank, Drag and Drop, Multiple Choice - Single Answer, Multiple Choice - Multiple Answer, and True/False.

### Knowledge Checks

- Most topics contain **Knowledge Checks**
- Knowledge checks will help you prepare for the final exam
- The questions asked during the presentation and on the exam will be in the form of:
  - Fill in the Blank
  - Drag and Drop
  - Multiple Choice - Single Answer
  - Multiple Choice - Multiple Answer
  - True/False

## Exam Directions

When taking exams, keep the following in mind. Some questions require multiple answers and have check boxes next to the choices. Single answer questions have circles next to the choices. You can go back and review any content prior to taking the final exam. You can review and change your answers any time before you select the “Score Exam” button. A score of 80% or higher is required to pass.

### Exam Directions

Read each question carefully and select the best answer or answers.

- multiple answers - square check boxes
- single answer - round check circles
- review any topic or module prior to taking a final exam
- Final exam answers may be changed any time prior to selecting the “Score Exam” button.
- A score of 80% or higher is required to pass the final exam.

## Feedback

Upon completion of the training, or at any time during the training, please feel free to provide feedback to Navy Crane Center on how to improve or better deliver this presentation. Include suggestions such as: Current WHE accidents, near misses, and trends (with narratives and pictures); Content changes, additions, and deletions; Other topics; Clarifications, corrections, and delivery methodologies. Contact information is provided on the screen and in the student guide. You can come back to this screen at any time prior to passing the final exam. After passing the final exam, the course will roll up, your information will go to “My Transcripts,” and the course content will no longer be available. However, you may still refer to the student guide for contact information, or you can go to the Navy Crane Center’s training web page and provide feedback via the links found there.

### Feedback

Please provide feedback to the presenter and/or Navy Crane Center on how to improve or better deliver this presentation. Include suggestions such as:

- Current WHE accidents, near misses, trends (with narratives and pictures)
- Content change suggestions (i.e., additions, deletions, modifications)
- Other topics
- Clarifications, corrections
- Delivery methodologies

Navy Crane Center  
Norfolk Naval Shipyard, Bldg. 491  
Portsmouth, VA 23709-5000

757-967-3803, DSN 387 (general)  
757-967-3833 (training)  
757-967-3808/3799 (fax)

[nfsh\\_ncc\\_training@navy.mil](mailto:nfsh_ncc_training@navy.mil) (email)

## Completion

You are now ready to begin your training. Navigate back to the main module menu, select the next module, and begin your training. Good luck.

### Completion

You have completed the C2CSR Introduction module.

You are now ready to begin your training.

Click on the exit button to return to the main module menu, then select and highlight a module title by clicking on it, finally click where indicated to launch the lesson.

## **CRANE TYPES AND COMPONENTS**

### Welcome

Welcome to Crane Types and Components.

---

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to define and identify crane types, critical crane components, load bearing parts, load controlling parts, and operational safety devices.


---

---

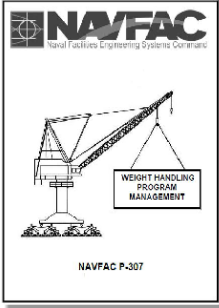
---

### Category 1 Cranes

This is a list of some of the more common types of category 1 cranes. Category 1 cranes come in a wide variety of sizes and configurations and include portal cranes, hammerhead cranes, locomotive cranes, derricks, YD floating cranes\*, tower cranes, container cranes, mobile cranes, aircraft crash cranes, mobile boat hoists including self-propelled and towed types, mini-cranes, pick-and-carry cranes, rubber-tired gantry cranes, commercial truck mounted cranes (described by ASME B30.5), articulating boom cranes (described by ASME B30.22), and other hydraulic telescoping or articulating boom cranes (stationary or barge-mounted). They are considered category 1 cranes regardless of capacity. All category 1 cranes require a license to operate.



NAV FAC  
Naval Facilities Engineering Systems Command  
NAVY CRANE CENTER



NAV FAC  
Naval Facilities Engineering Systems Command  
WEIGHT HANDLING PROGRAM MANAGEMENT  
NAV FAC P-307

**Welcome**

Welcome to Crane Types and Components.

[Begin](#)

### Learning Objectives

Upon successful completion of this module, you will be able to define and identify:

- Crane types
- Critical crane components
- Load bearing parts
- Load controlling parts
- Operational safety devices

### Category 1 Cranes

Category 1 Cranes include:

- Portal Cranes
- Hammerhead Cranes
- Locomotive Cranes
- Derricks
- YD Floating Cranes\*
- Tower Cranes
- Container Cranes
- Mobile Cranes
- Aircraft Crash Cranes
- Mobile Boat Hoists
- Mini-cranes
- Pick-and-carry cranes
- Rubber-tired gantry cranes
- Commercial truck mounted cranes (described by ASME B30.5)
- Articulating boom cranes (described by ASME B30.22)
- Other hydraulic telescoping or articulating boom cranes

\* Other cranes on barges or floating mountings are the category of the base crane itself; for example, a 5,000-pound certified capacity barge mounted monorail, would be a category 3 crane.

\*Note: Other cranes on barges or floating mountings are the category of the base crane itself; for example, a 5,000-pound certified capacity barge mounted monorail would be a category 3 crane.

---

---

### Category 1 Cranes: Floating Cranes

Here, and on the next few slides, are some pictures and descriptions of different types of category 1 cranes. Floating cranes include barge, pontoon, or hull mounted cranes with an integral base. The luffing booms are capable of continuous 360-degree rotation. They are powered by diesel-electric generators, diesel-driven hydraulic pumps, and may be self-propelled and/or tug assisted.

---

---

---

#### Category 1 Crane Examples

##### Floating Cranes

- include barge, pontoon, or hull mounted with an integral base
- luffing booms are capable of continuous 360-degree rotation
- are powered by:
  - diesel-electric generators
  - diesel-driven hydraulic pumps
  - may be self-propelled and/or tug assisted



### Category 1 Cranes: Hammerhead Cranes

Hammerhead cranes have a rotating counterbalanced cantilevered boom equipped with one or more trolleys that move along the length of the boom. Most are supported by a pintle or turntable mounted to a traveling or fixed tower assembly.

---

---

---

#### Category 1 Crane Examples

##### Hammerhead Cranes

- have a rotating counterbalanced cantilevered boom equipped with one or more trolleys that move along the length of the boom
- are supported by a pintle or turntable mounted to a traveling or fixed tower assembly



### Category 1 Cranes: Container Cranes

Container cranes have hinged booms and main beams with traveling trolleys mounted on rails, which in turn, is mounted on a traveling gantry structure. These cranes are used at several military port activities to quickly transfer containers on and off ships.

---

---

---

#### Category 1 Crane Examples

##### Container Cranes

- have hinged booms and main beams with traveling trolleys mounted on rails
  - is mounted on a traveling gantry structure
- are used at several military port activities to quickly transfer containers



### Category 1 Cranes: Derricks

Derricks have a boom that is hinged near the base of a fixed mast. Typically, the boom rotates left and right between the mast support legs or “stiff legs.” These stiff legs are capable of handling tensile and compressive forces. The pictured crane is referred to as a stiff-leg derrick and can rotate 180 degrees.

---

---

---

#### Category 1 Crane Examples

##### Derricks

- has a boom that is hinged near the base of a fixed mast
- boom rotates left and right between the mast support/stiff legs
  - are capable of handling tensile and compressive forces



### Category 1 Cranes: Portal Cranes

Portal cranes consist of a rotating superstructure mounted on a gantry structure. The gantry style structure allows for the free movement of traffic and materials when the crane is located on the pier. There is an operator’s cab, machinery house, and a luffing boom. The primary source of power is a diesel engine that drives generators or hydraulic pumps. They are supported by wide gauge rails, allowing the portal crane to move about the facility or pier locations.

---

---

---

#### Category 1 Crane Examples

##### Portal Cranes

- rotating superstructure mounted on a gantry structure
- structure allows for the free movement of traffic and materials when the crane is located on the pier
- contains:
  - an operator’s cab
  - machinery house
  - luffing boom.
- diesel engine that drives generators or hydraulic pumps
- supported by wide gauge rails



## Category 1 Cranes: Mobile Cranes

The most common type of mobile crane is the truck mounted hydraulic crane. These cranes consist of a rotating superstructure mounted on a specialized truck chassis equipped with a power plant, driver's cab, and operator's cab. The primary source of power for these types of cranes are diesel engines that drive hydraulic pumps and provide electric power.

---

---

---

### Category 1 Crane Examples

#### Mobile Cranes

- most common type: the truck mounted hydraulic crane
- consist of a rotating superstructure mounted on a specialized truck chassis
- primary source of power: diesel engines that drive hydraulic pumps and provide electric power



## Mobile Boat Hoist

A mobile boat hoist consists of a steel structure of rectangular box sections, supported by four sets of wheels capable of straddling and carrying boats.

---

---

---

### Mobile Boat Hoist

#### Straddle type carrier:

- steel structure of rectangular box sections
- supported by four sets of wheels
- are capable of straddling and carrying boats



## Landing Craft Retrieval Unit

A Landing Craft Retrieval Unit, or LCRU, is a type of mobile boat hoist with self-propelled or towed carriers consisting of a wheeled steel structure capable of straddling and carrying boats.

---

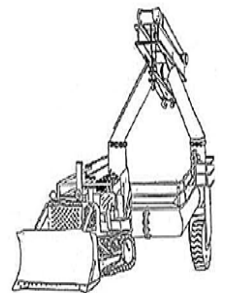
---

---

### Mobile Boat Hoist: LCRU

#### Landing Craft Retrieval Unit:

- Self propelled or towed
- Steel structure on wheels
- Capable of straddling and carrying boats





## Rubber Tire Gantry

A rubber-tired gantry crane may be single beamed or double beamed. Often, it resembles a mobile bridge crane with its hoist mounted on a bridge which spans two beams. As shown in the illustration, it may be configured with two hoists mounted on opposing beams which utilize a spreader bar or similar mechanism to lift loads. The gantry style legs allow the crane to hover overloads improving stability. The wheels and rubber tires may be motorized or non-motorized.

---

---

### Rubber Tired Gantry Crane



- Portable elevated bridge crane or hoist(s) mounted on legs
- Legs mounted on rubber tires
- May be self-propelled or towed

## Category 1 Cranes: Commercial Truck Mounted Cranes

Typically, commercial truck mounted cranes are independently manufactured boom mechanisms that are subsequently attached to or mounted on commercially available trucks. These cranes are operated independent of the vehicle controls from standard ground control stations and may be powered by the truck engine or a power sending unit. The booms may rotate or articulate. Outriggers or stabilizers shall be used as required.

---

---

### Category 1 Crane Examples Continued

#### Commercial Truck Mounted Cranes

- have manufactured booms mounted on commercial trucks
- operated independently
- may be powered by the truck or a by power sending unit
- outriggers shall be used as required



## Category 1 Cranes: Articulating Boom Cranes and other Hydraulic Telescoping or Articulating Boom Cranes

These cranes have different types of boom configurations such as telescoping, non-telescoping, and articulating. They may be mounted on flatbed trucks, trailers, stake beds, rail cars, barges, and pontoons, or may be stationary mounted on piers, wharves, and docks.

---

---

### Category 1 Crane Examples

#### Articulating Boom Cranes and other Hydraulic Telescoping or Articulating Boom Cranes

- Articulating
- Telescoping
- Non-telescoping

#### Mounts

- Flatbed Trucks
- Trailers
- Stake Beds
- Railcars
- Barges, Pontoons
- Piers, Wharves, Docks



## Category 1 Cranes: Mini Cranes

Mini cranes are a type of mobile crane characterized by its extremely compact design typically designed to travel through a standard commercial single or double doorway. These cranes are typically equipped with remote or pendant controls, crawler tracks, a hydraulically telescoping and luffing boom, and spider-leg style outriggers. They are considered category 1 cranes and typically covered by ASME B30.5.

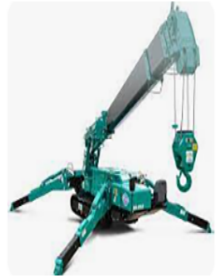
---

---

### Category 1 Crane Examples

#### Mini-cranes

- a type of mobile crane with a compact design
- typically equipped with:
  - remote or pendant controls
  - crawler tracks
  - hydraulically telescoping and luffing boom
  - spider-leg style outriggers



## Category 2 and 3 Cranes

Category 2 and category 3 cranes include overhead traveling cranes, gantry cranes, wall cranes, jib cranes, davits, pillar cranes, pillar jib cranes, stacker cranes, storage/retrieval machines when equipped with a hoist for vertical lifting, winches or base-mounted drum hoists used for vertical lifting, monorails and associated hoists, fixed overhead hoists with no trolley or bridge function, portable hoists used exclusively in a single location that is 6 months or more (12 months for shipboard availabilities), portable A-frames and portable gantries with permanently installed hoists, and pedestal mounted commercial boom assemblies attached to stake trucks, trailers, flatbeds, railcars, or stationary mounted to piers, etc.

---

---

### Category 2 and 3 Cranes Include:

- Overhead Traveling Cranes
- Rail Mounted Gantry Cranes
- Wall Cranes
- Jib Cranes
- Davits
- Pillar Cranes
- Pillar Jib Cranes
- Stacker Cranes
- Storage/retrieval machines equipped with a hoist
- Monorails and Associated Hoists
- Fixed Overhead Hoists with no trolley or bridge function
- Portable hoists used exclusively in a single location (6 months or more, 12 months for shipboard availabilities)
- Portable A-frames and portable gantries with permanently installed hoists
- Pedestal mounted commercial boom assemblies attached to stake trucks, trailers, flatbeds, railcranes, or stationary mounted to piers, etc.

## Category 2 and 3 Cranes: Certified Capacity

The category of a category 2 or 3 crane is determined by its certified capacity. Category 2 cranes have a certified capacity of 20,000 pounds and greater. Category 3 cranes are those with a certified capacity of less than 20,000 pounds.

---

---

### Category 2 and 3 Cranes: Certified Capacity

#### Certified Capacity Separates Category 2 and Category 3 Cranes:

- Category 2 cranes have a capacity of 20,000 lbs. or greater.
- Category 3 cranes have a capacity of less than 20,000 lbs.



### Category 2 & 3 Cranes: Bridge or OET Cranes

Here, and on the next few slides, are descriptions of several types of category 2 and 3 cranes. Bridge or Overhead Electric Traveling (OET) cranes may be cab, pendant, or radio controlled. Principal parts include the bridge, girders, end trucks, trolley, hoist, and controls. Mobility is limited to the height of the bay, length of the runway, and the span of the bridge.

---

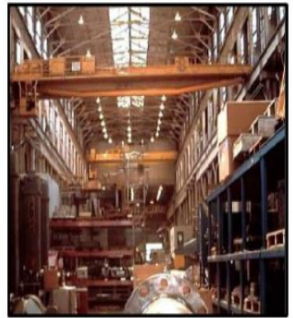
---

---

#### Category 2 and 3 Crane Examples

##### Bridge or Overhead Electric Traveling Cranes

- may be cab, pendant, or radio controlled
- parts include the bridge, girders, end trucks, trolley, hoist, and controls
- Mobility is limited to the height of the bay, length of the runway, and the span of the bridge.



### Category 2 & 3 Cranes: Pillar Jib Cranes

Pillar jib cranes are fixed cranes consisting of a rotating vertical member with a horizontal arm supporting a trolley and hoist. Pillar jib cranes normally rotate 360 degrees.

---

---

---

#### Category 2 and 3 Crane Examples

##### Pillar Jib Cranes

- fixed cranes
- consists of a rotating vertical member with a horizontal arm supporting a trolley and hoist
- normally rotate 360 degrees



### Category 2 & 3 Cranes: Jib Cranes

Jib cranes are normally category 3 cranes but can be category 2 cranes. They consist of a horizontal boom that is either cantilevered or supported by tie rods and is capable of rotating left and right. They are equipped with either powered or manual hoists and may have trolleys. They are usually mounted on a wall or column.

---

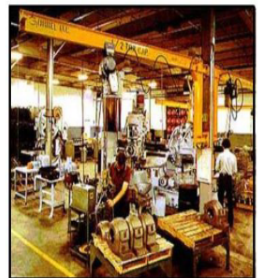
---

---

#### Category 2 and 3 Crane Examples

##### Jib Cranes

- normally category 3 cranes but can be category 2 cranes
- consist of a horizontal boom that is either cantilevered or supported by tie rods
- is capable of rotating left and right
- are equipped with either powered or manual hoists
- may have trolleys
- are usually mounted on a wall or column



## Category 2 & 3 Cranes: Trolley Mounted Overhead Hoists

Trolley Mounted Overhead Hoists typically consist of an underhung trolley with one or more drums and sheaves for wire rope or chain. They are powered manually, electrically, hydraulically, or pneumatically. Mobility is limited to the height and length of the supporting beam.

---

---

### Category 2 and 3 Crane Examples

#### Trolley Mounted Overhead Hoists

- consist of an underhung trolley with one or more drums and sheaves for wire rope or chain
- are powered either:
  - manually
  - electrically
  - hydraulically
  - pneumatically
- Mobility is limited to the height and length of the supporting beam.



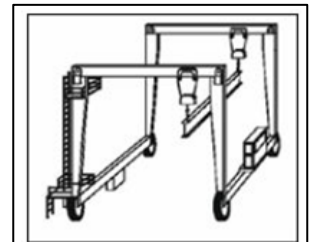
## Knowledge Check

1. **Select the best answer to fill in the blank.** A floating crane with a capacity of 200,000 lbs. is a \_\_\_\_\_ crane.

- A. Category 1
- B. Category 2
- C. Category 3

2. **Select the best answer.** What is the category of this crane?

- A. Category 1
- B. Category 2
- C. Category 3



3. **Select the best answer.** What is the category of a jib crane with a capacity of less than 20,000 pounds?

- A. Category 1
- B. Category 2
- C. Category 3

4. **Select the best answer to fill in the blank.** An OET Bridge crane with a capacity of 80,000 lbs. is a \_\_\_\_\_ crane.

- A. Category 1
- B. Category 2
- C. Category 3

**5. Select the best answer to fill in the blank.** A commercial truck mounted crane with a capacity of 14,000 lbs. is a \_\_\_\_\_ crane.

- A. Category 1
- B. Category 2
- C. Category 3

### Types of Power

Category 1 cranes generally use electric or hydraulic power that is supplied by a diesel engine. A collector ring system conveys electrical current from the revolving portion of the crane to the lower crane structure.

---

---

---

### Category 2 and 3 Crane Power

Category 2 and 3 cranes may be manually-operated or power-operated. A manually-operated crane hoist mechanism is driven by pulling an endless chain. The crane travel mechanism is driven in the same manner or by manually moving the load or hook. A power-operated crane is driven by electric, pneumatic, hydraulic, or internal combustion means. Pneumatic and hydraulic power may be delivered to the crane via pipes and/or hoses. Electricity or current is usually carried from the building or shore power to the bridge and trolley by an insulated electrification conductor system, festoon system, or cable track system.

---

---

---

#### Category 2 and 3 Crane Power

- may be manually-operated or power-operated
- a power-operated crane is driven by electric, pneumatic, hydraulic, or internal combustion means
- Current is carried from the building or shore power to the bridge and trolley of category 2 and 3 cranes by:
  - an insulated electrification conductor system
  - a festoon system
  - a cable track system



#### Category 2 and 3 Crane Power

- may be manually-operated or power-operated
- a power-operated crane is driven by electric, pneumatic, hydraulic, or internal combustion means
- Current is carried from the building or shore power to the bridge and trolley of category 2 and 3 cranes by:
  - an insulated electrification conductor system
  - a festoon system
  - a cable track system



## Category 1 Crane Components

The principal parts of most Category 1 cranes are the boom, machinery house, roller path or rotate bearing, supporting structure, and travel system.

---

---

---

## Category 2 and 3 Crane Components

The principal parts of overhead traveling cranes are bridge girders, end trucks, trolley with hoisting mechanism, and operator's cab or pendant control.

---

---

---

## Critical Crane Components

Careful repair and maintenance are essential to safe crane operations. To ensure repairs are not compromised by sub-standard parts, critical crane components are clearly identified. NAVFAC P-307 Appendix F provides examples of load bearing parts, load controlling parts, and operational safety devices.

---

---

## Load-Bearing Parts

Load-bearing parts support the load. Failure of a load-bearing part can cause dropping, uncontrolled shifting, or uncontrolled movement of the load. There are many different load bearing parts.

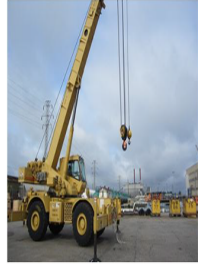
---

---

### Category 1 Crane Components

The primary parts of most Category 1 cranes are:

- boom
- machinery house
- roller path or rotate bearing
- supporting structure
- travel system



### Category 2 and 3 Crane Components

The primary parts of overhead traveling cranes are:

- bridge girders
- end trucks
- trolley with hoisting mechanism
- operator's cab or pendant control



### Critical Crane Components

- load-bearing parts
- load-controlling parts
- operational safety devices



### Load-Bearing Parts

- support the load
- failure can cause dropping, shifting, or uncontrolled movement

## Examples

Examples of load-bearing parts are wire rope, sheaves, hooks, hook blocks, hoist drum pawls, and a boom dog used to prevent unwanted rotation of a boom or hoist drum.

---

---

---

## Carrier Frame Structures

The carrier frame provides a working base for the upper works of the crane. The tires, wheels, and axles support the carrier frame for transporting and for lifting loads on rubber. Outriggers, stabilizers, and locking devices provide support for on-outrigger operations. Failure of any one of these components or systems can cause the load to drop or cause uncontrolled movement of the load. These are critical components that must be carefully checked before operations or testing.

---

---

## Load Bearing Parts on Bridge Cranes

Two examples of load-bearing parts found on bridge cranes include the bridge girders that carry the weight of the trolley including hoisting machinery and the load and the wire rope drum and hoisting machinery that lifts and supports the load. Appendix F of NAVFAC P-307 provides additional examples of load-bearing parts.

---

---

---

### Load-Bearing Part Examples



Wire Rope,  
Hooks, and  
Blocks



Sheaves



Boom Dog

### Additional Examples

- carrier frame
- tires, wheels, and axles
- outrigger beams, jacks, and devices



### Load-Bearing Parts on Bridge Cranes

- bridge girders
- wire rope drum and hoisting machinery





## Load-Controlling Parts

Load-controlling parts are crane components that position, restrain, or control movement of the load. Malfunction of these parts can cause dropping, uncontrolled shifting, or movement of the load. Shown are two examples of load controlling parts.

---

---

---

### Examples 1

Examples of load-controlling components are foot-controlled brakes used as secondary brakes for hoist speed control, travel gear assemblies, rotate gear assemblies, and rotate locks. Appendix F of NAVFAC P-307 provides additional examples of load-controlling parts.

---

---

---

### Examples 2

Some additional examples are crane-mounted diesel engines and generators, electrical-power-distribution systems, and electrical crane-control circuits related to rotate and travel including brakes and clutches.

---

---

---

#### Load-Controlling Parts

- position, restrain, or control movement
- Malfunction could cause dropping, uncontrolled shifting, or movement of the load



#### Load-Controlling Parts: Examples



Foot-controlled  
Brakes

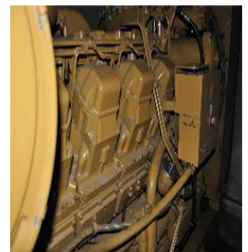
Travel Gear  
Assemblies

Rotate Gear  
Assemblies

#### Load-Controlling Parts: Examples 2

The following must be treated as load-controlling parts:

- diesel engines and generators
- electrical power distribution system
- electrical control circuits
  - swing control
  - travel control



## Safety Devices

Safety devices are divided into two groups, general safety devices and operational safety devices. Operational safety devices affect the safe lifting and handling ability of the equipment. Operational safety devices are critical crane components. General safety devices provide protection for personnel and equipment on or in the crane operating path.

---



---



---

### Safety Devices

#### General Safety Devices:

- provide protection for operations and maintenance personnel and equipment on or in the crane's operating path

#### Operational Safety Devices:

- affect the safe load lifting and handling capabilities of the equipment

## General Safety Devices

General safety devices are those devices that protect or alert the operator or personnel working in the vicinity of the crane. Some general safety devices used to warn personnel working on or around the crane are horns, bells, whistles, travel alarms, and travel warning lights.

---



---

### General Safety Devices

#### General safety devices:

- protect or alert the operator or personnel working in the vicinity of the crane

#### General safety devices include:

- horns
- bells
- whistles
- travel alarms
- travel warning lights

## Operational Safety Devices: Load Moment Indicators

Load-moment indicators are operational aids providing the crane operator necessary information to stay within the capacity of the crane. Load-moment indicators that provide shutdown capabilities are operational safety devices. They may provide the operator with load weight, boom angle, and boom length. As the operator approaches critical limits, load moment devices may sound an audible alarm, illuminate warning lights, or lock out functions that could possibly allow the operator to overload the crane. If a load moment device has lockout capability, it must be treated as an operational safety device.

---



---



---

### Load-Moment Indicators

- used as operational aids
- provides overload protection
- load moment indicators with shutdown capability are operational safety devices



### Operational Safety Devices: Angle Indicators

Mechanical boom angle indicators are operational safety devices. These devices provide the operator with the boom angle needed to calculate the radius of the crane. Mechanical boom angle indicators are usually mounted on the boom where they can easily be read from the cab.

---

---

#### Operational Safety Devices: Angle Indicators

- Provides boom angle needed to calculate radius
- Mounted in view of the cab



### Limit Switches

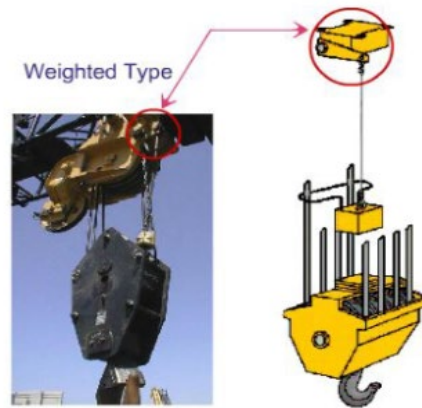
Limit switches are operational safety devices that prevent damage to the crane if a loss of control occurs. Most cranes are equipped with limit switches. The purpose of a hoist limit switch is to prevent overtravel of the hook block and the possibility of two-blocking. Two-blocking occurs when the hook block comes in contact with the upper sheave block during hoisting of the hook or lowering the boom. Two-blocking is dangerous because it could result in damage to the crane, parting of the hoist lines, and dropping the load. These images are examples of weighted-type hoist upper-limit switches.

A spring-loaded switch opens the circuit when the hook block raises the weight. Interruption of power to the hoist function stops the upward movement of the hoist block to prevent two-blocking.

---

---

#### Operational Safety Devices: Limit Switches



### Over-Speed Operational Safety Devices

Over-speed, pressure, and temperature devices on crane-mounted engines are operational safety devices. When the engine provides the power to move loads, the devices provide shutdown ability to protect the engine from damage. Appendix F of the P-307 provides additional examples of operational safety devices.

---

---

#### Operational Safety Devices

Over-speed, pressure, and temperature devices are OSD's when:

- engine provides power to move loads
- they have shutdown capabilities





## Knowledge Check

- 6. Select the best answer.** What types of power does a category 1 crane generally use, and what is its source?
- A. electric or hydraulic power supplied by a diesel engine.
  - B. hydraulic and water power supplied by a compressor
  - C. pneumatic and electric power supplied by a backup generator
  - D. pneumatic and hydraulic power supplied by a compressor
- 7. Select the best answer to fill in the blank.** Load-\_\_\_\_\_ parts are those that restrain, position, or control the movement of the load.
- A. bearing
  - B. controlling
  - C. handling
  - D. lifting
  - E. operation
- 8. Select the best answer.** A hook is what type of component?
- A. general safety device
  - B. load-bearing part
  - C. load-controlling part
  - D. operational safety device
- 9. Select the best answer.** Hydraulic foot brakes are what type of group of components?
- A. general safety devices
  - B. load-bearing parts
  - C. load-controlling parts
  - D. operational safety devices
- 10. Select the best answer to fill in the blank.** Load-\_\_\_\_\_ parts are those that support the load.
- A. bearing
  - B. controlling
  - C. handling
  - D. lifting
  - E. operational
- 11. Select the best answer.** How is the electrical current conveyed from the revolving portion of the crane to the lower crane structure?
- A. through the collector ring system
  - B. through the electrical panels
  - C. through the main circuit board
  - D. through transistors

- 12. Select the best answer to fill in the blank.** Safety devices that provide protection for personnel and equipment are considered \_\_\_\_\_ safety devices.
- A. general
  - B. load-bearing
  - C. operational
  - D. universal
- 13. Select the best answer to fill in the blank.** Safety devices that affect the safe load lifting and handling capabilities of equipment are considered \_\_\_\_\_ safety devices.
- A. general
  - B. load-bearing
  - C. operational
  - D. universal
- 14. Select the best answer.** Which of the following does not affect the safe operation of the crane?
- A. general safety devices
  - B. load-controlling parts
  - C. operational safety devices
  - D. load-bearing parts
- 15. Select the best answer.** A travel alarm is what type of group of components?
- A. general safety device
  - B. load-bearing part
  - C. load-controlling part
  - D. operational safety device

## **OPERATOR'S DAILY CHECKLIST**

### Welcome

Welcome to Operator's Daily Checklist module.

---

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to state the purpose of pre-operational checks, explain the frequency of pre-operational checks, and properly complete an Operator's Daily Checklist.

---

---

### Introduction

An Operator's Daily Checklist or ODCL is a safety checklist. The ODCL aids the operator in doing a complete check and provides a record of daily inspections.

---

### Purpose

The daily inspection conducted by the operator is a general check by sight, sound, and touch. It helps the operator identify conditions that may render the crane unsafe to operate and enhances crane reliability.

---

---



### Welcome

Welcome to the Operator's Daily Checklist module.

Begin

### Learning Objectives

Upon successful completion of this module, you will be able to:

- State the purpose of the pre-operational daily checks
- Explain the frequency of the pre-operational daily checks
- Properly complete an Operator's Daily Check List (ODCL)



### Introduction

Would you bet your life that your crane is up to its job?

An Operator's Daily Checklist (ODCL) is a safety checklist.

- Aids the operator in doing a complete check
- Provides a record of inspections

### Pre-Operational Check Purpose

- General check by:
  - Sight
  - Sound
  - Touch
- Identifies unsafe conditions
- Enhances crane reliability



## ODCL Frequency

A complete check of the crane is performed by the operator prior to the first use of the crane each day using a Crane Operator's Daily Checklist, referred to as the ODCL. The operator signs the ODCL at the completion of this initial check.

Subsequent operators review, perform operational checks, except boom limit switches, and sign the initial ODCL prior to operating the crane.

If a load is suspended from the hook for a period that spans more than one operator and the lift cannot be practically or safely interrupted, the operator who completes the lift shall perform appropriate checks immediately upon completion of the lift unless he or she will not operate the equipment again. For operations not involving a lift, such as moving the crane to a new location, the operator needs to check only the functions to be used. When a crane is used in construction, a complete check shall be performed each shift.

A documented pre-use check is not required for non-cab operated category 3 cranes; however, for bridge, wall, and gantry cranes, a documented pre-use check shall be performed at least once each calendar month the crane is in use.

Note: For Special Purpose Service (SPS) category 3 cranes, the pre-use check shall be documented.

### ODCL Frequency

- A complete check is performed by the operator prior to first use each day.
- Operator signs the ODCL after completion.
- Subsequent operators:
  - Review the initial ODCL
  - Perform operational checks, except boom limit switches
  - Sign the initial ODCL
- When a crane is used in construction, a complete pre-use check must be performed by each operator.
- A documented pre-use check is required at least once each calendar month for non-cab operated category 3 bridge, wall, and gantry cranes.

---

---

---

---

---

---

---

---

## ODCL Sections

A proper pre-operational check is performed in four sections: the walk around check, the machinery house/machinery area check, the operator's cab check, and the operational check.

The operator shall check the items prescribed on the ODCL and may perform the check from the various groupings in parallel.

---



---



---

### ODCL Sections

4 OPERATIONAL CHECK			
	S	U	NA
3 OPERATOR CAB CHECK			
2 MACHINERY HOUSE CHECK			
1 WALK AROUND CHECK			
a			
b			
c			
d			
e			
f			
g			
h			
i			
j			
k			
l			
m			
n			
o			
p			
q			

Within each section -  
Each area is marked:  
S = Satisfactory  
U = Unsatisfactory  
NA = Not Applicable

## Knowledge Check

- Select the best answer.** A complete check of the crane is performed by the operator prior to—
  - the first use of the crane each day
  - critical lifts only
  - moving the crane to a new location
  - securing the crane each day
- Select the best answer.** The ODCL is used to identify—
  - necessary and missing paperwork
  - members of the current crane team
  - who is licensed to operate the crane
  - conditions that may render the crane unsafe
- Select all that apply.** What are the four sections of a properly performed pre-operational check?
  - stability check
  - operational check
  - electrical function check
  - operator cab check
  - machinery house/machinery area check
  - walk around check

4. **Select the best answer.** What method of inspection is used in the operator's daily check of the crane?

- A. CCI Inspection
- B. observing the crane in operation
- C. sight, sound, and touch
- D. review of the OEM manual

### Warning Tags

Before energizing the crane, look for warning tags. You may find warning tags posted with the certification card or information, attached on the pendant controller or other types of crane controls, or on the power source of the crane.

The red danger tag prohibits operation of equipment when its operation could jeopardize the safety of personnel or endanger equipment. If you discover one, never energize the crane with a danger tag attached! Energizing equipment with a danger tag attached may result in personnel injury or equipment damage.

The yellow caution tag generally gives some type of warning, precaution, or special instructions to the operator of the crane. Most caution tags inform of hazardous conditions such as rail stops, swing interference, crane clearance problems, etc. Always read and follow the written instructions on the tag before operating the crane. If you do not understand the instructions, ask your supervisor for clarification.

### Warning Tags

- During the crane inspection, you may find warning tag(s).
- If applied, these tags will generally be found:
  - with the certification information
  - on crane controls
  - at a power source

**Warning:** Do not operate any crane which has evidence that a tag was on the crane, such as a tie wrap, wire band, empty pouch, etc.



---

---

---

---

---

---

A Lockout Tag is installed to inform you that the energy has been locked out and is used to protect the person or persons who hung the tag while they are working on the affected system or component. It is intended for one shift use and is usually accompanied by a physical locking device to prevent operation.

---

---

---

---

---

---

---

---

Another tag you may find is an “Out of Service” tag. An Out of Service tag is normally installed to perform maintenance, testing, or inspection. When you find this tag do not use or operate the crane.

Remember, only authorized personnel may install or remove warning tags.

### Who Can Remove Warning Tags?

Only authorized personnel may install or remove warning tags. Who are the authorized personnel? The person who applied the tag and sometimes his or her supervisor.

---

---

---

#### Who Can Remove These Tags?

- Only authorized personnel may install or remove warning tags.



### Critical Crane Components

The ODCL identifies components that are critical to the safe operation of the crane. Critical components are load-bearing parts, load-controlling parts, and operational safety devices. They are identified by an asterisk (\*) next to the item.

---

---

---

#### Critical Crane Components

1	WALK AROUND CHECK				
a	2	MACHINERY HOUSE CHECK		S	U
b					NA
c	3	OPERATOR CAB CHECK		S	U
d					NA
e	4	OPERATIONAL CHECK		S	U
f					NA
g	a	Area Safety *			
h	b	Outriggers and Stabilizers *			
i	c	Unusual Noises			
j	d	Wire Rope or Chain			
k	e	Brakes and Clutches *			
l	f	Boom Angle			
m	g	Limit Switch			
n	h	Emergency			
o	i	Other Opera			
p	j	Load k			
q	k	General Saf			
r	l	Fleeting She			

- \*Critical components:**
- Load bearing parts
  - Load controlling parts
  - Operational safety devices

When an operator, during the daily check of equipment or during operation, observes a deficiency



of a critical component, or an operating condition that could result in uncontrolled movement, failure to move as expected from a control input, or otherwise render the crane unsafe, the operator shall immediately secure the crane from further operation and notify the supervisor of the deficiency observed. This includes leaks with greater than normal or increasing seepage.

The supervisor shall immediately report the crane deficiency to the crane inspection organization for diagnosis of the deficiency and initiation of corrective repair action, including engineering resolution as necessary.

### Limit Switches

Limit switches are operational safety devices that prevent damage to the crane if a loss of control occurs. Most cranes are equipped with limit switches. The purpose of a hoist limit switch is to prevent overtravel of the hook block and the possibility of two-blocking.

Two-blocking occurs when the hook block comes in contact with the upper sheave block during hoisting of the hook (or lowering the boom). Two-blocking is dangerous because it could result in damage to the crane, parting of the hoist lines, and dropping the load. These images are examples of weighted-type hoist upper-limit switches. A spring-loaded switch opens the circuit when the hook block raises the weight. Interruption of power to the hoist function stops the upward movement of the hoist block to prevent two-blocking.

---

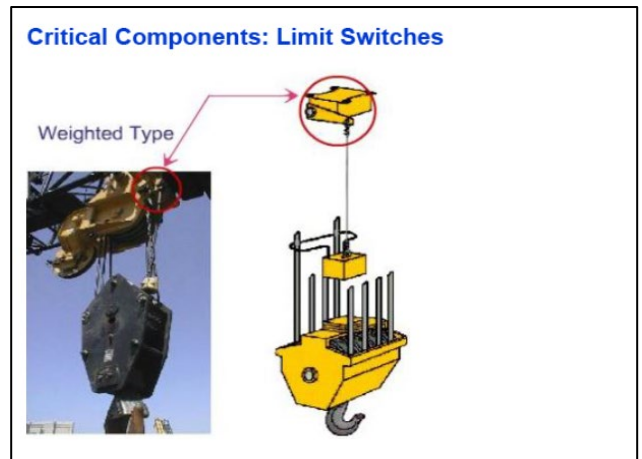
---

---

---

---

---



---

---

---



## Unsatisfactory Conditions

You must give a detailed description of unsatisfactory conditions in the remarks block of the ODCL form. If an operator observes a deficiency of a critical component, or an operating condition that could result in uncontrolled movement, failure to move as expected from a control input, or otherwise render the crane unsafe, the operator shall immediately secure the crane from further operation and notify the supervisor of the deficiency observed. This includes leaks with greater than normal or increasing seepage.

The supervisor shall immediately report the crane deficiency to the crane inspection organization for diagnosis of the deficiency and initiation of corrective repair action, including engineering resolution as necessary. The item shall be marked by the operator as unsatisfactory on the ODCL, and the deficiency shall be described in the remarks block. Minor deficiencies must be marked as unsatisfactory on the ODCL, and the operator shall describe the deficiency in the remarks block. The supervisor shall provide the ODCL to the organization responsible for corrective action.

## Recording ODCL Results

Results of the inspection must be noted on the ODCL. Each item shall be marked "S" for satisfactory, "U" for unsatisfactory, or "N/A" for not applicable. The operator signs the ODCL after performing the pre-operational check. The ODCL shall be turned into the supervisor after the last use of the crane each day.

### Unsatisfactory Conditions

- Must be described in the "Remarks" block
- Take proper action for UNSAT items

INSTRUCTIONS – Check all applicable items indicated, prior to the first use each day. Suspend operations immediately upon observing an unsatisfactory condition of any item indicated with an asterisk (\*). Operations may continue if the condition has been reviewed and continued operation has been authorized by the activity engineering organization.

For any unsatisfactory item, identify the specific components and describe the deficiency in the "Remarks" block.

REMARKS

*Bridge lights not working*

### Recording

- Mark each item:
  - S = Sat
  - U = Unsat
  - NA = Not Applicable
- Sign Card
- Turn in daily

CRANE OPERATOR'S DAILY CHECK LIST																																																																																																																																																																																																																																																																																																																																																																																																																													
DATE	TIME	OPERATOR	CRANE NO.	CRANE TYPE	CRANE LOCATION	CRANE STATUS	CRANE WEIGHT	CRANE CAPACITY	CRANE RATED																																																																																																																																																																																																																																																																																																																																																																																																																				
<table border="1"> <thead> <tr> <th>ITEM</th> <th>DESCRIPTION</th> <th>STATUS</th> <th>REMARKS</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>5</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>6</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>7</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>8</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>9</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>10</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>11</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>12</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>13</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>14</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>15</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>16</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>17</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>18</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>19</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>20</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>21</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>22</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>23</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>24</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>25</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>26</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>27</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>28</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>29</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>30</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>31</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>32</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>33</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>34</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>35</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>36</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>37</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>38</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>39</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>40</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>41</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>42</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>43</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>44</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>45</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>46</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>47</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>48</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>49</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>50</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>51</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>52</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>53</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>54</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>55</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>56</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>57</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>58</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>59</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>60</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>61</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>62</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>63</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>64</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>65</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>66</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>67</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>68</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>69</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>70</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>71</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>72</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>73</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>74</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>75</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>76</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>77</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>78</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>79</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>80</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>81</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>82</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>83</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>84</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>85</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>86</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>87</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>88</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>89</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>90</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>91</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>92</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>93</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>94</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>95</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>96</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>97</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>98</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>99</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> <tr> <td>100</td> <td>Crane Operation and Safety</td> <td></td> <td></td> </tr> </tbody> </table>										ITEM	DESCRIPTION	STATUS	REMARKS	1	Crane Operation and Safety			2	Crane Operation and Safety			3	Crane Operation and Safety			4	Crane Operation and Safety			5	Crane Operation and Safety			6	Crane Operation and Safety			7	Crane Operation and Safety			8	Crane Operation and Safety			9	Crane Operation and Safety			10	Crane Operation and Safety			11	Crane Operation and Safety			12	Crane Operation and Safety			13	Crane Operation and Safety			14	Crane Operation and Safety			15	Crane Operation and Safety			16	Crane Operation and Safety			17	Crane Operation and Safety			18	Crane Operation and Safety			19	Crane Operation and Safety			20	Crane Operation and Safety			21	Crane Operation and Safety			22	Crane Operation and Safety			23	Crane Operation and Safety			24	Crane Operation and Safety			25	Crane Operation and Safety			26	Crane Operation and Safety			27	Crane Operation and Safety			28	Crane Operation and Safety			29	Crane Operation and Safety			30	Crane Operation and Safety			31	Crane Operation and Safety			32	Crane Operation and Safety			33	Crane Operation and Safety			34	Crane Operation and Safety			35	Crane Operation and Safety			36	Crane Operation and Safety			37	Crane Operation and Safety			38	Crane Operation and Safety			39	Crane Operation and Safety			40	Crane Operation and Safety			41	Crane Operation and Safety			42	Crane Operation and Safety			43	Crane Operation and Safety			44	Crane Operation and Safety			45	Crane Operation and Safety			46	Crane Operation and Safety			47	Crane Operation and Safety			48	Crane Operation and Safety			49	Crane Operation and Safety			50	Crane Operation and Safety			51	Crane Operation and Safety			52	Crane Operation and Safety			53	Crane Operation and Safety			54	Crane Operation and Safety			55	Crane Operation and Safety			56	Crane Operation and Safety			57	Crane Operation and Safety			58	Crane Operation and Safety			59	Crane Operation and Safety			60	Crane Operation and Safety			61	Crane Operation and Safety			62	Crane Operation and Safety			63	Crane Operation and Safety			64	Crane Operation and Safety			65	Crane Operation and Safety			66	Crane Operation and Safety			67	Crane Operation and Safety			68	Crane Operation and Safety			69	Crane Operation and Safety			70	Crane Operation and Safety			71	Crane Operation and Safety			72	Crane Operation and Safety			73	Crane Operation and Safety			74	Crane Operation and Safety			75	Crane Operation and Safety			76	Crane Operation and Safety			77	Crane Operation and Safety			78	Crane Operation and Safety			79	Crane Operation and Safety			80	Crane Operation and Safety			81	Crane Operation and Safety			82	Crane Operation and Safety			83	Crane Operation and Safety			84	Crane Operation and Safety			85	Crane Operation and Safety			86	Crane Operation and Safety			87	Crane Operation and Safety			88	Crane Operation and Safety			89	Crane Operation and Safety			90	Crane Operation and Safety			91	Crane Operation and Safety			92	Crane Operation and Safety			93	Crane Operation and Safety			94	Crane Operation and Safety			95	Crane Operation and Safety			96	Crane Operation and Safety			97	Crane Operation and Safety			98	Crane Operation and Safety			99	Crane Operation and Safety			100	Crane Operation and Safety		
ITEM	DESCRIPTION	STATUS	REMARKS																																																																																																																																																																																																																																																																																																																																																																																																																										
1	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
2	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
3	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
4	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
5	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
6	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
7	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
8	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
9	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
10	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
11	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
12	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
13	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
14	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
15	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
16	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
17	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
18	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
19	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
20	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
21	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
22	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
23	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
24	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
25	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
26	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
27	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
28	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
29	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
30	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
31	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
32	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
33	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
34	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
35	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
36	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
37	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
38	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
39	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
40	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
41	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
42	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
43	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
44	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
45	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
46	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
47	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
48	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
49	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
50	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
51	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
52	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
53	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
54	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
55	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
56	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
57	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
58	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
59	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
60	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
61	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
62	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
63	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
64	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
65	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
66	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
67	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
68	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
69	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
70	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
71	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
72	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
73	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
74	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
75	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
76	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
77	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
78	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
79	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
80	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
81	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
82	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
83	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
84	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
85	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
86	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
87	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
88	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
89	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
90	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
91	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
92	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
93	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
94	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
95	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
96	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
97	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
98	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
99	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												
100	Crane Operation and Safety																																																																																																																																																																																																																																																																																																																																																																																																																												

## Knowledge Check

5. **Select the best answer.** On the ODCL, critical crane components are identified by—
- A. ampersand (&)
  - B. bold letters
  - C. letter color: red for critical, yellow for cautionary
  - D. asterisks (\*)
6. **Select the best answer.** Critical components must be carefully examined during the ODCL. Which of the follow is (are) considered critical components?
- A. batteries
  - B. windlocks, stops, and bumpers
  - C. emergency stop button
7. **Select the best answer.** If you discover a load bearing part, load controlling part, or operational safety device that is unsatisfactory, you should—
- A. stop, secure the crane, and notify your supervisor
  - B. report the situation to crane maintenance
  - C. report the situation to crane inspection
  - D. resolve the situation before continuing
8. **Select the best answer.** Whether a critical component or not, any unsatisfactory conditions must be—
- A. delivered to maintenance and engineering for action
  - B. described in the “Remarks” block of the ODCL
9. **Select the best answer.** Each item on the ODCL shall be marked—
- A. serviceable, unserviceable, or not applicable
  - B. stable, unstable, or not applicable
  - C. satisfactory, unsatisfactory, or not applicable
  - D. correct, incorrect, not applicable
10. **Select the best answer.** What is the purpose of a hoist upper limit switch?
- A. to prevent rotation of the hook
  - B. to prevent overtravel of the hook block and the possibility of two-blocking
  - C. to cut off power to the crane when contacted
  - D. to cause the operator to slow down

**11. Select the best answer.** Which of the following tags prohibits operation of equipment when its operation could jeopardize the safety of personnel or endanger equipment?

- A. Caution tag
- B. Out of Service tag
- C. Danger tag
- D. Lockout tag

**12. Select the best answer.** Who can remove a danger, caution, or lockout tag?

- A. all crane maintenance personnel
- B. the building custodian
- C. the person who attached the tag or his or her supervisor when he/she is not available
- D. the crane operator

### Walk Around Check

This is a sample walk around check section from an Operator's Daily Checklist or ODCL. Begin this check by walking around the crane and job site observing anything that is out of order or out of place as well as any potential hazards or interference.

---



---




---



---

Walk Around Check				
1	WALK AROUND CHECK	S	U	NA
a	Safety Guards and Plates			
b	Carrier Frame and Rotate Base *			
c	General Hardware			
d	Wire Rope *			
e	Reeving *			
f	Block *			
g	Hook *			
h	Sheaves or Sprockets *			
i	Boom and Jib *			
j	Gantry, Pendants, and Boom Stops *			
k	Walkways, Ladders, and Handrails			
l	Windlocks, Stops, and Bumpers			
m	Tires, Wheels and Tracks			
n	Leaks			
o	Outriggers and Stabilizers *			
p	Load Chain *			
q	Area Safety *			



## Safety Guards and Plates

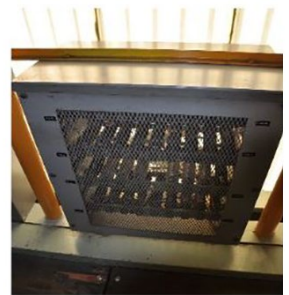
Check for missing safety guards and plates.

---

---

### Safety Guards and Plates

- Check for missing or damaged safety guards and plates



## General Hardware

As you walk around the crane, look for missing and loose hardware such as nuts, bolts, brackets, and fittings.

---

---

### General Hardware

- Check for missing or loose nuts, bolts, brackets, and fittings



## Wire Rope and Reeving

Visually check wire rope for unusual wear, fraying, birdcaging, corrosion, and kinking. Check end connections, where visible, for proper configuration, seating, and condition of wire rope.

Visually check to ensure wire rope is wound properly on the drum. Ensure wire rope or load chain is running true in the hook block and boom point sheaves and laying correctly on the drum or sprockets.

---

---

---

### Wire Rope and Reeving

Visually check wire rope for:

- Unusual wear, fraying, birdcaging, corrosion, and kinking
- Check end connections for proper configuration, seating, and condition

Visually check wire rope or load chain reeving

- Ensure wire rope or load chain is running true in the hook block and boom point sheaves and laying correctly on the drum or sprockets



## Block and Hook

Visually check the condition of the block and ensure all swivels rotate freely.

Check the condition of the hook for cracks, excessive throat opening, or twist. If rigging gear is on the hook and cannot be easily removed, check the hook to the maximum extent possible without removing rigging gear.

---

---

### Block and Hook

- Check the condition of the block and ensure all swivels rotate freely
- Check the hook for cracks, excessive throat opening, or twist



## Sheaves or Sprockets

Check, where practical, the condition of sheaves or sprockets to determine that they are free to rotate and are not cracked or chipped.

---

---

---

### Sheaves or Sprockets

- Check the condition of sheaves or sprockets to determine that they are free to rotate and are not cracked or chipped.



## Walkways, Ladders, Handrails

Check the condition of walkways, ladders, and handrails for loose mountings, cracks, excessive rust, loose rungs, or any other signs of unsafe conditions. Ensure safety chains and gates are functional.

---

---

### Walkways, Ladders, Handrails

Check walkways, ladders, and handrails for:

- Loose mountings
- Cracks
- Excessive rust
- Loose rungs
- Unsafe conditions



## Stops and Bumpers

Check stops and bumpers on the crane for cracks or other damage.

---

---

### Stops and Bumpers

- Check stops and bumpers for cracks or other damage



## Wheels and Tracks

Check wheels to ensure they are not loose or damaged. Check tracks for broken or loose pads, or any other obvious defects.

---

---

### Wheels and Tracks



- Check wheels to ensure they are not loose or damaged.
- Check tracks for broken or loose pads or any other obvious defects.

## Leaks

Check for evidence on the crane and on the ground beneath the crane, of any leakage of fuel, lubricating oil, hydraulic fluid, or engine coolant.

---

---

### Leaks

Check on the crane and on the ground for evidence of any leakage of:

- Fuel
- Lubricating oil
- Hydraulic fluid
- Engine coolant



## Lubrication

Check gear cases equipped with sight glasses, dipsticks, or similar for lubricant level and evidence of over or under lubrication of crane components. As noted in NAVFAC P-307 section 3, paragraph 3.6.3, an ODCL may be used to document lubrication of the crane.

---

---

### Lubrication

- Check gear cases equipped with sight glasses, dipsticks, or similar for lubricant level and evidence of over or under lubrication of crane components.
- An ODCL may be used to document lubrication of the crane.



## Load Chain

Check for damaged or deteriorated links.

---

---

---

### Load Chain

- Check for damaged or deteriorated links





## Festoon and Conductor Bars

Check for damaged festoons or conductor bars.  
Check that collector shoes are in place.

---

---

### Festoon and Conductor Bars

- Check for damaged festoons or conductor bars.
- Check that collector shoes are in place.



## Area Safety

Check the work area and ensure that the exact locations of obstacles or hazards are known. Ensure ground conditions are sufficiently firm to support a loaded crane. Verify temporary connections are removed or cleared for operation (e.g., temporary shore power or hotel power).

---

---

---

### Area Safety

- Check the work area for:
  - Exact location of obstacles or hazards
  - Adequate ground loading
- Verify temporary connections are removed or cleared for operation.



## Danger/Caution Tags

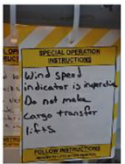
For pendant or remote operated cranes, if danger or caution tags are posted, read, understand, and follow the directions on the tags. Check the appropriate ODCL column as follows: "S" - all tags are properly hung; "U" - tags improperly hung or otherwise deficient; "NA" - no tags.

---

---

### Danger/Caution Tags

- For pendant or remote operated cranes, if danger or caution tags are posted, read, understand, and follow the directions on the tags.
- Check the appropriate ODCL column as follows:
  - "S" - All tags are properly hung
  - "U" - Tags improperly hung or deficient
  - "NA" - No tags



## Instructions

For pendant or remote operated cranes, ensure all required instructions are available on or near the pendant or remote (including backup or spare pendants/remotes, e.g., operating instructions, adverse weather operating instructions, additional activity specific instructions, etc. Posting adjacent to the crane disconnect is acceptable. Ensure all available instructions are understood.

---



---

### Instructions

- For pendant or remote operated cranes, ensure all required instructions are available on or near the pendant/remote (including backup or spares):
  - operating instructions
  - adverse weather operating instructions
  - additional activity specific instructions
  - etc.



Posting adjacent to the crane disconnect is acceptable.

## Machinery House / Machinery Area Check

This graphic represents the machinery check section of a typical ODCL. The operator shall perform a machinery house/machinery area check on those cranes and trolleys equipped with a safe access means.

For category 2 and 3 cab-operated cranes, the machinery area check shall be from the ground, the operator's cab, and the walkways.

---



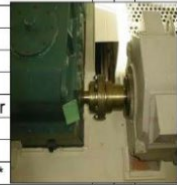
---



---

### Machinery House/Machinery Area Check

2 MACHINERY HOUSE CHECK				
		S	U	NA
a	Housekeeping	✓		
b	Diesel Engine and Generator *	✓		
c	Leaks			
d	Lubrication			
e	Battery			
f	Lights			
g	Glass			
h	Clutches and Brakes *			
i	Electric Motors *			
j	Auxiliary Engine and Compressor			
k	Danger/Caution Tags *			
l	Fire Extinguishers			
m	Hoist Drum Pawls and Ratchets *			



## Housekeeping

Check to ensure that the machinery house and accesses are clean. The crane operator is responsible for the cleanliness and housekeeping of the crane. Ensure tools and authorized materials are properly stored and that waste and debris are removed.

---



---



---

### Housekeeping

- Ensure that the machinery house and accesses are clean and free of materials
- Store tools and materials properly
- Remove waste and debris





## Leaks

Inspect for excessive grease on machinery. Look for hydraulic brake fluid leaks around brake linings and cylinders. Check for lubricating oil leaks around gear cases. If there appears to be more than normal seepage, report the condition to your supervisor.

---

---

---

## Lubrication

Check gear cases equipped with sight glasses, dipsticks, or similar for lubricant level and evidence of over or under lubrication of crane components. As noted in NAVFAC P-307 section 3, paragraph 3.6.3, an ODCL may be used to document lubrication of the crane.

---

---

## Clutches and Brakes

Check accessible portions of clutches and brakes for evidence of excessive heat, wear, or grease and oil on the linings. Check for evidence of loose fasteners and for missing or broken parts. If a brake is equipped with a manual release mechanism, check to ensure the mechanism is not in the released position.

---

---

### Leaks

- Check for leaks of:
  - Lubricating oil
  - Fuel
  - Coolant
  - Hydraulic oil
  - Grease



### Lubrication

- Check gear cases equipped with sight glasses, dipsticks, or similar for:
  - Excessive lubrication
  - Inadequate lubrication
- An ODCL may be used to document lubrication of the crane.



### Clutches and Brakes

Check clutches and brakes for evidence of:

- Excessive heat
- Wear
- Grease and oil on the linings
- Loose fasteners
- Missing or broken parts



## Electric Motors

Check all motors for evidence of loose fasteners, oil or grease splashes, and any indications of overheating.

---

---

## Danger/Caution Tags

If danger or caution tags are posted, read, understand, and follow the directions on the tags. Check the appropriate ODCL column as follows: "S," all tags are properly hung; "U," tags improperly hung or otherwise deficient; "NA," no tags.

---

---

---

## Fire Extinguishers

Ensure fire extinguishers are in place, seals are unbroken, and inspection tags are up to date.

---

---

---

### Electric Motors

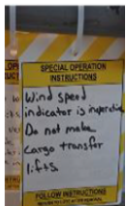
Inspect motors for evidence of:

- Loose fasteners
- Oil or grease splashes
- Indications of overheating



### Danger/Caution Tags

- If danger or caution tags are posted, read, understand, and follow the directions on the tags.
- Check the appropriate ODCL column with:
  - "S" - All tags are properly hung
  - "U" - Tags improperly hung or deficient
  - "NA" - No tags



### Fire Extinguishers

- Ensure fire extinguishers are in place, seals are unbroken, and inspection tags are up to date.
- Be familiar with the location, operation, and care of fire extinguishers.



## Knowledge Check

**13. Select the best answer.** Discoloration of the brake drum is usually caused by—

- A. normal operations
- B. overheating
- C. overloading the crane
- D. lubrication

**14. Select the best answer.** During inspection, cracked or flaking paint may indicate—

- A. structural damage or loose bolts
- B. aluminum paint on steel components
- C. latex paint over alkyd primer
- D. poor quality paint

## Operator's Cab Check

This is a typical Operator's Cab Check section from an ODCL. The operator should enter the cab and ensure all controls are in the neutral or off position prior to starting the engine. Start the engine and check the items in the Operator Cab Check section. Operators shall not carry articles in their hands or carry large articles in their pockets when climbing ladders to access the cranes.

---



---



---

### Operator's Cab Check

3 OPERATOR CAB CHECK			
	S	U	NA
a Gauges		✓	
b Indicator and Warning Lights	✓		
c Visibility *	✓		
d Load Rating Charts *	✓		
e List/Trim Indicator (Floating Cranes) *			
f Boom Angle/Radius Indicator *			
g Fire Extinguisher			
h Level Indicator (Mobile Cranes) *			
i Danger/Caution Tags *			



## Gauges, Indicator and Warning Lights

Check gauges to ensure none are broken or missing and that they are operating normally. Check indicator and warning lights to ensure none are broken or missing and that applicable indicator and warning lights are lit.

---



---



---

### Gauges, Indicator, and Warning Lights

- Check gauges to ensure none are broken or missing, and that they are operating normally
- Check indicator and warning lights to ensure none are broken or missing and that applicable indicator and warning lights are lit



## Visibility

Check visibility to ensure that all windows and mirrors are clean, unbroken, and that any vandal guards have been removed from windows.

---

---

### Visibility

- Check to ensure windows and mirrors are clean and unbroken



## Load Rating Charts

Ensure that the load rating charts are posted in the operator's cab and that they are legible. Verify that the crane number is correct, the certification expiration date is not expired, and the crane capacity is listed. The two expiration dates that are of particular importance to all crane operators are the expiration date of the certification of the crane being operated, and the expiration date of the operator's license. The operator cannot operate a crane if his or her license is expired, and a crane may not be operated to perform production lifts if the crane certification is expired.

---

---

---

### Load Rating Charts

- Ensure that load rating charts are posted in the operator's cab.
- Verify the following:
  - crane number is correct
  - certification expiration date is not expired
  - crane capacity is listed



## Fire Extinguishers

Ensure fire extinguishers are in place, seals are unbroken, and inspection tags are up to date. Operators shall be familiar with the location, operation, and care of fire extinguishers provided.

---

---

---

### Fire Extinguishers

- Ensure fire extinguishers are in place, seals are unbroken, and inspection tags are up to date.
- Be familiar with the location, operation, and care of fire extinguishers.



## Danger/Caution Tags

If danger or caution tags are posted, read, understand, and follow the directions on the tags. Check the appropriate ODCL column as follows: "S," all tags are properly hung; "U," tags improperly hung or otherwise deficient; "NA," no tags.

---

---

---

### Danger/Caution Tags

- If danger or caution tags are posted, read, understand, and follow the directions on the tags.
- Check the appropriate ODCL column with:
  - "S" - All tags are properly hung
  - "U" - Tags improperly hung or deficient
  - "NA" - No tags



## Instructions

Check to ensure all required instructions are available in the cab. Required instructions may include operating instructions, OEM operations manual, adverse weather operating instructions, and additional activity specific instructions.

---

---

---

### Instructions

- Ensure all required instructions are in the cab.
- Required instructions may include:
  - Operating instructions
  - Operation manual
  - Adverse weather operating instructions
  - Activity specific instructions



## Housekeeping

Check to ensure the operator's cab is free of clutter and unnecessary clothing, and that personal belongings, tools, maintenance products, waste, etc. are properly stored and not be permitted to lie loose about the cab or interfere with operation.

---

---

---

### Housekeeping

- Ensure the cab is free of clutter and unnecessary clothing
- Personal belongings, tools, maintenance products, and waste should be properly stored



## Operational Check

The final check before placing the crane in service is the operational check. The operational check shall include operating the machine without load through all motions, using all controls through a range sufficient to ensure their proper operation, and verifying the proper operation of safety devices, gauges, meters, warning signals, limit switches, and other devices.

When possible, the operational check shall be conducted away from personnel and any hazardous surroundings. A qualified rigger, if present during the operational check, should control access, observe crane operation, and report any unusual noises or other indications of unsafe conditions to the crane operator.

When performing the operational check portion of the ODCL in cold weather or icy conditions, the operator should raise the blocks and boom before lowering them to avoid damage when sheaves may be frozen. Operators should inform rigging personnel to stand clear of the area below the blocks and boom prior to operation. The operator should hoist up slowly, in small increments, to break any ice and/or snow free and monitor the sheaves to ensure proper movement and operation of the sheaves and wire rope.

## Area Safety

Check the work area and ensure that the exact locations of obstacles or hazards are known. It is not expected that all possible areas of travel be checked during the pre-use check. However, before any area of travel is utilized that has not been checked during the pre-use check, additional attention should be focused on obstacles and potential hazards.

---



---



---

### Operational Check

4 OPERATIONAL CHECK			
	S	U	NA
a Area Safety *	✓		
b Outriggers and Stabilizers *	✓		
c Unusual Noises			
d Control Action *			
e Wire Rope or Chain *			
f Brakes and Clutches *			
g Boom Angle / Radius Indicator *			
h Limit Switches *			
i Emergency Stop *			
j Other Operational Safety Devices *			
k General Safety Devices			
l Fleeting Sheaves			




---



---



---



---



---



---



---

### Area Safety

- Know the exact location of obstacles or hazards





## Unusual Noises

After starting the engine, be alert for unusual noises, fluid leaks, improper functioning, incorrect readings of gauges, and loss of power or bad response to control of the engine or motors.

---

---

---

### Unusual Noises

After starting the crane, be alert for:

- unusual noises
- fluid leaks
- improper functioning
- incorrect readings of gauges
- loss of power



## Control Action

Check control mechanisms for excessive wear of components and contamination by lubricants or other foreign material. Check controls through a range sufficient to ensure that they operate freely and that the corresponding component actuates properly when controls are activated. Check hoist controls through the full speed range.

---

---

---

### Control Action

- Check controls to ensure:
  - they operate freely
  - proper actuation
- Check hoist controls through the full speed range.



## Wire Rope or Chain

Check for proper paying-out of the wire rope or chain, that the wire rope or chain and hook blocks do not twist or spin, and that the wire rope or chain is running freely through the sheaves or sprockets and blocks. Check that the chain container is not overfilled and that chain correctly enters and exits the container.

If the boom and hoist drums or load sprocket are visible from the operator's station, check for proper spooling of the wire rope on and off the drum or chain on and off the load sprocket. After lowering the hooks and the boom for limit switch tests and hook inspections, observe sections of wire rope or chain that may not be visible during the walk around check. If chain dead ends are visible, ensure it is connected to the hoist frame.

### Wire Rope or Chain

Check wire rope or chain to ensure there is:

- proper paying-out
- no twisting or spinning of hook blocks
- running freely through the sheaves, sprockets, or blocks
- no overfilling of chain containers and chain enter/exits correctly
- proper spooling or reeving on the drums (if visible)



## Brakes and Clutches

Check brake and clutch actions and ensure they are functioning normally and that there is no slippage, excessive play, or binding. Exercise brakes and clutches to ensure they are dry.

---

---

---

### Brakes and Clutches

- Check brake and clutch actions to ensure there is no:
  - Slippage
  - Excessive play
  - Binding
- Exercise brakes and clutches to ensure they are dry.



## Limit Switches

Checking of limit switches shall be performed at slow speed and include each upper hook hoist primary limit switch and the upper and lower boom hoist primary limit switches. Except for cranes used in construction, verifying the operation of the upper and lower boom hoist limit switches is required only during the initial check of the crane each day.

Checking of hook hoist lower limit switches is not required if the hook can be lowered to its lowest possible position, for example, bottom of drydock being worked at minimum radius, floor level for a typical building crane, while still maintaining a minimum of two wraps of rope on the hoist drum (three wraps for ungrooved drums) or extra chain for a chain hoist.

For cranes that do not have the requisite number of wraps or sufficient chain, the hook hoist lower limit switch shall be checked where operationally possible, i.e., if the crane is at a location where the limit switch can be checked (where the lower limit switch is not checked during the pre-use check, it shall be checked if the crane is subsequently relocated to a position where it can be checked). When lower limit switch checks are not required, this shall be noted on the crane operators pendant, master switch, or operating instructions.

### Limit Switches

- Check limit switches at the slowest speed possible
- Checking of the hook hoist lower limit switches is not required if the hook can be lowered to its lowest possible position while still maintaining a minimum of two wraps of rope on the hoist drum (three wraps for un-grooved drums)



---

---

---

---

---

---

---

---

---

---

For cranes that have hoist overload clutches or two-block damage prevention features, do not check the overload clutches or damage prevention features.

Note: mobile cranes may be equipped with a type of hoist lower limit sometimes known as a third wrap detector; check as noted above. The ODCL shall be annotated to ensure that these features are not checked. Checking of secondary limit switches is not required unless a specific operation is planned where the primary limit switch will be bypassed.

### Emergency Stop

Check the emergency stop or power-off button. Know its location and ensure it is working properly. If the emergency stop is checked while a motion is in operation, check at the slowest possible speed.

**Note:** This is not applicable to diesel engine shutdowns on portal and floating cranes.

#### Emergency Stop

- Know its location
- Ensure it works properly
- If checked while a motion is in operation, check at the slowest speed possible



### Other Operational Safety Devices

Check any other operational safety devices as directed by the activity engineering organization. Examples include deadman switches, or enabling switches, for example, a mobile crane armrest or seat switch. Deadman controls are controllers that automatically stop operations when released. These pictures show two types of deadman controls: a foot switch and a push-button thumb switch on top of the controller.

#### Other Operational Safety Devices

- Check operation of any other operational safety devices such as dead man controls or switches
- Note: Dead man controls refer to controllers that automatically stop operations when released.



## General Safety Devices

Check general safety devices such as sirens, horns, and travel alarms for proper operation.

---

---

### General Safety Devices

- Check sirens, horns, and travel alarms for proper operation



## Pendant or Remote Controller

For pendants or remote controllers to be used, check for proper operation, including proper location of strain relief cables or mechanisms as applicable.

---

---

### Pendant or Remote Controller

- For pendants or remote controllers to be used, check for proper operation, including proper location of strain relief cables or mechanisms as applicable.



## Electrification

Check operation of the electrification system; festoon(s) and/or conductor bar and collector shoes, to ensure proper functioning and no obstructions exist.

---

---

### Electrification

- Check operation of the electrification system; festoon(s) and/or conductor bar and collector shoes, to ensure proper functioning and no obstructions exist.



## Summary

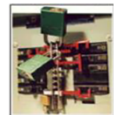
Performing a thorough and complete pre-operational crane check is the first step toward safe and reliable crane operations. The ODCL identifies unsafe conditions and enhances crane reliability. It verifies proper operation of the crane and is conducted once each day. The ODCL is reviewed by subsequent operators. The operational check is required once per shift. The ODCL is separated in to four sections, the walk around check, machinery house or machinery area check, operator's cab check and the operational check.

---

---

### ODCL Summary

- **Purpose**
  - General check
  - Identifies unsafe conditions
  - Enhances crane reliability
- **Importance**
  - Verifies operation of the crane
- **Frequency**
  - Once each day
  - Verification by each operator
- **Sections of the ODCL**
  - Walk Around Check
  - Machinery House/Machinery Area Check
  - Operator Cab Check
  - Operational Check



## Knowledge Check

- 15. Select the best answer.** The crane number, certification expiration date, and certified capacity are found—
- A. posted in the crane maintenance area
  - B. in the operator's manual
  - C. posted on the crane
  - D. in the load lift review
  - E. in the OEM manual
- 16. Select the best answer.** Deadman controls refer to controllers that automatically—
- A. stop operations when released
  - B. change operational speeds to suit conditions
  - C. compensate for slow operator response
  - D. push your hand away from the handle when the crane stops
- 17. Select the best answer.** If you observe a red tag on a piece of equipment, you should—
- A. fix the problem and operate the equipment
  - B. verify the tag was from previous work
  - C. review the special instructions and operate accordingly
  - D. remove the tag and continue operations
  - E. under no circumstances operate this piece of equipment
- 18. Select the best answer.** If you observe a yellow tag on a piece of equipment, you should—
- A. fix the problem and operate the equipment
  - B. verify the tag was from previous work
  - C. review the special instructions and operate accordingly
  - D. remove the tag and continue operations
  - E. under no circumstances operate this piece of equipment

## **LIFTING OPERATIONS**

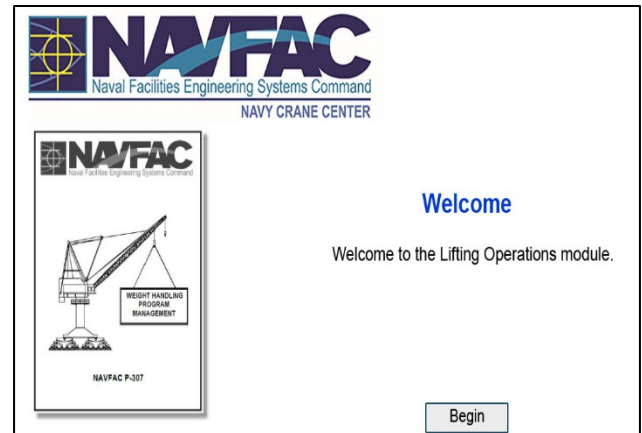
### Welcome

Welcome to the Lifting Operations module.

---

---

---



### Learning Objectives

Upon successful completion of this module, you will be able to define critical and standard lifts, identify critical lifts, and state critical lift requirements.

---

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to:

- Define the two types of lifts:
  - Critical
  - Standard
- Identify critical lifts
- State the critical lift requirements

### Standard Lifts

Standard lifts have a lower level of risk, and critical lift requirements are not applicable. However, the use of prepared lift plans is recommended where deemed necessary by a member of the crane team, the supervisor, or local activity overseeing the lift.

---

---

### Standard Lifts

Standard lifts:

- have a lower level of risk
- use of prepared lift plans is recommended where deemed necessary





## Critical Lifts Overview

Critical lifts have a moderate to high level of risk. Activities shall identify critical lifts and prepare procedures including rigging sketches where required for conducting these lifts. Procedures may be standard written instructions or detailed procedures specific to a lift.

---

---

## Critical Lifts

Critical lifts include hazardous materials, large and complex geometric shapes, lifts of personnel, lifts exceeding 80 percent of the certified capacity of the crane's hoist and lifts exceeding 50 percent of the hoist capacity for a mobile crane mounted on a barge (excluded from this rule are lifts of ordnance with category 3 cranes and all lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails, and lifts of test weights during maintenance or testing when directed by a qualified load test director), lifts of submerged or partially submerged objects, multiple crane or multiple hook lifts on the same crane, lifts of unusually expensive or one-of-a-kind equipment or components, lifts of constrained or potentially constrained loads (a binding condition), lifts over occupied buildings or structures, and other lifts involving nonroutine operations, difficult operations, sensitive equipment, or unusual safety risks.

## Critical Lift Procedures

Activities shall identify critical lifts and prepare procedures (including rigging sketches where required) for conducting these lifts. Procedures may be standard written instructions or detailed procedures specific to a lift.

---

---

## Critical Lifts Overview

### Critical lifts:

- have a moderate to high risk level
- require a written procedure (including rigging sketches where required)
- may be standard instructions or detailed procedures

## Critical Lifts

- Hazardous materials
  - Large and complex geometric shapes
  - Personnel lifts
  - Lifts exceeding 80% of the certified capacity of the crane's hoist used for the lift (exceeding 50% hoist capacity for barge-mounted mobile cranes)
    - lifts of ordnance with category 3 cranes, lifts of test weights during maintenance or testing when directed by a qualified load test director, and lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails are excluded
  - Lifts of submerged or partially submerged objects
  - Multiple crane or multiple hook lifts
  - Lifts of unusually expensive or one-of-a-kind equipment or components
  - Lifts of constrained or potentially constrained loads (binding condition)
  - Lifts over occupied buildings or structures
  - Other lifts including non-routine operations, difficult operations, sensitive equipment, or unusual safety risks
- 
- 
- 

## Critical Lift Procedures

### Activities shall:

- identify critical lifts
- prepare procedures, including rigging sketches where required, for conducting these lifts

## Critical Lift Procedures Continued

A rigger supervisor, operator supervisor, or a rigging or crane operator working leader (classified as WL) shall review on-site conditions for critical lifts and shall perform a pre-job briefing before each critical lift to ensure all crane team personnel understand the required procedures for the lift. Newly assigned personnel shall be briefed by the supervisor or working leader.

A rigger supervisor, operator supervisor, or working leader shall personally supervise the following lifts: Lifts exceeding 80 percent of the certified capacity of the crane's hoist used for the lift (lifts of ordnance with category 3 cranes, lifts of test weights during maintenance or testing when directed by a qualified load test director, and lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails are excluded); multiple-hook lifts when the weight of the object being lifted exceeds 80 percent of the certified capacity of any hoist used for the lift; and lifts of ordnance involving the use of tilt fixtures. If the lifts are repetitive in nature, the supervisor or working leader shall be present during the first evolution of the lift with each rigging crew. Subsequent identical lifts by the same crew may be done under the guidance of the Rigger-in-Charge (or RIC).

### Critical Lift Procedures Continued

A rigger supervisor, operator supervisor, or working leader shall:

- review on-site conditions
- perform a pre-job briefing
- supervise:
  - lifts over 80% of the certified capacity
    - lifts of ordnance with category 3 cranes, lifts of test weights during maintenance or testing when directed by a qualified load test director, and lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails are excluded
  - multiple hook lifts when the weight exceeds 80% of the certified capacity of any hoist
  - lifts of ordnance involving the use of tilt fixtures

---



---



---



---



---



---

## Lifts Not Considered Critical Lifts

Lifts of ordnance with category 3 cranes and all lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails are excluded from critical lift requirements. Lifts of test weights during maintenance or testing when directed by a qualified load test director are also excluded.

When making lifts of submerged or partially submerged objects, the following lifts are not considered critical: Removal of valves, rotors, pipes, etc. from dip tanks for cleaning or coating purposes; lifting boats of known weight from the water if the boats are of open design with bilge compartments accessible for visual inspection; the boats have label plates indicating weights; and the boats have pre-determined lifting points established by the OEM or the activity engineering organization; and lifting submerged or partially submerged objects that meet the following criteria: the object is verified to not contain fluid in pockets and/or

### Lifts Not Considered Critical Lifts

- lifts of ordnance with category 3 cranes
- lifts over 80% of the certified capacity made with jib cranes, pillar jib cranes, fixed overhead hoists, and monorail cranes
- lifts of test weights during load test
- removal of valves, rotors, pipes, etc., from dip tanks for cleaning or coating purposes
- lifting boats of known weight with pre-determined lifting points
- lifting submerged or partially submerged objects that do not contain fluid in pockets and/or voids, is verified or known not to be stuck by suction or adhesion by corrosion, marine growth, excessive surface tension, mud, etc., and the object is verified to be clear of obstructions
- lifts with cranes designed for lifting with coupled hooks

voids that is unaccounted for in the weight of the object; the object is verified or known not to be stuck by suction or adhesion by corrosion, marine growth, excessive surface tension, mud, etc.; and the object is verified to be clear of obstructions such as other objects in the water, or underwater cables.

When making multiple-crane or multiple-hook lifts on the same crane, bridge or gantry cranes with hooks mechanically/structurally coupled together or control systems electrically/electronically connected and specifically designed for simultaneous lifting, such as jet engine test stand lifting cranes or synchronized antenna lifting cranes, are not considered critical lifts.

---

---

---

### Knowledge Check

1. **Select the best answer.** Detailed written procedures are required for—
  - A. all standard lifts
  - B. critical lifts
  - C. noncritical lifts
2. **Select the best answer.** For all critical lifts, a rigger supervisor, operator supervisor, or a rigging or crane operator working leader shall review on-site conditions and shall—
  - A. conduct a pre-job briefing
  - B. define the crane operating envelope
  - C. inspect all rigging gear
  - D. select the rigging gear
3. **Select the best answer.** Lifts of test weights during maintenance or load tests are—
  - A. evaluated according to the critical lift requirements
  - B. excluded from the critical lift requirements
  - C. included in the critical lift requirements
  - D. routine lifts because they are not critical shapes
4. **Select the best answer.** A crane with a capacity of 100,000 pounds is performing a lift of 40,000 pounds. This is a(n)—
  - A. critical lift
  - B. hazardous lift
  - C. overload lift
  - D. standard lift

## Hazardous Materials

Lifts of hazardous materials, for example poisons, corrosives, and highly volatile substances are critical lifts. This does not include palletized unit loads of ordnance nor materials such as oxygen, acetylene, propane, diesel fuel, or gasoline in cans or tanks that are properly secured in racks or stands designed for lifting and transporting by crane.

---



---



---

## Lift Requirements for Complex Geometric Shapes

Critical lifts also include large and complex shapes, for example objects with a large sail area that may be affected by winds, objects with attachment points at different levels requiring different length slings, and odd shaped objects where the center of gravity is difficult to determine.

---



---



---

## Personnel Lift Requirements

Use cranes for lifting personnel only when no safer method is available. Cranes, rigging gear, and personnel platforms shall conform to OSHA requirements 29 CFR Part 1926.1431 and ASME B30.23. The total weight of the loaded personnel platform and rigging shall not exceed 50% of the rated capacity of the hoist.

A trial lift with at least the anticipated weight of all personnel and equipment to be lifted shall be performed immediately before placing personnel in the platform. A proof test of 125% of the rated capacity of the platform must be held for 5 minutes. This may be done in conjunction with the trial lift.

### Hazardous Materials

Includes lifts of:

- poisons
- corrosives
- highly volatile substances

Excluded materials:

- palletized unit loads of ordnance
- oxygen, acetylene, propane, diesel fuel, or gasoline in cans or tanks that are properly secured in racks or stands designed for lifting and transporting by crane



### Large Complex Geometrical Shapes

- Critical lifts also include complex shapes.
- Objects with:
  - large surface area
  - multi-level attachment points
  - difficult center of gravity



### Personnel Lift Requirements

- allowed only when no safer method is available
- equipment conforms to 29 CFR 1926.1431 and ASME B30.23
- the total load less is than 50% of the rated capacity of the hoist
- trial lift of anticipated load or greater
- proof test of 125% of rated platform capacity
- tools and materials
  - weight included in load
  - evenly distributed
  - secured
- fall protection used with full body harness and shock absorbing lanyard attached to platform structure
- tag lines used
- keep body inside platform
- secure platform to structure before:
  - entering
  - exiting



A body harness and shock absorbing lanyard shall be worn and attached to a structural member within the personnel platform capable of supporting the impact from a fall. The harness and anchorage system shall conform to OSHA requirements.

---

---

Tag lines shall be used unless their use creates an unsafe condition. Hoisting of the personnel platform shall be performed in a slow, controlled, cautious manner with no sudden movements of the crane. Personnel shall keep all parts of the body inside the platform during raising, lowering, and positioning.

---

---

---

Before personnel exit or enter a hoisted platform that is not landed, the platform shall be secured to the structure where the work is to be performed, unless securing to the structure creates an unsafe situation.

---

---

---

### Lift Requirements for Lifts Over 80% Capacity

Lifts exceeding 80% of the certified capacity of the crane's hoist (for example main hoist, whip hoist) planned for use (lifts exceeding 50% of the hoist capacity for a mobile crane mounted on a barge) are considered critical lifts. For variable rated cranes, this shall be at the maximum anticipated radius planned for use. Lifts of ordnance with category 3 cranes and all lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails are excluded. Lifts of test weights during maintenance or testing when directed by a qualified load test director are also excluded.

---

---

---

#### Lifts over 80% of Capacity

- Lifts exceeding 80% of the certified capacity of the crane's hoist (e.g., main hoist, whip hoist) planned for use are critical lifts.

#### \*Exclusions:

- lifts of ordnance with Cat. 3 cranes
- all lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails
- lifts of test weights during maintenance or testing when directed by a qualified load test director



## Submerged Lifts

Lifts of submerged or partially submerged objects are critical lifts. The following lifts are not considered critical: Removal of valves, rotors, pipes, etc., from dip tanks for cleaning or coating purposes; lifting boats of known weight from the water if the boats are of open design with bilge compartments accessible for visual inspection, the boats have label plates indicating weights, and the boats have pre-determined lifting points established by the Original Equipment Manufacturer (OEM) or the activity engineering organization; lifting submerged or partially submerged objects that meet the following criteria: the object is verified to not contain fluid in pockets and/or voids that is unaccounted for in the weight of the object; the object is verified or known to not be stuck by suction or adhesion by corrosion, marine growth, excessive surface tension, mud, etc.; and the object is verified to be clear of obstructions such as other objects in the water or underwater cables.

### Submerged Lifts

#### Critical Lifts:

- lifts of submerged or partially submerged objects

#### Lifts not considered Critical:

- lifts from dip tanks or lifts of boats or submerged objects of known weights where bilges or compartments are accessible for visual inspection, verified to not contain fluids, and clear of obstructions




---



---



---



---

## Lift Requirements for Multiple Crane Lifts

Multiple-crane or multiple-hook lifts on the same crane, except for bridge or gantry cranes with hooks mechanically or structurally coupled together or control systems electrically or electronically connected, and specifically designed for simultaneous lifting such as jet engine test stand lifting cranes or synchronized antenna lifting cranes are critical lifts. These lifts require special planning, coordination, and skill.

The weight of the load and the weight carried by each crane and hook must be determined prior to the lift to avoid overloading of the cranes and/or rigging gear. One signal person must be assigned to direct and control the entire operation.

---



---



---

### Lift Requirements for Multiple Crane or Hook Lifts

#### Require:

- planning
- coordination
- skill

#### Needed Information:

- accurate load weight
- capacities for each crane
- load on each crane

#### Communication:

- clear
- constant
- one person provides direction





## Constrained Loads

Lifts of constrained or potentially constrained loads (a binding condition) including suction caused by hydraulic conditions and loads that may be frozen to the ground are critical lifts.

Where overloading, loss of load (slack line condition) of the crane or rigging, or damage to the load is possible due to binding conditions or pre-tensioning, a portable load-indicating device with a readout readily visible to the signal person or RIC shall be used. When a load-indicating device is used, an appropriate stop point shall be established, and the load-indicating device shall be carefully monitored to ensure the stop point is not exceeded.

Chainfalls or other control means (for example, procedures, micro-drives, load position/buffer) shall be used to avoid sudden overload of the crane or rigging gear. These lifts shall be treated as critical lifts.

## Lifts Over Buildings or Structures

Lifts over occupied buildings or structures should be avoided and the activity shall check with their local safety representative for any specific restrictions. These lifts shall be treated as critical lifts unless personnel are relocated out of the fall zone. There are many factors to consider such as type of structure, weight of load, and number of floors. When the building or structure provides protection against a potentially dropped load from falling on personnel, then it may be acceptable. If the building or structure does not provide protection, then personnel shall be relocated out of the fall zone prior to commencing the lift.

---

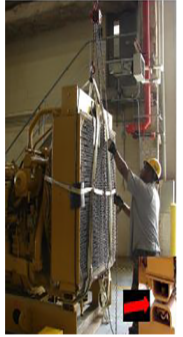
---

---

### Constrained Loads

#### Critical Lifts:

- lifts of constrained or potentially constrained loads
- Where overloading the crane or rigging is possible, a load-indicating device shall be used.
- When necessary, chainfalls should be used to avoid sudden overload.



### Lifts Over Buildings or Structures

- Lifts over occupied buildings or structures should be avoided.
- These lifts shall be treated as critical lifts unless personnel are relocated out of the fall zone.
- When the building or structure provides protection against a potentially dropped load from falling on personnel, it may then be acceptable.

## Other Lifts

Critical lifts also include lifts involving non-routine operations, difficult operations, sensitive equipment, or unusual safety risks.

---

---

---

### Other Critical Lifts

- Lifts involving:
  - non-routine operations
  - difficult operations
  - sensitive equipment
  - unusual safety risks



## Lifting Operations Summary

There are two types of lifts: Critical and Standard. Critical lifts have a moderate to high level of risk involved. All critical lifts require preplanning, written procedures, and supervisory oversight. Critical lift exceptions include: lifts of ordnance with category 3 cranes, lifts over 80% of the certified capacity made with jib cranes, pillar jib cranes, fixed overhead hoists, and monorail cranes, lifts of test weights during load test, removal of valves, rotors, pipes, etc., from dip tanks for cleaning or coating purposes, lifting boats of known weight with pre-determined lifting points, lifting submerged or partially submerged objects that do not contain fluid in pockets and/or voids, is verified or known to not be stuck by suction or adhesion by corrosion, marine growth, excessive surface tension, mud, etc., and the object is verified to be clear of obstructions, and lifts with cranes designed for lifting with coupled hooks.

---

---

---

### Lifting Operations Summary

#### Two types of lifts:

- Critical
- Standard

#### Standard lifts:

- ordinary in nature
- oversight not required
- directed by a rigger-in-charge

#### Critical lifts:

- moderate to high level of risk
- require:
  - preplanning
  - written procedures
  - supervisory oversight

## Knowledge Check

5. **Select the best answer.** Which of the following identifies the two basic categories of crane lifts?
- A. Common and Uncommon
  - B. Complex and Non-Complex
  - C. Critical and Standard
  - D. Usual and Unusual
6. **Select the best answer.** Personnel lifts are—
- A. always considered critical lifts
  - B. considered critical only under special conditions
  - C. not considered critical if personal protective gear is worn
  - D. not considered critical if personnel lifting devices are used
7. **Select the best answer.** Personnel in a man-lift platform or basket must—
- A. stand with knees bent to absorb motion shock
  - B. wear a full body harness with a shock absorbing lanyard
  - C. wear a safety belt with a shock absorbing lanyard
  - D. wear aircraft reflective tape on their hard hat
8. **Select the best answer.** For personnel lifts, the total load must not exceed—
- A. 50% of the hoist's rated capacity
  - B. 80% of the hoist's rated capacity
  - C. the gross capacity if designated as a critical lift
  - D. the load chart capacity

## **SLING ANGLE STRESS**

### Welcome

Welcome to Sling Angle Stress.

---

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to define sling angle stress and explain why it must be accounted for, calculate sling angle stress, and determine the minimum sling length and rated capacity for lifts.

---

---

---

### What is Sling Angle Stress?

What is sling angle stress? It is the added force created in the rigging when the slings are not perfectly plumb, vertical, and parallel.

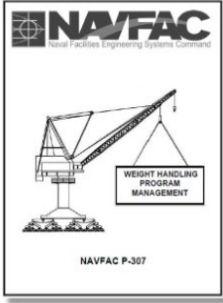
---

---

---



Naval Facilities Engineering Systems Command  
NAVY CRANE CENTER



NAVY CRANE CENTER  
WEIGHT HANDLING PROGRAM MANAGEMENT  
NAVFAC P-307

**Welcome**

Welcome to Sling Angle Stress.

[Begin](#)

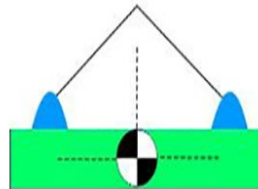
### Learning Objectives

Upon successful completion of this module, you will be able to:

- Define sling angle stress and explain why it must be accounted for
- Calculate sling angle stress
- Determine the minimum sling length and rated capacity for lifts

### What is Sling Angle Stress?

- the added force induced when the sling angle is not perpendicular to the center of gravity.



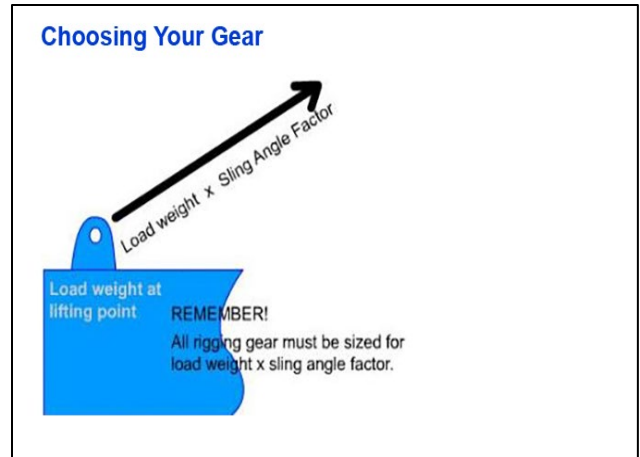
## Choosing Your Gear

The two-leg rule is followed when choosing gear capacities for a lift. Rigging gear must have a capacity greater than the applied load. The load applied to the rigging gear includes the weight carried by the attachment points multiplied by the sling angle factor.

---

---

---



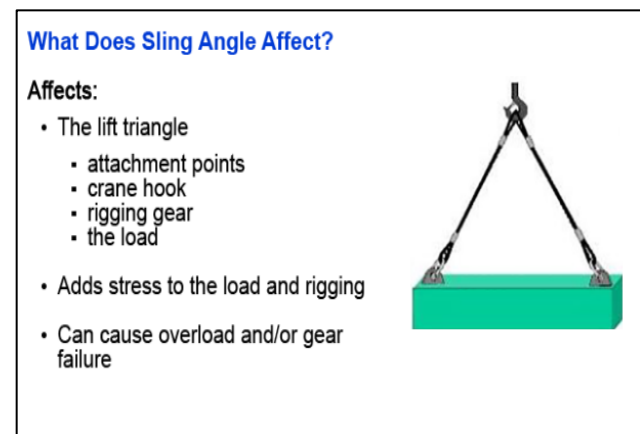
## What Does Sling Angle Affect?

Nearly every lift creates a triangle. All of the components that make up the sides of a lift triangle are affected by sling angle stress including the attachment points on the load, the crane hook, the rigging gear, and the load itself. Sling angle stress can cause the load to flex and sag. Excessive sling angle stress can cause a choker hitch or basket hitch to crush a fragile item.

Remember, sling angle stress does not change the weight of the load being lifted, only the load on the rigging.

---

---



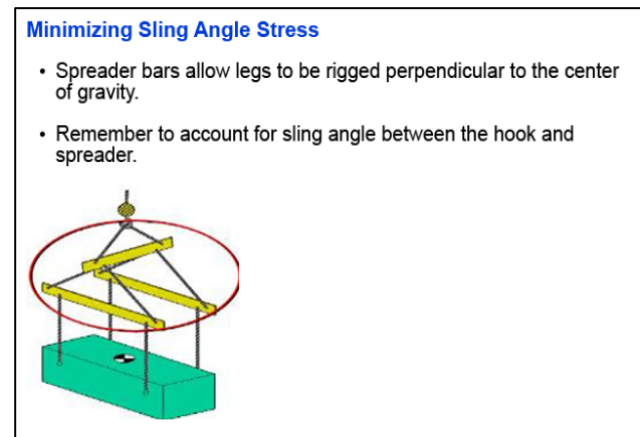
## Minimizing Sling Angle Stress

Sling angle stress can be minimized by using spreaders or other below the hook lifting devices. Lifting beams or strong-backs can help ensure each sling is carrying its share of the load and that the load remains level. Sling angles may still affect the rigging gear between the hook and spreaders, even if the slings between the spreader and the load are vertical.

---

---

---



## Sling Angle Stress Summarized

When referring to the effects of sling angle, we refer to horizontal sling angle. In other words, we are measuring the angle created between the sling and a horizontal line through the attachment points. Sling angle stress is proportional to the degree of the angle from horizontal. The more vertical the angle - the less added force. The more horizontal the angle - the greater the added force. Let's look at this principle on a load.

---

---

---

### Sling Angle Stress Summarized

Stress is proportional to the degree of the angle:

- the larger the angle, the less added force
- the smaller the angle, the more added force

### Effects of Sling Angle Stress: 60° Angle

At a 60-degree angle, the load on the rigging has increased to 1,155 pounds. Keep in mind each leg has 1,155 pounds of stress even though only one leg is shown. 60 degrees is the preferred angle.

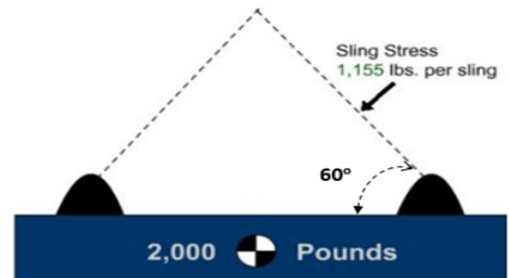
---

---

---

### Effects of Sling Angle Stress

- At a 60° angle:
  - Sling stress = 1,155 lbs. per sling



### Effects of Sling Angle Stress: 45° Angle

At a 45° angle, the load has increased to 1,414 pounds in each sling. That's nearly a 42% increase.

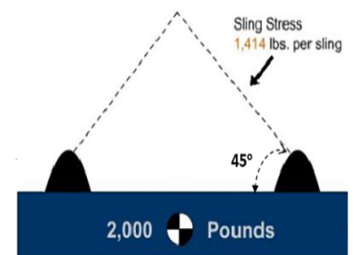
---

---

---

### Effects of Sling Angle Stress

- At a 45° angle:
  - Sling stress = 1,414 lbs. per sling





### Effects of Sling Angle Stress: 30° Angle

At a 30° angle, the stress has increased to 2,000 pounds. Each sling now has a load equal to the weight of the object. That is a 100% increase.

Never lift with less than a 30° angle without engineering approval.

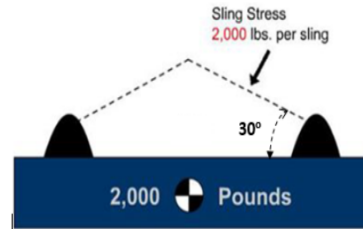
---

---

---

#### Effects of Sling Angle Stress

- At a 30° angle:
  - Sling stress = 2,000 lbs. per sling
- **Never lift at less than a 30° sling angle without engineering approval!**



### Effects of Sling Angle Stress: 15° Angle

At a 15° angle, the load has increased to 3,860 pounds. That's a 286% increase in each sling.

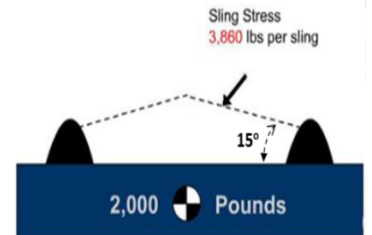
---

---

---

#### Effects of Sling Angle Stress

- At a 15° angle:
  - Sling stress = 3,860 lbs. per sling
- **Never lift at less than a 30° sling angle without engineering approval!**



### Why Must We Account for Sling Angle Stress?

Not accounting for sling angle stress can lead to overloaded rigging gear and even catastrophic failure.

---

---

---

#### Why Account for Sling Angle Stress?

Sling angle stress can cause overload and/or gear failure!

## Selecting Minimum Rated Capacity

Components in multiple-leg sling assemblies shall be sized based on the worst-case distribution of loads. For example, slings, shackles, and other components in a four-leg assembly (or four individual slings on a hook) for a four-point lift shall be sized based on either pair of diagonally opposing legs carrying the entire load, unless the assembly is equipped with devices that automatically adjust for equal distribution of the load such as engineered equalizer plates.

Chain hoists may be used for equalizing loads only if used in conjunction with LIDs. This requirement for LIDs does not apply to chain hoists used for leveling the load in three-point or two-point lift configurations.

Remember, two legs must have the capacity to lift the weight of the object plus the added force from sling angle stress. After we calculate the sling angle stress, we can determine the minimum requirements for our rigging gear.

## Determining Minimum Rated Capacity

There are several ways to determine sling angle stress. We will use the angle factor chart, as it is readily available and easy to use.

---

---

### Selecting Minimum Rated Capacity

- Components in multiple-leg sling assemblies shall be sized based on the worst case distribution of loads.
- Slings, shackles, and other components in a four-leg assembly (or four individual slings on a hook) for a four-point lift shall be sized based on either pair of diagonally opposing legs carrying the entire load (2 legs).
- Chain hoists may be used for equalizing loads only if used in conjunction with LIDs.

---

---

---

---

---

### Determining Sling Angle Stress

- There are many ways to determine sling angle stress
- We will use an Angle Factor Chart
  - readily available
  - easy to use

## Using an Angle Factor Chart

To use an angle factor chart, you first need to determine the sling angle. Sling angle can be determined mathematically or measured. Once you have determined the sling angle, find the corresponding angle factor, and multiply that number by the weight carried in each leg. When you look at the angle factor column, you will notice a dramatic increase for angles less than 30°. That's why we do not use sling angles less than 30° unless authorized by an engineering document.

### Using an Angle Factor Chart

Horizontal Angle	Angle Factor
90	1.000
85	1.004
80	1.015
75	1.035
70	1.064
65	1.104
60	1.155
55	1.221
50	1.305
45	1.414
40	1.555
35	1.742
30	2.000
25	2.364
20	2.924
15	3.861
10	5.747
5	11.490

To use an angle factor chart:

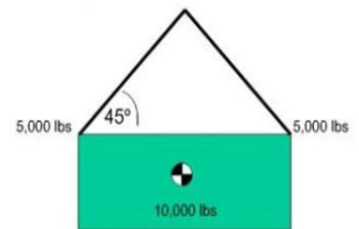
- determine sling angle
- locate the angle on the chart
- use the corresponding angle factor
- multiply angle factor by the weight carried in the leg

## Angle Factor Chart Example

This shape represents the lift we are about to make. Let's say that the angle created by the slings we use is 45 degrees. The angle factor for a 45-degree angle is 1.414. We must multiply the angle factor, 1.414, by the weight carried in the leg. How much weight will the leg carry? That's right, 5,000 pounds. 1.414 times 5,000 equals 7,070 pounds. This is the total stress in each leg. This number represents the minimum gear capacity that can be used for the lift.

### Angle Factor Chart Example

Horizontal Angle	Angle Factor
90	1.000
85	1.004
80	1.015
75	1.035
70	1.064
65	1.104
60	1.155
55	1.221
50	1.305
45	1.414
40	1.555
35	1.742
30	2.000
25	2.364
20	2.924
15	3.861
10	5.747
5	11.490



$$1.414 \times 5,000 \text{ lbs.} = 7,070 \text{ lbs. in each leg.}$$

## What is Angle Factor?

Remember the lift triangle? Now the whole triangle idea really comes into play. The sling angle factor is a ratio of the side of the lift triangle, which in this case is the sling, and the height of the triangle. To find it, divide the sling length by the height of the lift triangle. The height is the distance between the bearing area of the hook and an imaginary line running horizontally from the bearing area of the attachment point. If you cannot measure the height, it can be found mathematically.

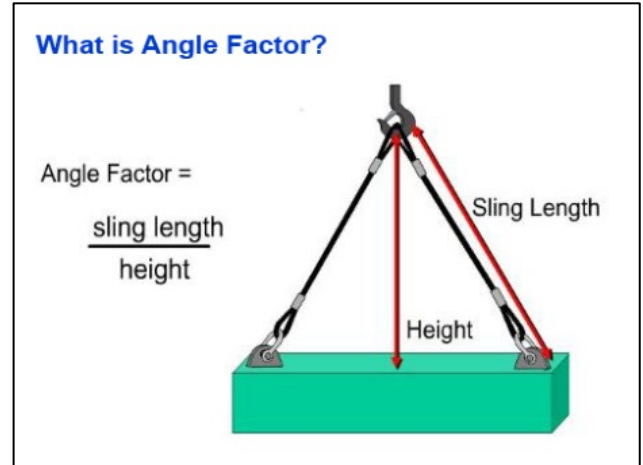
---



---



---



## How to find Height

The Pythagorean Theorem states that the length of a side of a right triangle squared equals the length of the base squared plus the height squared. A squared plus B squared equals C squared. Here the height of the lift triangle is A, the horizontal base is B, and length of the sling is C. Only A, the height, is unknown. To find the unknown height A, use this variation: C squared minus B squared equals A squared.

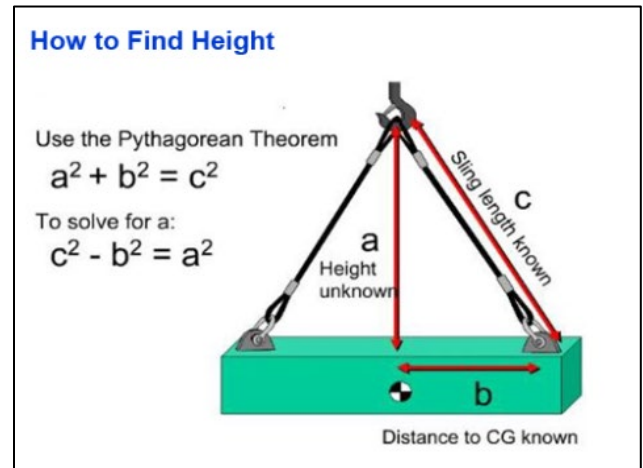
---



---



---



## Finding Height

Use C squared minus B squared equals A squared to solve for height. The sling C is twenty feet long. Multiplying the sling length times itself gives us C squared. In this case, that is twenty times twenty or four hundred. We measure the horizontal distance from the bearing area of the attachment to the top of the load directly above center of gravity. This dimension B is ten feet. We multiply this number by itself. Ten times 10 equals 100. Subtract 100, which is B squared, from 400, which is C squared. Therefore, A squared equals 300. Now we use the square root function on our calculator to calculate the square root of 300. The height equals the square root of 300, which is 17.32 feet.

---

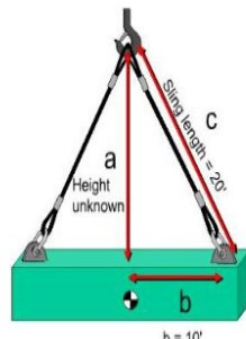


---



---

**Finding Height**



$$c^2 - b^2 = a^2$$

$$(20 \times 20) - (10 \times 10) = a^2$$

$$(400) - (100) = 300$$

$$\text{Square Root of } 300 = 17.32$$

Height = 17.32

## Finding Angle Factor

Remember, the angle factor equals sling length divided by height. We just found the height of the lift triangle. Now, here's how to find the angle factor: The sling is 20 feet long, and we found the height to be 17.32 feet. 20 divided by 17.32 equals 1.155. This is our angle factor. Finally, we will multiply the angle factor by the amount of weight at the attachment point.

---

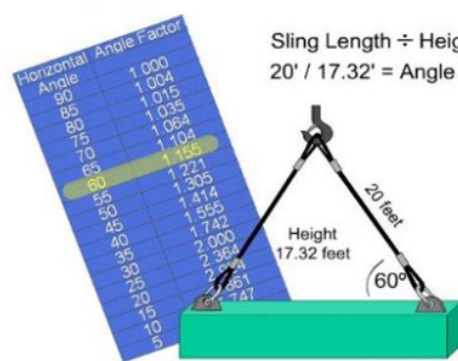


---



---

**Finding Angle Factor**



Horizontal Angle	Factor
90	1.000
85	1.004
80	1.015
75	1.035
70	1.064
65	1.104
60	1.155
55	1.221
50	1.305
45	1.414
40	1.555
35	1.742
30	2.000
25	2.364
20	2.924
15	3.857
10	5.774

Sling Length ÷ Height  
 $20' / 17.32' = \text{Angle Factor } 1.155$

Height 17.32 feet  
 20 feet  
 60°

## Solving Sling Angle Stress Mathematically

Now, we can use everything we've covered thus far to solve for sling angle stress. Here's the formula: Sling length divided by height, times the weight distributed to each leg. Remember, weight distribution is determined by the distance from the center of gravity to the attachment points. This works for all lifts with level attachment points.

---



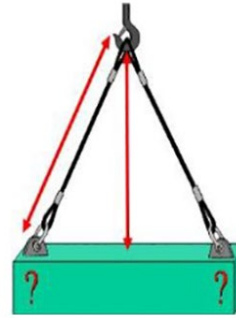
---



---

### Solving for Sling Angle Stress Mathematically

(Sling Length ÷ Height) x Weight Distribution = Sling Angle Stress



## 60 Degree Sling Angle

60° is the preferred sling angle. At 60°, the load in the slings increases by 16%.

---



---



---

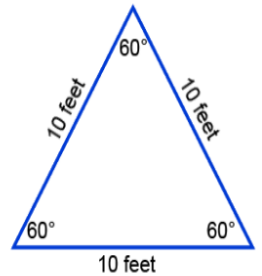
### 60 Degree Sling Angle

Preferred sling angle:

- Only a 16% load increase
- Easy to select slings

But...

- best sling lengths are not always available
- rigging configuration may restrict length
- overhead clearance may be restricted



## Selecting Appropriate Sling Lengths for a 60° Sling Angle

To ensure your slings will have at least a 60° sling angle, simply measure the distance between attachment points. Measure diagonally when there are more than two attachment points because it's the longest distance. Then select a sling that is as long or longer than the distance measured. If you use this method to select your slings, you will never have a sling angle less than 60°.

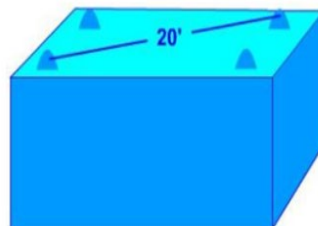
---



---

### Selecting Appropriate Sling Length for a 60 Degree Sling Angle

- measure the distance between attachment points (20')
- select a sling as long as the distance or longer
  - in this case, 20 feet





## Selecting Minimum Rated Capacities for a 60° Sling Angle

Now, we can easily determine the stress in the rigging before we attach the gear. Let's say the weight of the object is 5,000 pounds. How much weight would each attachment point carry? Each would carry 2,500 pounds. What is the angle factor for a 60° sling angle? The angle factor is 1.155. Multiply the angle factor, 1.155, times the weight distributed to the attachment point, 2,500 pounds. 2,888 pounds is the stress in the rigging gear and attachment points. It is also the minimum capacity for all rigging for this lift.

---



---

### Selecting Minimum Rated Capacity for a 60 Degree Sling Angle



60° angle factor of 1.155

$1.155 \times 2,500 \text{ lbs.} = 2,888 \text{ lbs. stress}$

Minimum capacity sling and rigging gear require 2,888 lbs.

## Minimum Rated Capacity at 30°

Using the same weight, let's look at the minimum rated capacities for a 30° sling angle. The angle factor for 30° is 2. At a 30° sling angle, the rigging and attachment point stress will double. Two times 2,500 pounds equals 5,000 pounds of stress. The minimum capacity sling and rigging gear required is five thousand pounds.

---



---

### Minimum Rated Capacity at 30 Degrees



30° angle factor of 2.00

$2.00 \times 2,500 \text{ lbs.} = 5,000 \text{ lbs. stress}$

Minimum capacity sling and rigging gear require 5,000 lbs.

## Unequal Distances from the CG

Where the center of balance is not equally distant between attachment points or when attachment points are on different levels, sling angle stress will not be equal between legs and extra calculations will be required. Contact your supervisor and consult the activity engineers for guidance when there is a question about sling angle stress for these types of lifts.

---



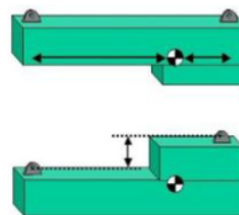
---



---

### Unequal Distances from the Center of Gravity

- Never assume sling angle stress is equal between legs
- Calculations are required to find sling angle stress



## Knowledge Check

1. **Select the best answer. True or False:** A  $60^\circ$  sling angle will be formed when you match the sling length to the diagonal distance between attachment points.
  - A. True
  - B. False
  
2. **Select the best answer.** An object has a length of 5 feet, a width of 3 feet, and a distance of 5 feet 6 inches between attachment points. What length slings would you select to ensure the horizontal sling angle was  $60^\circ$  or greater?
  - A. 3 feet
  - B. 4 feet
  - C. 5 feet
  - D. 6 feet
  
3. **Select the best answer.** To find the sling angle stress—
  - A. multiple the weight in the attachment point with the height of the lift triangle
  - B. multiple the weight of the item with the distance between attachment points
  - C. multiple the weight of the item with the rated capacity of the gear
  - D. multiply the weight in the attachment point with the angle factor

## **RIGGING GEAR TEST, INSPECTION, AND MARKING REQUIREMENTS**

### Welcome

Welcome to the Rigging Gear Test, Inspection, and Marking Requirements module.

---

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to explain the primary goal of the test and inspection program, identify the section of NAVFAC P-307 that addresses rigging gear requirements, list the required equipment markings, identify what records must be kept, and identify the equipment covered in Section 14.

---

---

---

### NAVFAC P-307 Section 14

Let's look at the section of NAVFAC P-307 that deals with rigging, Section 14. Section 14 provides selection, maintenance, inspection, test, and use requirements for rigging gear and miscellaneous lifting equipment. These requirements help ensure the rigging gear you use is safe. When followed, these requirements help ensure optimum service life of the gear.

These requirements apply to covered equipment used, with or without cranes, in weight handling operations and to covered equipment used with multi-purpose machines, Material Handling Equipment or "MHE" (for example forklifts), and equipment covered by NAVFAC P-300. These



### Learning Objectives

Upon successful completion of this module, you will be able to:

- Explain the primary goal of the P-307 test and inspection program
- Identify the section of NAVFAC P-307 that addresses rigging gear requirements
- List required equipment markings
- Identify what records must be kept
- Identify equipment covered in NAVFAC P-307 Section 14

### NAVFAC P-307 Section 14

- Section 14 provides selection, maintenance, inspection, test, and use requirements for rigging gear and miscellaneous lifting equipment.
- These requirements apply to covered equipment used, with or without cranes, in weight handling operations.
- They also apply to covered equipment used with multi-purpose machines, MHE and equipment covered by NAVFAC P-300.
- These requirements also apply to contractor-owned rigging equipment used with Navy and BOS contractor-owned WHE, multi-purpose machines, MHE, and equipment covered by NAVFAC P-300 used in weight handling operations.

requirements also apply to contractor-owned rigging equipment used with Navy and BOS contractor-owned Weight Handling Equipment, multipurpose machines, Material Handling Equipment, and equipment covered by NAVFAC P-300 used in weight handling operations.

Except for BOS contracts, these requirements do not apply to contractor-owned equipment used with contractor-owned cranes, multipurpose machines, Material Handling Equipment, backhoes, excavators, and front-end loaders.

### The Test and Inspection Program

NAVFAC P-307 requires each activity to establish a program for applicable equipment, including a documented initial inspection and load test followed by pre-use and documented periodic inspections (and periodic tests as noted). Unsatisfactory equipment and gear shall be removed from service and disposed of or repaired. Equipment shall be stored before and after use in such a way and location to prevent damage and not be a hazard to employees.

Occasionally, equipment and gear are unsatisfactory as a result of a crane or rigging accident. The activity shall determine if damage was due to a crane or rigging accident, and if so, ensure the accident is investigated and reported in accordance with section 12. Equipment and gear that is not yet in a test and inspection program, is currently out of service, or is not used for lifting shall be segregated from gear that is in service. Equipment and gear used in tie-down service shall not be used for weight handling operations. Equipment and gear used for weight handling operations should not be used for tie-down service.

### The Test and Inspection Program

- Required by NAVFAC P-307
- Program must include:
  - initial inspections
  - load tests
  - marking
  - pre-use inspections
  - documented periodic test & inspections

## Why Test and Inspection?

Why do we need a test and inspection program? The primary goal is to prevent personnel injury! The test and inspection program is designed to identify sub-standard, defective, damaged, or worn equipment, and remove unsafe equipment from service.

---

---

## Covered Equipment

NAVFAC P-307 section 14 applies to the following equipment used in weight handling operations: rigging gear (slings including chain, wire rope, metal mesh, synthetic rope, synthetic webbing, and synthetic roundslings; shackles; eyebolts; swivel hoist rings; links and rings; turnbuckles; insulated links; hooks; cargo nets; flexible intermediate bulk containers (FIBC); etc.); portable LIDs (dynamometers, load cells, crane scales, etc.); crane structures; and portable manual and powered hoists/winches.

---

---

## Additional Covered Equipment

Also covered are below-the-hook lifting devices as identified in ASME B30.20 for example spreader beams, container spreaders, plate clamps, magnets, vacuum lifters, personnel platforms, portable gantry/A-frames and portable floor cranes used for general lifting, and cranes and hoists procured with, integral to, and used solely in support of larger machine systems (milling machines, press brakes, etc.).

---

---

## Why Test and Inspection?

### Program goals:

- prevent personnel injury
- identify sub-standard equipment
- remove unsafe equipment

## Covered Equipment

- Slings
- Shackles
- Eyebolts
- Swivel hoist rings
- Links and Rings
- Turnbuckles
- Insulated links
- Hooks
- Cargo nets
- Flexible Intermediate Bulk Containers
- Portable Load Indicators
- Crane Structures
- Portable manual and powered hoists/winches

## Additional Covered Equipment

- Below-the-hook lifting devices identified in ASME B30.20
  - spreader beams
  - container spreaders
  - plate clamps
  - magnets
  - vacuum lifters
- Personnel Platforms
- Portable Gantry/A-frames
- Portable floor cranes
- Cranes and hoists procured with, and integral to larger machine systems
  - milling machines
  - press brakes



## Equipment Not Covered

Equipment not covered includes ordnance equipment, which falls under NAVSEA OP-5, Original Equipment Manufacturer or OEM installed welded lift lugs, threaded holes and bolt-on pads, OEM provided rigging gear used for limited lifts such as off-loading, reloading, initial storage, and shipment, and equipment in an approved test and inspection program (NAVAIR, NAVSEA, Strategic Systems Program, Army, or Air Force approved program). Where OEM provided specialized rigging equipment is used, the activity shall ensure that the equipment is in good condition and that personnel using the equipment know how it is to be used.

---



---



---

### Equipment Not Covered

- Ordnance Equipment - NAVSEA OP-5
- OEM Integral Attachment Points
- OEM provided rigging gear for limited lifts:
  - offload
  - shipment
  - storage of OEM product
- Equipment in an approved test and inspection program (NAVAIR, NAVSEA, SSPO, Army, Air Force)

## Equipment Markings

Markings on each piece of equipment are the most apparent way for you, the user, to know the requirements of NAVFAC P-307 have been met. Equipment must be marked per the applicable ASME B30 volume: B30.9 for slings, B30.10 for hooks, B30.16 for portable hoists, B30.20 for below-the-hook lifting devices, B30.21 for lever hoists, and B30.26 for rigging hardware.

In addition to the identification and marking requirements of the applicable ASME volume, except as noted in NAVFAC P-307 paragraphs 14.8 and 14.11, each piece of equipment must be clearly marked, tagged, or engraved with an indication of the re-inspection due date and a unique serial number that will allow it to be traced to its test and inspection documentation.

Below the hook lifting devices weighing more than 100 pounds shall be marked with the weight of the device. Markings must be done in a manner that will not affect the strength of the component. Vibra-etch methods and low stress dot faced stamps are acceptable methods for marking equipment.

### Equipment Markings

- Gear shall be marked per applicable ASME B30 requirements
- At a minimum, the rated load and manufacturer's name or trademark must be shown



#### Special Markings

- Must provide indication of inspection (either re-inspection due date, color code, or other indicator to identify when re-inspection is due)
- Must not affect strength
- Special markings are not required for rigging hardware or portable load-indicating devices.



Shown on the right is a wire rope sling with a metal band attached to indicate the re-inspection due date.

---



---



---



---



---



Contact the Original Equipment Manufacturer for guidance on where and how to mark equipment.

Load tests, documented inspections, and special equipment markings (other than the manufacturer's markings required by B30.26) are not required for equipment covered by ASME B30.26: shackles, adjustable hardware, compression hardware, links, rings, swivels, rigging blocks, and portable load-indicating devices.

### Multiple Part Equipment

For multiple part equipment that can be separated (for example load indicators with custom shackles), the subordinate part (the shackle) shall be identified to the primary part (load indicator). This is not intended for standard shackles or turnbuckles, equipment that is not field disassembled such as swivel hoist rings, or for equipment for which the activity engineering organization is allowed to designate fasteners by grade only, such as portable padeye/lifting lug fasteners and eyebolt nuts. If space limitations do not permit legible marking, a tag containing required markings shall be attached and engineering guidance shall be obtained.

---

---

### Markings on Multi-leg Sling Assemblies

Multi-leg slings assemblies shall be marked with the rated load of each leg, the rated load of the entire assembly, and the sling angle upon which the rated load is based.

---

---

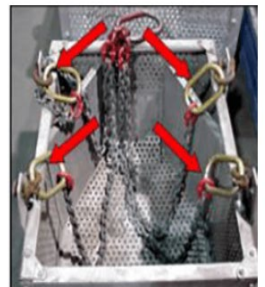
---

#### Multiple Part Equipment

- For multiple part equipment that can be separated (e.g., load indicators with custom shackles), the subordinate part (the shackle) shall be identified to the primary part (load indicator).
- This is not intended for standard shackles or turnbuckles, or equipment that is not field disassembled such as swivel hoist rings.
- If space limitations do not permit legible marking, a tag containing required markings shall be attached.

#### Multi-Leg Sling Markings

- Rated load of each leg
- Rated load of entire assembly
- Sling angle upon which rated load is based



## Multi-part Wire Rope Slings

Multipart wire rope slings shall have the OEM rated capacity reduced and marked to 70 percent of OEM capacity. Higher capacities based on documented destructive testing of sample slings may be approved by the Navy Crane Center on a case basis. These slings shall be used at D/d ratios of at least 4:1 (75 percent efficiency).

---

---

---

### Braided Wire Rope Slings

- Must be re-marked at 70% of OEM Rated Load
- Higher capacities may be approved after:
  - Documented destructive tests
  - Documentation reviewed by Navy Crane Center

## Wire Rope Endless Slings

Endless slings shall have a marked rated load based on a D/d efficiency of 50 percent and may be used over various size pins at loads not exceeding the marked rated load. Where endless wire rope slings are designed for a particular use, they shall be marked to indicate the pin diameter used to determine the rated load.

---

---

---

### Wire Rope Endless Slings

- Endless slings shall have a marked rated load based on a D/d efficiency of 50 percent and may be used over various size pins at loads not exceeding the marked rated load.
- Where endless wire rope slings are designed for a particular use, they shall be marked to indicate the pin diameter used to determine the rated load.



## Chain Slings

In accordance with 29 CFR 1915.112 and 29 CFR 1917.42, chain slings used in ship repair, shipbreaking, or cargo transfer require quarterly periodic inspections and must be marked to indicate the date of the next required inspection.

---

---

---

### Chain Slings - Markings

- When used in cargo-handling, shipbreaking, or ship repair, chain slings require quarterly periodic inspections.
- The sling shall be marked to indicate this inspection frequency.



## Lashing

Lashing must be marked to identify it to the spool or reel from which it came. The rated load must be marked on each piece as well as the reinspection due date.

---

---

---

## Illegible or Missing Markings

Sometimes markings become hard to read due to wear or they may even be removed during a repair process. Replace markings that are hard to read or have been removed. Remember, all rigging equipment must be marked.

---

---

---

## Required Records

Equipment markings should link the piece of equipment to its test and inspection records. NAVFAC P-307 requires documentation of tests and inspections. Records are the auditable proof that equipment has been tested and inspected and provide a basis for ongoing evaluation of the equipment. The latest test and inspection record will be retained on file at the activity. Computer generated files are acceptable if they identify the individual components and inspection results.

---

---

---

### Lashing - Markings

- Spool or reel
- Rated load
- Re-inspection due date



### Illegible or Missing Markings

- Replace markings that are hard to read or that have been removed due to wear or a repair process



### Required Records

- Equipment markings link the piece of equipment to its test and inspection records.
- Records are the auditable proof that equipment has been tested and inspected and provide a basis for ongoing evaluation of the equipment.
- The latest test and inspection record should be retained on file.

## Record Information

NAVFAC P-307 requires that the records include identification of individual components, latest test and inspection results, and dates of inspections and tests. There are many ways to identify the equipment to the records.

---



---



---

## Identifying Gear to its Record

A unique identification number may be used to identify the equipment to its record. The identification number can be as simple or complex as you need it to be. A simple method might be to use a letter designator that represents a particular type of gear followed by a serialized number. Mark the equipment identification number on the gear. Write the identification number on the record. Now the gear has identifiable records.

---



---



---

## Knowledge Check

- Select all that apply.** The reason test and inspection is required is to—
  - identify sub-standard equipment
  - prevent personnel injury
  - remove unsafe equipment
- Select the best answer.** Rigging gear identification markings applied by the activity indicate that the equipment is—
  - authorized for use
  - in an inspection program
  - new to the activity
  - not damaged

## Record Information

Information must include:

- ID of individual components
- Test and inspection dates
- Latest results

MASTER HISTORY RECORD CARD		EQUIPMENT TYPE (DING NO)		EQUIPMENT ID	
				CF 127D	
SPS CAPACITY	WALL RECOMMENDED PERIODIC TEST VALUE	WALL MATERIAL	RENUAL AUTHORIZED	PROOF TEST VALUE	
RECORD OF INSPECTION/TESTING				MAINTENANCE REPAIR AND MODIFICATION RECORD	
CYCLE	PURPOSE / DESCRIPTION	S / U	CYCLE	DESCRIPTION	DATE
Annual	Load Test	X	J.W. Inspector	1/27/200X	
	Overhaul				

## Matching Gear to Record

- A unique identification number may be used to identify the equipment to its record.
- A simple method is to use a letter designator that represents a particular type of gear followed by a serialized number.

The picture shows an identification number of "P-341-1.6T" etched or engraved on the swage fitting:

- "P" stands for "Pendant"
- the number "341" is to identify the pendant to its specific record
- the 1.6T is the capacity or Working Load Limit (WLL)



3. **Select the best answer.** Equipment test and inspection requirements in Section 14 of NAVFAV P-307 do not apply to—
- A. container spreaders
  - B. OEM installed bolt-on pads
  - C. personnel platforms
4. **Select all that apply.** Which of the following markings are required on lashing?
- A. rated load
  - B. reinspection due date
  - C. serial number
  - D. size
5. **Select the best answer.** Rigging gear test and inspection records must include—
- A. dates of tests and inspections
  - B. identification of individual components
  - C. latest test and inspection results
  - D. all of the above
6. **Select the best answer.** Matching ID markings on rigging gear are required for—
- A. all rigging equipment
  - B. chain slings with permanent attachments
  - C. components that can be separated
  - D. end fittings on slings
  - E. rope or chain sling bridle assemblies
7. **Select the best answer.** Rigging gear test and inspection records are required to be kept on file—
- A. for 6 months
  - B. for 1 year
  - C. for 3 years
  - D. until replaced by a more current record





## Rigging Manuals

Information on rigging techniques can be found in rigging handbooks, rigging manuals, OEM publications, textbooks, and consensus standards.

Let's cover some of the safety precautions that apply to all types of rigging equipment or operations.

---

---

---

### Rigging Manuals



## General Safety Rules

Remain alert when performing rigging operations. Hazards are always present. Two common danger areas are between the rigging gear and the load and between the load and other objects. These areas are sometimes referred to as “the bight.” Be sure to keep your hands, feet, and head out of the bight.

---

---

---

### General Safety Rules

- Remain alert
  - Hazards
  - Danger areas
- Always stay “out of the bight” or “pinch point”
- Do not place any part of your body between the load, rigging gear, or a solid object.

## Shop-made Gear

Never use shop made equipment unless it has been approved by engineering and certified for use in weight handling operations.

---

---

---

### Shop-made Gear

- Never use shop-made gear unless approved and certified.



## Selecting Rigging Equipment

Use rigging gear only for the purpose it is designed for. Rigging gear is a tool like a hammer or wrench. We've all heard the phrase, "Use the right tool for the job." It's the same for rigging gear. If you don't have the right rigging gear to safely do the job, stop and get it. Never use damaged gear. Never use gear past its inspection due date. Your safety and the safety of the rest of the crane team depend on the gear you use and how you use it. Take the time to do it right.

---



---



---

## Selecting Rigging Equipment

Keep the following in mind when selecting rigging equipment. Rigging equipment must be selected based on the total force that will be applied to the gear, not just the weight of the load. Remember, in some cases, the force in one leg of a multiple sling leg could exceed the weight of the load.

Keep the overhead height restrictions or clearances in mind when selecting sling length. Sling lengths that are too long may cause the hook to reach the limit switch before the load reaches the desired height.

You must also think about the hazards the gear may be subjected to so you can choose the appropriate equipment.

## Hazards to Rigging Gear

The first major hazard we must talk about is abuse. Here the biggest hazard is you, the user. Don't drag your slings on the ground. Cement or paved surfaces will quickly abrade slings and gear. Contact with the ground can embed grit and abrasives into the sling, which will cause damage. Don't pull slings from under a load while the load is resting on them. Set the load down on blocking to keep from crushing the sling.

### Selecting Rigging Equipment



- Never use damaged gear.
- Never use gear past its inspection due date.

### Selecting Rigging Equipment (Continued)

- Base rigging gear on total stress, not just item weight
- Consider height restrictions when selecting sling lengths
- What hazards will it be subjected to?

---



---



---

### Hazards to Rigging Gear

- Dragging slings
  - Causes abrasion
  - Embeds grit
- Rest loads on blocks
- Don't rest loads on gear



### Hazards to Rigging Gear: Corrosives & Heat

Keep gear away from corrosives, acids, paint thinners, and any other harmful chemicals. Chemicals that may have a corrosive effect on one type of gear may not affect another. For example, acids would quickly destroy a nylon sling but might not harm another synthetic material.

Protect your gear from all heat sources such as welding, burning, grinding, or heat-treating.

---

---



### Hazards to Rigging Gear: Sharp Edges

Another common hazard is sharp edges. No matter what type of gear you use, sharp edges will leave their mark if the gear is not protected. Never use slings against sharp edges without adequate protection.

---

---

#### Hazards: Sharp Edges

- Sharp edges can damage equipment!

### Hazards to Rigging Gear: Electrical

You must be aware of the danger electricity presents when working around energized components or electrical lines. Watch out for welding leads, light strings, shore power, and other common hazards when looking for lay down areas. Wire rope, chain, and metal mesh slings should never be used if they could increase the possibility of electrical shock.

Protect yourself and the gear by ensuring all power is secured prior to installing your gear on or around electrical components.

---

---

#### Hazards: Electrical

- Watch out for:
  - Welding leads
  - light strings
  - shore power lines
- Ensure power is secured before hooking on to components.

## Protective Materials

Slings can be easily cut at sharp corners or edges or otherwise damaged by abrasion or excessive bearing stress. Cutting of synthetic slings is the most common type of sling failure leading to dropped loads. Sling protection shall be used where slings are in contact with edges, corners, protrusions, or abrasive surfaces. The sling protection shall be of sufficient strength, thickness, and construction to prevent damage to the sling.

The level of protection chosen by the person responsible for rigging the load shall be commensurate with the type of potential damage at the contact interface (i.e., abrasion, bearing, or cutting). The sling shall be completely blocked from contacting the load edge with a hard or engineered material, not non-engineered soft materials such as canvas, fire hoses, or leather gloves. Chamfering or cutting off edges is not an acceptable substitution for fully rounded edges. Exposure of synthetic slings to an edge with a radius that is too small can cause sling failure. Minimum allowable edge radii for contact with unprotected synthetic slings shall be followed.

Many sling OEMs offer products to protect their slings from damage. Activities should contact the OEM for availability of such products.

---

---

---

### Protective Materials

- Slings can be easily cut at sharp corners or edges or otherwise damaged by abrasion or excessive bearing stress.
- Sling protection shall be used where there is a possibility of the sling being cut or damaged.
- The sling shall be completely blocked from contacting the load edge with a hard or engineered material, not non-engineered soft materials such as canvas, fire hoses, or leather gloves.

## Sling Protection

Ensure the rigging configuration is stable, and slings cannot slide off the sling protection. The level of protection required is based on potential damage at the contact interface. Damage potential levels are classified as abrasion, bearing, and cutting. The level of protection chosen shall be commensurate with the type of damage potential.

The person responsible for rigging the load shall be trained in recognizing the different damage types and determining what protection methods, material, and components are required to adequately protect the slings.

---

---

---

### Sling Protection

- Ensure the rigging configuration is stable, and slings cannot slide off the sling protection.
- The level of protection required is based on potential damage at the contact interface.
- The person responsible for rigging the load shall be trained in recognizing the different damage types and determining what protection methods, material, and components are required to adequately protect the slings.

## Hoist and Crane References

Portable manual and powered hoists or winches shall meet the criteria of ASME B30.16 and Original Equipment Manufacturer (OEM) requirements. Portable floor cranes or shop cranes, including attachments used solely on portable floor cranes or shop cranes, shall meet the criteria of ASME PASE and OEM requirements. Lever hoists shall meet the criteria of ASME B30.21 and OEM requirements. Portable winches or base-mounted drum hoists used for vertical lifting shall meet the requirements of ASME B30.7. Ensure portable hoist load chain welds do not contact load sprockets unless required by the hoist OEM. Other equipment shall meet the criteria of applicable ASME B30 and/or OEM requirements, for example trolleys and portable gantry/A-frames maintained and inspected in accordance with ASME B30.17. ASME and OEM recommendations should be followed.

---

---

---

### Hoist and Crane References

- Portable manual and powered hoists or winches shall meet the criteria of ASME B30.16 and OEM requirements.
- Portable floor cranes or shop cranes, including attachments, shall meet the criteria of ASME PASE and OEM requirements.
- Lever hoists shall meet the criteria of ASME B30.21 and OEM requirements
- Portable winches or base-mounted drum hoists used for vertical lifting shall meet the requirements of ASME B30.7.
- Other equipment shall meet the criteria of applicable ASME B30 and/or OEM requirements.



## Using Hoists and Cranes

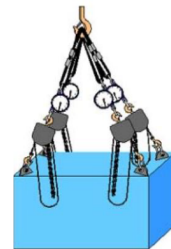
When using chain hoists and portable floor cranes, ensure hoist capacities meet or exceed the expected load. Load indicating devices may be used in conjunction with hoists to help prevent overload of the hoist and related gear when leveling, rotating, or tilting objects.

---

---

### Hoists and Crane Usage

- Ensure hoist and crane capacities meet or exceed the expected load
- Load-indicating devices may be used in conjunction with hoists to help prevent overload of the hoist and related gear when leveling, rotating, or tilting objects.



## Using Hoist and Cranes

Do not move the load (travel, hoist with a crane, etc.) when it is suspended from a manual chain hoist unless the hand chain is tied off or otherwise secured. This prevents inadvertent operation. A bag can be attached to the hoist body to hold excess chain.

A manual hoist is designed to be operated by one person per hand chain. If more than one person is required to operate the hand chain, the manual hoist may be overloaded. Do not use excessive force to operate a hoist. Never use extension bars on lever-operated hoists.

---

---

---

### Using Hoists and Cranes

- Do not move the load when it is suspended from a manual chain hoist unless the hand chain is tied off.
  - prevents inadvertent operation
  - can help prevent hang ups
- Only one person may operate a chainfall at a time.



## Usage Don'ts

Never use the load chain to choke around an object and never "tip load" the hook.

---

---

---

### Using Hoists and Cranes



Never choke with load chain



Never "tip load" the hook

## Additional Chain Hoist Requirements

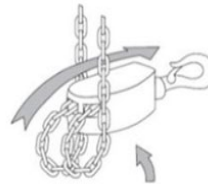
Do not run the load chain all the way out (to the bitter end) on a chain hoist as this puts extra pressure on the holding pin and doesn't allow for any payout adjustment once it is hooked into the load. When using chainfalls, ensure the chain is not twisted due to the lower block being "capsized," or twisted.

---

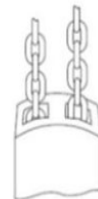
---

---

### Additional Chain Hoist Requirements



Make certain the bottom block has NOT been flipped through the chain falls.



Appearance of a chain that is NOT twisted.



Appearance of a chain that IS twisted.



## Additional Rigging Practices

Loads shall be rigged so that the load cannot fall out of the rigging. Frapping shall be used where necessary to ensure the load does not fall out of the rigging. When using slings in a sweeping or basket configuration under a load, the load should be balanced, and the slings should be secured with frapping to prevent inadvertent shifting or movement of the load.

The load should be evaluated to ensure it will not be damaged and that it has the strength to withstand forces imposed upon it by the rigging configurations.

Ends of unused slings/sling legs shall be secured against inadvertent contact when lifting a load. Items susceptible to falling or dislodgement from the lifted load shall be secured or removed prior to the lift.

Pallets shall be of such material and construction and so maintained as to safely support and carry the loads being handled on them. When handling taglines, always face the load, keep hands and feet clear, and do not wrap the tagline around the hands, arms, or any other part of the body. Taglines should not have knots or loops except where attached to the load. In a choker hitch, a shackle is recommended to be used in the choke point with the shackle pin located in the eye of the sling.

---

---

---

### Additional Rigging Practices

- When using slings in a sweeping or basket configuration under a load, the load should be balanced, and the slings should be secured with frapping to prevent inadvertent shifting or movement of the load.
- The load should be evaluated to ensure it will not be damaged and that it has the strength to withstand forces imposed upon it by the rigging configurations.
- Items susceptible to falling or dislodgement from the lifted load shall be secured or removed prior to the lift.
- When handling taglines, always face the load, keep hands and feet clear, and do not wrap the tagline around the hands, arms, or any other part of the body.

## Below-the-Hook Lifting Devices

Below the hook lifting devices and container spreaders must be operated in accordance with ASME B30.20 and OEM recommendations. Never use below the hook lifting devices if you do not thoroughly understand the operating characteristics and limitations. Ensure the lifting device has sufficient capacity for the expected load.

---

---

### Below the Hook Lifting Devices

- Follow ASME B30.20 and OEM recommendations
- Be sure you understand operating characteristics and limitations
- Ensure correct capacity for expected load



## Knowledge Check

1. **Select the best answer.** Which section of NAVFAC P-307 is the rigging gear section?
  - A. Section 8
  - B. Section 10
  - C. Section 12
  - D. Section 14
2. **Select the best answer. True or False:** It is okay to use shop made rigging gear as long as you are lifting light loads.
  - A. True
  - B. False
3. **Select the best answer.** When selecting rigging gear for a job, which of the statements below should be followed?
  - A. Base rigging gear on the total stress, not just the weight of the load.
  - B. Consider height restrictions when selecting sling lengths.
  - C. Never use damaged gear.
  - D. Never use gear past its inspection due date.
  - E. All of the above
4. **Select the best answer.** What should be used between the rigging gear and the load to prevent damage to the load and rigging?
  - A. appropriate sling protection
  - B. metal spacers
  - C. your hand
5. **Select the best answer. True or False:** Two people can operate a chain fall if the pull chain is too hard for one person to pull while hoisting a load.
  - A. True
  - B. False

## **SLING USE**

### Welcome

Welcome to the Sling Use module.

---

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to list sling limitations, explain proper sling attachment, and identify the three different hitches and the rated capacities for each.

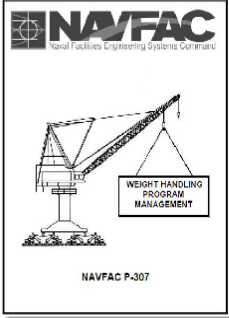

---

---

### Wire Rope Slings

A common metal sling is the wire rope sling. Wire rope slings have some limitations even though they are generally strong and durable. Wire rope slings shall be used in accordance with ASME B30.9 and OEM requirements; B30.9 and OEM recommendations should be followed.

D-to-d is the term for the ratio between the diameter of the object around which the sling is bent and the diameter of the sling body. The capital D represents the diameter of the object, and the small d represents the diameter of the sling. When using wire rope slings, always maintain a minimum D-to-d ratio of one to one in the body of the sling. In other words, never bend a wire rope around a diameter smaller than itself. Bending a wire rope around a diameter smaller than its minimum D-to-d ratio will damage the wires and weaken the sling.



### Welcome

Welcome to the Sling Use module.

Begin

### Learning Objectives

Upon successful completion of this module, you will be able to:

- List sling limitations
- Explain proper sling attachment
- Identify the three different hitches and the rated capacities for each

### Wire Rope Slings

- Use shall be in accordance with ASME B30.9 and OEM requirements
- Minimum D/d Ratio is 1:1
- Never bend a wire rope around a diameter smaller than its own.

---

---

---

---

---

---

## Wire Rope Slings Continued

For loads with a non-circular cross section, the bend diameter is derived from the minimum bend diameter of the wire rope around the corner of the load. For slings bent around corners, the corners must be rounded to provide the minimum D/d ratio of one to one. Protection shall be used where necessary to protect the load and sling from damage.

Except for braided slings, wire rope slings shall not be used in single-leg straight-line (vertical) or choker hitches, unless a method is used to prevent unlaying of the rope. Do not use slings at angles less than 30 degrees.

---



---



---

## Wire Rope Temperature Restrictions

Wire rope must also be protected from extreme temperatures which can seriously affect the wire's strength. Do not use wire rope slings below minus 40 degrees or above 400 degrees Fahrenheit for slings with an individual wire rope core. Fiber core wire rope slings should not be used above 180 degrees Fahrenheit.

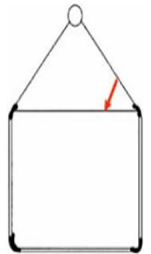
---



---

### Wire Rope Slings (Continued)

- Use sling protection
- Round corners with pipe sections or commercially available blocks designed for that purpose to provide a minimum D/d efficiency of 50 percent
- Wire rope slings shall not be used in single-leg straight-line (vertical) or choker hitches, unless a method is used to prevent unlaying of the rope.
- Do not use at angles less than 30 degrees



### Wire Rope Temperature Restrictions

Do not use wire rope at temperatures:

- Below -40° F
- Above 400° F (wire core)
- Above 180° F (fiber core)



## Wire Rope Sling Restrictions

Wire rope clips should not be used to fabricate slings, and wire rope slings should never be knotted.

---

---

---

## Chain Sling Use

Chain slings are a good choice when the job demands abrasion and damage resistant slings. However, if used improperly, they too can be damaged.

Chain slings should not be used on loads that are damaged easily. Never use knots or bolts to shorten the sling. Use sling protection materials on sharp corners and edges to prevent damage to slings and the load.

Chain slings shall be used in accordance with ASME B30.9 and OEM requirements and recommendations. When a chain sling is used in a choker hitch, the straight-line (vertical) rated load shall be reduced to reflect the efficiency percentages shown in table 14-3 of NAVFAC P-307. For chain slings with an angle of choke less than 121 degrees, the percent of rated capacity shall be determined by the sling OEM or the activity engineering organization.

### Wire Rope Clips

- Never use wire rope clips to fabricate a sling.



### Chain Sling Use

- Do not use on items that damage easily
- Do not use knots or bolts to shorten the sling
- Use sling protection materials on sharp corners or edges to prevent damaging slings and the load
- Chain slings shall be used in accordance with ASME B30.9 and OEM requirements



---

---

---

---

---

## Chain Sling Temperature Restrictions

The sling manufacturer should be consulted when the slings are to be used in temperatures of minus or negative 40 degrees Fahrenheit or below. For slings exposed to temperatures of 400 degrees Fahrenheit or above, follow ASME B30.9 requirements for rated load reduction.

---

---

---

### Chain Sling Temperature Restrictions

- Consult the sling manufacturer when the slings are to be used in temperatures of minus or negative 40 degrees Fahrenheit (F) or below.
- For slings exposed to temperatures of 400 degrees Fahrenheit or above, follow ASME B30.9 requirements for rated load reduction.



## Metal Mesh Sling Temperature Restrictions

Metal mesh slings are often used in abrasive or high temperature environments that would damage slings. Do not use bare metal mesh slings when temperatures are below -20 degrees or above 550 degrees Fahrenheit. Do not use elastomer coated slings when temperatures are below 0 degrees or above 200 degrees Fahrenheit. Metal mesh slings shall be used in accordance with ASME B30.9 and OEM requirements. B30.9 and OEM recommendations should be followed.

---

---

---

### Metal Mesh Sling Temperature Restrictions

- Do not use bare metal mesh slings:
  - below -20 degrees F
  - above 550 degrees F
- Do not use elastomer coated slings:
  - below 0 degrees F
  - above 200 degrees F



## Types of Synthetic Slings

There are three types of synthetic slings: synthetic rope slings, synthetic webbing slings, and synthetic roundslings.

Synthetic slings should be used **only** when they can be protected from damage. Natural fiber rope slings are **not to be used** for overhead lifting.

---

---

---

### Three Types of Synthetic Slings

- Never use synthetic slings when the possibility of damage exists.

Natural fiber rope slings are not to be used for overhead lifting.





## Using Synthetic Slings

Use of synthetic slings shall be in accordance with ASME B30.9 and Original Equipment Manufacturer requirements. B30.9 and OEM recommendations should be followed. Avoid chemical exposure to synthetic slings and always use sling protection material. Minimize exposure to sunlight and other sources of ultraviolet light. Store all synthetic slings indoors in a cool dry place. Synthetic slings provide an increased strength to weight ratio than their metallic counterparts. However, this advantage comes at the cost of reduced resistance to damage from abrasion, bearing, and cutting.

Sling protection shall be used where synthetic slings are in contact with edges, corners, protrusions, or abrasive surfaces. The sling protection shall be of sufficient strength, thickness, and construction to prevent damage to the sling.

The level of protection chosen by the person responsible for rigging the load shall be commensurate with the type of potential damage at the contact interface (i.e., abrasion, bearing, or cutting). ASME B30.9 includes additional information on sling protection in a non-mandatory appendix.

The person responsible for rigging the load shall be trained in recognizing the different damage types and determining which protection methods, material, and components are required to adequately protect the slings. This person shall ensure the rigging configuration is stable, the slings will not slide off the sling protection, the load will not slide on the sling protection, and the sling protection does not become a drop hazard.

### Using Synthetic Slings

- Avoid chemical exposure
- Always use sling protection material
- Minimize exposure to sunlight
  - Store slings indoors
- Use shall be in accordance with ASME B30.9 and OEM recommendations

---

---

---

---

---

---

---

---

---

---

## Synthetic Web Sling Use

Synthetic webbing slings shall be used in accordance with ASME B30.9 and OEM requirements. B30.9 and OEM recommendations should be followed. Where a synthetic webbing sling is used in a choker hitch, the straight-line (vertical) rated load shall be reduced to reflect the efficiency percentages shown in table 14-3 of NAVFAC P-307.

Synthetic webbing slings shall not be used where there is a danger of chemical attack, overheating, or other damage. Slings shall not be painted. Exposure to sunlight shall be minimized. Slings shall be stored indoors or in a suitable container. Synthetic webbing slings shall not be substituted for other types of slings shown on rigging sketches without prior engineering approval. FIBCs and cargo nets are considered synthetic slings; alternatively, FIBC usage and inspection may follow ISO 21898 guidance. Nylon webbing slings shall not be used where fumes, vapors, sprays, mists, or liquids of acids or phenolics are present. Polyester and polypropylene webbing slings shall not be used where fumes, vapors, sprays, mists, or liquids of caustics are present.

Web slings must be installed flat around the load without kinks or twists. Kinks and twists reduce friction on the load and can cause the sling to roll or slide out of position. These slings are not affected by D-to-d ratio. Eye length in relation to the diameter of the hook is critical. The eyes of webbing slings are stitched, and the stitching can be damaged if the eye is spread excessively.

## Using Shackles with Web Slings

Ensure slings are not excessively bunched in the bowl of the hook or in shackles, which can cause uneven loading on the fibers. Shackles used with synthetic web slings must allow the sling to lay relatively flat without excessive curling of the edges. Curling causes uneven loading of the sling. Slight curling, however, is acceptable.

Stacking of synthetic slings is not considered bunching if allowed by the sling Original Equipment Manufacturer, the bearing stress calculations showing allowable stresses are performed and

### Synthetic Web Sling Use

- Use shall be in accordance with ASME B30.9 and OEM requirements and recommendations
- Install without:
  - kinks
  - twists
- Not affected by D/d ratio



### Using Shackles with Web Slings

- Shackles used with synthetic web slings must allow the sling to lay relatively flat without excessive curling of the edges.
- Stacking of synthetic slings is not considered bunching if allowed by the OEM, bearing stress calculations are performed by the activity engineering organization, and bearing stress is within the sling OEM allowable levels.



documented by the activity engineering organization, and the resulting bearing stress is within the sling Original Equipment Manufacturer allowable levels.

---

---

---

### Web Sling Temperature Restrictions

Polyester and nylon webbing slings shall not be used in contact with an object or at temperatures in excess of 194 degrees or below negative 40 degrees Fahrenheit.

---

---

---

#### Synthetic Web Sling Temperature Restrictions

- Do not use in contact with an object or at temperatures in excess of 194° Fahrenheit or below -40° Fahrenheit



### Synthetic Rope Use

Synthetic rope slings shall be used in accordance with ASME B30.9 and OEM requirements. B30.9 and OEM recommendations should be followed. Where a synthetic rope sling is used in a choker hitch, the straight-line (vertical) rated load shall be reduced to reflect the efficiency percentages shown in table 14-3.

Stranded synthetic rope slings shall not be used in a single part straight-line (vertical) hitch, unless a method is used to prevent unlaying of the rope. Slings shall not be used where there is a danger of chemical attack, overheating, or other damage. Heat or flame may be used to melt non-load-bearing ends to prevent fraying. Slings shall not be painted. Exposure to sunlight shall be minimized.

Synthetic rope slings shall not be substituted for other types of slings shown on rigging sketches without prior engineering approval.

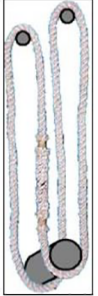
---

---

---

#### Synthetic Rope Sling Use

- Use shall be in accordance with ASME B30.9 and OEM requirements and recommendations
- Stranded slings shall not be used in a single part vertical hitch
- Slings shall not be used where there is a danger of chemical attack, overheating, or other damage
- Slings shall not be painted
- Exposure to sunlight shall be minimized



## Synthetic Rope Temperature Restrictions

Polyester and nylon rope slings shall not be used in contact with an object or at temperatures in excess of 194 degrees or below negative 40 degrees Fahrenheit.

---

---

---

### Synthetic Rope Sling Temperature Restrictions

- Polyester and nylon rope slings shall not be used:
  - in contact with an object at temperatures in excess of 194 degrees
  - at temperatures below negative 40 degrees Fahrenheit.



## Roundsling Use

Synthetic roundslings shall be used in accordance with ASME B30.9 and OEM requirements; B30.9 and OEM recommendations should be followed. Roundslings shall be used only in the lifting applications for which they were designed by the OEM. Roundslings shall be used in strict compliance with the OEM's instructions, including using connection hardware (e.g., shackles, links, ring, hook, etc.) sizes recommended by the OEM or the WSTDA-RS-1, or WSTDA-RS-1-HP (for high performance fiber roundslings), as applicable.

For new roundslings, a certificate of proof test shall be retained in the history file for the life of the sling. Where a synthetic roundsling is used in a choker hitch, the straight-line (vertical) rated load shall be reduced to reflect the efficiency percentages shown in table 14-3.

Synthetic roundslings shall not be used in a choker hitch if the sling OEM recommends against this practice. Slings shall not be used where there is a danger of cutting, fraying, chemical attack, overheating, or other damage. Slings shall not be exposed to temperatures exceeding OEM recommendations. Slings shall not be painted. Exposure to sunlight shall be minimized. Slings shall be stored indoors or in a suitable container.

### Roundsling Use

- Use shall be in accordance with ASME B30.9 and OEM requirements and recommendations
- When used in a choker hitch, the straight-line rated load shall be reduced to reflect the efficiency percentages shown in NAVFAC P-307 table 14-3



---

---

---

---

---

## Round Sling Temperature Restrictions

Polyester roundslings shall not be used in contact with objects or at temperatures above 194 degrees or below negative 40 degrees Fahrenheit.

---



---



---

## Sling Use Considerations

Slings must not be used at angles less than 30 degrees from horizontal unless specifically authorized by an engineering work document. Never use a sling that has been knotted. Use sling protection as needed. Rigging gear, including slings, shackles, turnbuckles, and eyebolts must be sized such that two legs can carry the load to allow for variations in sling length and load flex.

---



---

## Eye Length vs. Hook Diameter

The size of the hook or shackle relative to the size of the sling eye can be critical. If we place a 10-inch-long sling eye on a load which is 3 inches in diameter, the eye opens slightly and causes very little added stress to the eye or the splice. However, if we place that sling on a hook with a diameter of 8 inches, this can stress the eye and can cause the swage or stitches to fail.

Never place the eye of a wire rope sling around an object which has a diameter greater than  $\frac{1}{2}$  the length of the eye. Never place the eye of a synthetic web or rope sling around an object which has a diameter greater than  $\frac{1}{3}$  the length of the eye. If the hook diameter is too large, a shackle can be used to connect the slings to the hook thereby reducing the diameter over which the sling eyes are placed.

### Roundsling Temperature Restrictions

- Polyester roundslings shall not be used:
  - in contact with objects at temperatures above 194 degrees Fahrenheit
  - at temperatures below negative 40 degrees Fahrenheit



### Sling Use Considerations

- Don't use slings at angles less than 30 degrees from horizontal
- Use sling protection as needed
- Rigging gear must be sized so that two legs carry the load weight



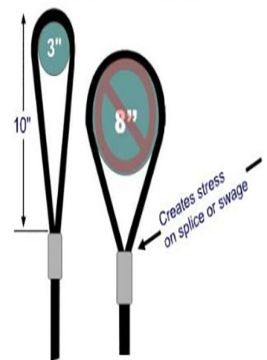
### Eye Length vs. Hook Diameter

For Wire Rope Slings:

Never: place an eye around a diameter greater than  $\frac{1}{2}$  the eye length.

For synthetic web and rope slings:

The object cannot be greater than  $\frac{1}{3}$  the length of the eye.




---



---



---

## Attaching to Hook

When attaching rigging gear to hooks, be sure the safety latch is working properly and closes the throat opening without obstruction. Failure to do so can allow the gear to come off the hook. All gear attached to the hook must seat properly in the bowl. Do not stack slings or allow slings to cross each other in the hook. That can lead to crushing of the slings.

---

---

### Attaching to Hook

- Safety latch works properly
- Gear seats properly in the bowl of the hook



## Correct Attachment of Slings on Hooks

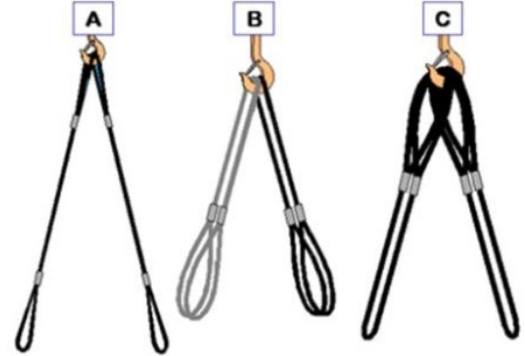
These graphics illustrate correct ways to attach slings to a hook. Graphic A shows a vertical application with two sling eyes seated in the bowl of the hook. Graphic B shows two slings doubled over the hook and sling eyes pointing down to attachment points. Graphic C shows two slings doubled with sling eyes on the hook and the bight pointing down to attachment points. When wire rope slings are used as in graphics B and C and a heavy load is applied, individual wires may become permanently deformed or bent. If a sling is doubled to the point where it is permanently set, it should not be used in a vertical or straightened out configuration because straightening the sling could cause the wires strands to break.

---

---

---

### Correct Attachment of Slings to Hooks





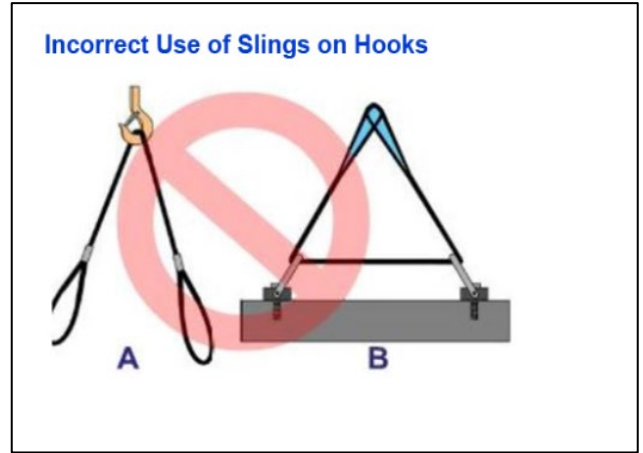
### Incorrect use of Sling on Hooks

These graphics illustrate some incorrect ways of attaching slings to a hook. Incorrect sling applications can be extremely dangerous and can result in loss of load control and personnel injury. Graphic A shows a single sling with the “bight” riding the hook, and the eyes attached to two separate attachment points. Slings applied in this manner could slip on the hook causing the load to shift. Graphic B shows a sling through two attachment points. Installing a sling through more than one attachment point will create excess stress on the sling, the attachment points, and the gear.

---

---

---



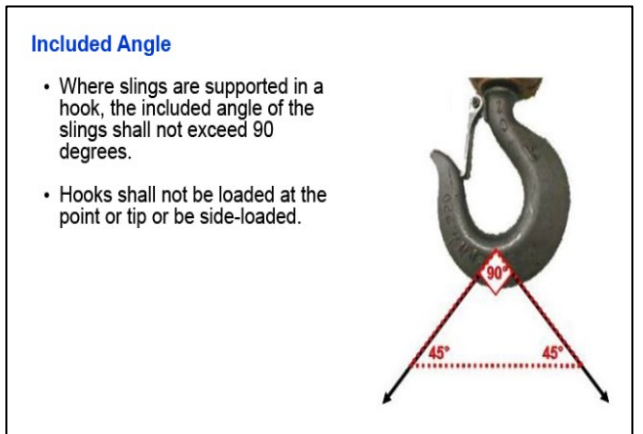
### Included Angle

Included angle is the angle measured between two slings sharing a common attachment point. Where slings are supported in a hook, the included angle of the slings shall not exceed 90 degrees unless otherwise approved by the activity engineering organization. Hooks shall not be loaded at the point or tip or be side loaded.

---

---

---



## Inside and Outside Slings

When rigging four slings to a hook, separate the slings into two pairs, inside and outside, so they do not pull in the plane of the hook. Attach the inside slings to one end of the object and the outside slings to the other end being careful that they are not crossed.

---



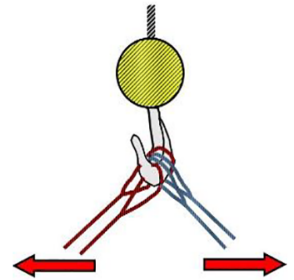
---



---

### Inside and Outside Slings

- Inside slings to one end of the object
- Outside slings to the other end



## Types of Hitches

Slings are used in straight-line, choker, and basket hitches. A straight-line hitch is commonly referred to as a vertical hitch. The rated load for the same sling with each hitch will be different.

---



---



---

### Types of Hitches

- 3 types of hitches:
  - Straight-line
  - Choker
  - Basket
- Rated load depends on the size and type of sling and how it is used

## Rated Loads of Straight-Line Hitches

The rated load for a straight-line hitch is 100% of the sling's capacity. Sling angle stress is encountered any time the straight-line angle exceeds 5° and must be taken into account.

---



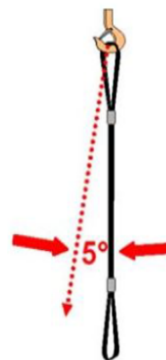
---



---

### Rated Loads of Straight-Line Hitches

- 100% capacity
- Must account for sling angle stress when the angle from the straight line exceeds 5°



## Use 2 Legs for Straight-Line Hitches

To prevent unlaying of wire rope (except for braided slings) or stranded synthetic rope slings, the slings shall not be used in a single part straight-line (vertical hitch) or choker hitch unless a method is used to prevent unlaying of the rope. Use two legs for single point lifts. The second leg prevents the sling from spinning.

It is important to note that the configuration shown here does not increase the rated load because slings are rarely the exact same length. The shorter of the two will carry the load.

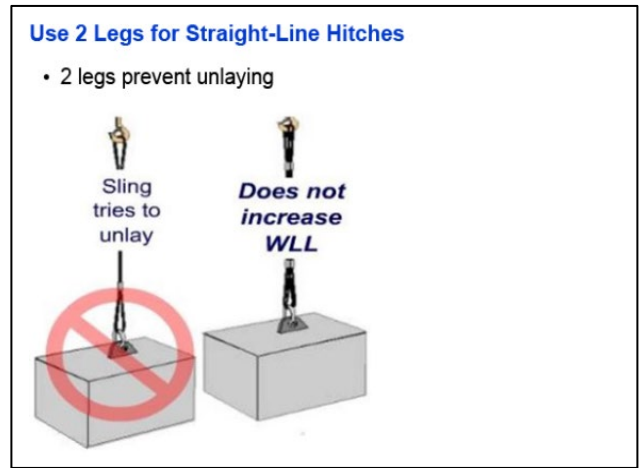
---



---



---



## Choker Hitches

Using a shackle to set a choker hitch will prolong the life of the sling. Whenever a shackle is used to set a choker hitch set the eye of the sling on the pin of the shackle. This will prevent the “running” part of sling from rotating the pin of the shackle as it passes over it. Never set the choker so the running part of the sling passes against the shackle pin.

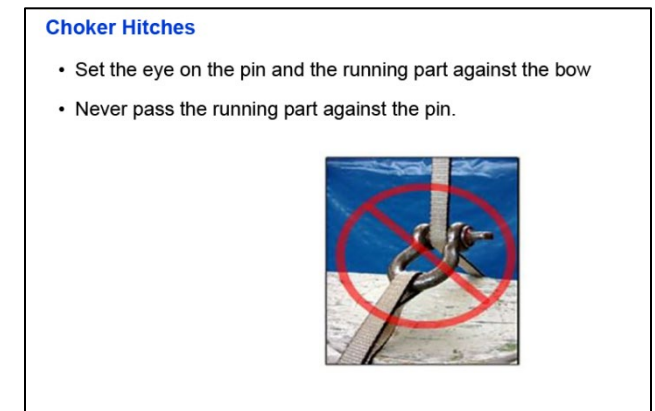
---



---



---



## Rated Loads of Choker Hitches

Whenever a choker hitch is used, the sling's rated load is reduced. The natural choke angle is 135 degrees, if a choker hitch is allowed to tighten itself as the load is lifted. When choke angles are less than 120 degrees, the rated load must be reduced further.

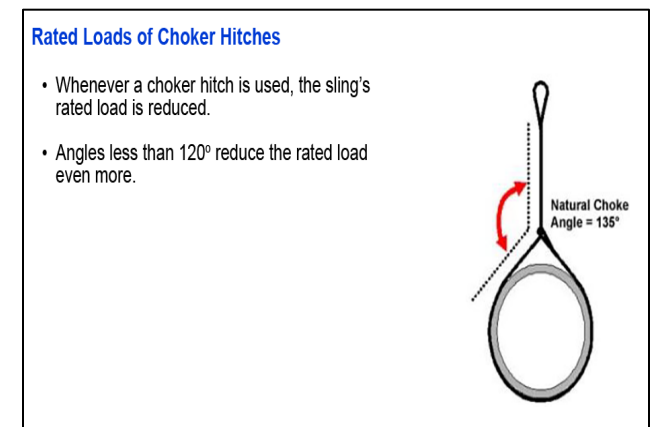
---



---



---



### Efficiency of Slings Used in a Choker Hitch Config.

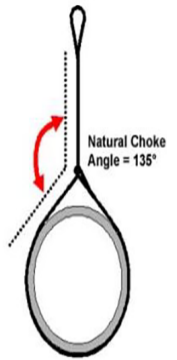
This chart shows an example of sling angles that affect the efficiency of the sling's capacity when using a sling in a choker configuration. Refer to NAVFAC P-307 table 14-3 for choker efficiencies of slings. For wire rope and synthetic rope slings used at angles of 120 degrees to 135 degrees, the rated load is reduced to 75 percent of the vertical capacity (Synthetic Web Slings, Roundslings, and Chain Slings are rated at 80 percent). Check with the Original Equipment Manufacturer or activity engineering organization for ratings of chain slings at angles of choke less than 120 degrees. This does not apply to braided multi-part wire rope slings.

---

---

#### Rated Loads of Choker Hitches

- Whenever a choker hitch is used, the sling's rated load is reduced.
- Angles less than 120° reduce the rated load even more.



### Basket Hitches

Basket hitches are the strongest of the three hitches. Slings in a basket hitch can carry 200% of the sling's single rated load when the sling angle is less than 5° from vertical, and the required D-to-d ratio is maintained. Wire rope requires a D-to-d ratio of greater than 40 to 1. Synthetic rope requires a D-to-d ratio of at least 8 to 1.

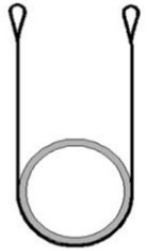
---

---

#### Basket Hitches

200% rated load when:

- Vertical angle 5° or less
- No twists in slings
- Maintain D/d ratio:
  - Wire rope = greater than 40
  - Synthetic rope = 8 or greater



## Knowledge Check

1. **Select the best answer.** The minimum D/d ratio in the body of a synthetic rope sling is—
  - A. 1:1
  - B. 2:1
  - C. 3:1
  - D. 4:1
  
2. **Select the best answer. True or False:** D/d ratio does not affect synthetic web slings.
  - A. True
  - B. False
  
3. **Select the best answer. True or False:** It is acceptable to bend a 1-inch diameter wire rope sling around a 3/4-inch shackle.
  - A. True
  - B. False
  
4. **Select the best answer.** The minimum D/d ratio allowed for wire rope slings is—
  - A. 1:1
  - B. 2:1
  - C. 3:1
  - D. 4:1
  
5. **Select the best answer to fill in the blank.** With the proper D/d ratio, a sling in a basket hitch can lift \_\_\_\_\_ of the rated load of the sling.
  - A. 75%
  - B. 100%
  - C. 150%
  - D. 200%

## **CRANE COMMUNICATIONS**

### Welcome

Welcome to Crane Communications.

---

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to describe the communication methods used during crane operations at Navy facilities including hand signals, radio communications, and direct voice.

---

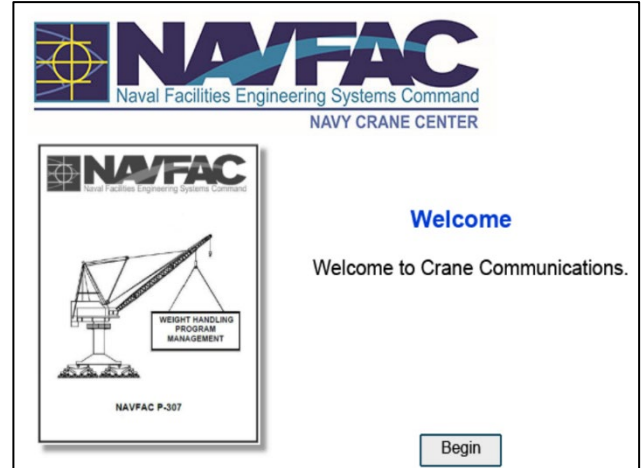
---

---

### Crane Communication Methods

Standard hand signals provide a universal language understood by everyone involved with weight handling; consequently, they are the most common method used in crane operations. When presented properly, standard hand signals help prevent miscommunication and play a very important part in safe crane operations.

When making lifts where hand signals are not feasible (such as when the operator cannot see the signal person), the rigger giving the signals shall remain in continuous voice communication with the operator. The operator shall stop the crane at any time and in any situation judged to be unsafe or when communication is lost or unclear. If communication is lost, the operator shall stop



### Learning Objectives

Upon successful completion of this module, you will be able to:

- Describe communication methods
- Use and interpret hand signals
- Explain radio proper procedures
- Explain when direct voice is allowed

### Crane Communication Methods

- Hand signals
- Radio communications
- Direct voice
- Continuous communications required for:
  - Blind lifts
  - Critical lifts
- Use direct voice only in close proximity



operation until communication is reestablished. In addition, the operator shall immediately respond to a direction from any person to stop the crane.

---

---

---

---

---

Radio communications are well suited for blind and critical lifts. As a general rule, direct voice should only be used when the operator and rigger are working in close proximity, and ambient noise is not a factor.

## Hand Signals

Hand signals are the most widely used method of communication between signalers and crane operators. Hand signals like those found in the American Society of Mechanical Engineers, A.S.M.E. B30 standards, must be posted in the crane in clear view of the operator. Your activity may approve local signals in addition to these standard signals.

---

---

---

### Hand Signals

#### Standard Signals Source:

- Standard Hand Signals from The American Society of Mechanical Engineers (A.S.M.E. B30)

#### Additional hand signals, must be:

- approved by crane and rigger supervisors
- included in rigger and operator training
- posted in the crane cab in clear view

#### Relay Signalers:

- from signaler to signaler to the operator
- results in lag time
- not more than two signalers
- not recommended for close tolerance lifts
- requires positive transfer of load control



## Hand Signal Rules

Signalers must remain in clear view of the crane operator. If the crane operator can't see you, another method of communication must be used. Only one rigger or signaler shall communicate with the crane operator at a time except for the stop and emergency stop signals which may be given at any time by any team member.

---

---

---

### Hand Signal Rules

- Signalers must remain in clear view of the operator.
- Only one signaler shall communicate with the crane operator at a time.
- Stop and emergency stop signals may be given by any team member.

## Radio

Radios can be used to direct crane lifts while keeping crane team members informed of the lift status.

Radio guidelines: The device or devices used shall be tested on-site prior to crane operations. Use an isolated channel and clear the line of other traffic. Limit background noise. The operator's reception of signals shall be by a hands-free system.

Radio work practices: Voice directions given to the operator shall be given from the operator's directional perspective. Identify the crane and yourself. Each voice signal shall contain the following elements, given in the following order: function (such as hoist, boom), direction, distance and/or speed, function, stop command. Allow time between commands. Verify the command. Note: The operator shall stop the crane at any time and in any situation judged to be unsafe or when communication is lost or unclear. In addition, the operator shall immediately respond to a direction from any person to stop the crane.

### Radio Communications

- The device(s) used shall be tested on-site prior to operations.
- Use an isolated channel
- Clear the line of other traffic
- Limit background noise
- The operator's reception of signals shall be by a hands-free system.
- Voice directions given to the operator shall be given from the operator's directional perspective.
- Identify the crane and yourself
- Each voice signal shall contain the following elements, given in the following order: function (such as hoist, boom), direction, distance and/or speed, function, stop command.
- Allow time between commands
- Verify the command



**Note:** The operator shall stop the crane at any time and in any situation judged to be unsafe or when communication is lost or unclear. In addition, the operator shall immediately respond to a direction from any person to stop his/her crane.

---

---

---

---

---

---

---

## Knowledge Check

- Select the best answer.** Direct voice should only be used when—
  - No other form of communication is available, and ambient noise is high.
  - The operator and rigger are working in close proximity and ambient noise is high.
  - The operator and rigger are working in close proximity and ambient noise is low.
  - The rigger has not learned hand signals.
- Select the best answer.** In the crane cab, the crane operator must have a clear view of the—
  - ASME Hand Signal Chart
  - crane lift history
  - crane maintenance records
  - EOM

3. **Select the best answer.** How many signalers shall communicate with the crane operator at the same time?
- A. no signalers unless directed by the Rigger-in-Charge
  - B. one signaler at a time
  - C. one signaler for each crane involved
  - D. up to three signalers
4. **Select the best answer.** A universal language understood by everyone involved with weight handling is—
- A. direct voice commands
  - B. hand signals
  - C. signal flags
  - D. spoken word
5. **Select the best answer.** Any additional hand signals must be—
- A. approved by ASME
  - B. approved by NOSH
  - C. approved by OSHA
  - D. approved by the activity
6. **Select the best answer.** Another form of communication, other than hand signals, must be used if—
- A. Activities designate alternative methods.
  - B. Ambient noise is greater than the lack of visibility.
  - C. The signaler is in clear view of the Rigger-in-Charge.
  - D. The signaler is not in clear view of the crane operator.

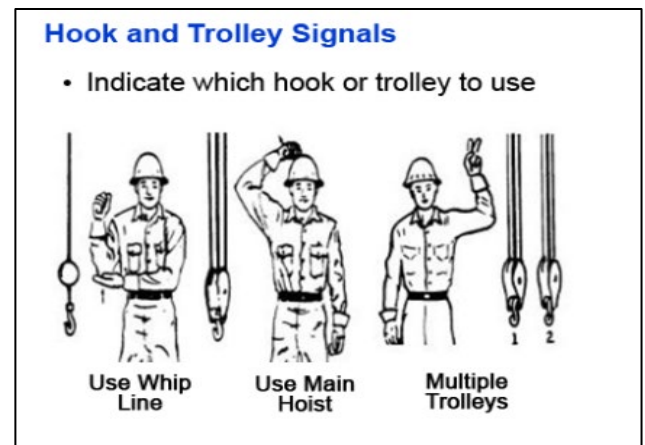
### Hook and Trolley Signals

These signals indicate which hook or trolley to use and are used in conjunction with operating signals.

---

---

---



## Auxiliary Hoist

When calling for the whip line or auxiliary hoist: the elbow is tapped with the opposite hand and followed with the appropriate hook movement signal.

---

---

---

## Main Hoist

When calling for the main hoist, the signaler taps a fist on his or her hard hat and follows with the appropriate hook movement signal.

---

---

---

## Multiple Hook & Trolleys

When working with a multiple trolley crane, these signals indicate which trolley to use. They are always followed by movement signals.

---

---

---

## Hoist Signals

Hoist and lower signals are the same for all cranes. The distinct circular motion helps the operator see the signal clearly from greater distances and helps distinguish them from other signals.

---

---

---

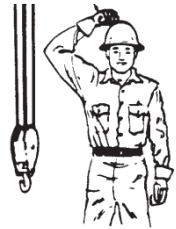
### Auxiliary Hoist

- Elbow is tapped with the opposite hand to indicate auxiliary hoist.
- Follow up with standard hook signals



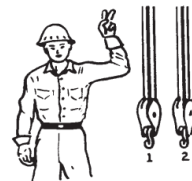
### Main Hoist

- Fist is tapped on the hard hat to indicate the main hoist.
- Follow up with standard hook signals



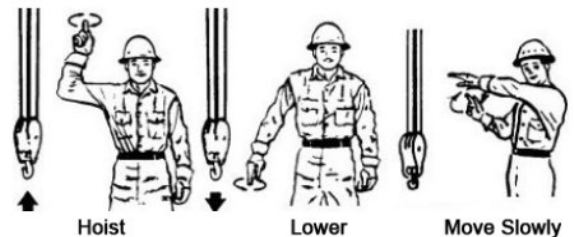
### Multiple Hooks or Trolleys

- One finger up for the number "1" hook or trolley
- Two fingers up for the number "2" hook or trolley
- Each followed with standard signals to indicate the desired motion



### Hoist and Lower Signals

- Used with all cranes
- Signals "hoist" or "lower"
- Circular motion adds clarity



## Hoist Up

The hoist signal is given with the forearm vertical, the index finger pointing up, and the hand moving in small horizontal circles.

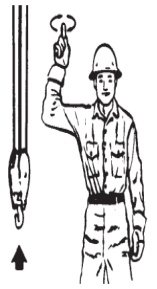
---

---

---

### Hoist

- Forearm raised
- Index finger pointing up
- Hand moving in small horizontal circles



## Hoist Lower

The lower signal is given with the arm extended downward, the index finger pointed down, and the hand moving in small horizontal circles.

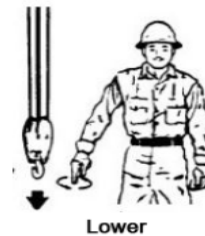
---

---

---

### Lower

- Arm extended downward
- Index finger pointed down
- Hand moving in small horizontal circles



## Move Slowly

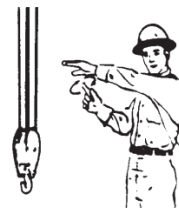
A hand held motionless in front of any signal indicates to move slowly. In this clip, the rigger is signaling to hoist slowly.

---

---

### Move Slowly

- A hand held in front of any signal indicates to "move slowly."
- One hand gives a signal.
- The other hand is motionless in front of the signal.



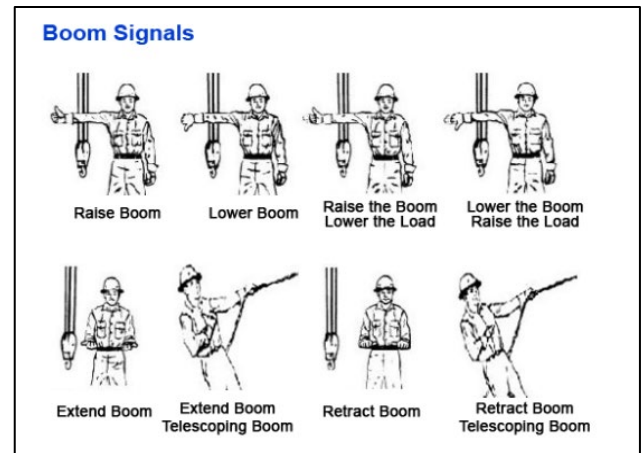
## Boom Signals

Boom signals direct the operator to raise and lower or to extend and retract the boom. Combination boom and hoist signals allow the load to remain at the same height while booming up or down.

---



---



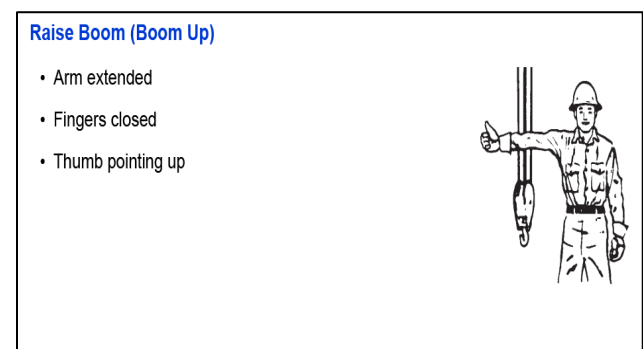
## Raise Boom (Boom Up)

The signal to raise the boom, or boom up, is given with an extended arm, fingers closed, and thumb pointing upward.

---



---



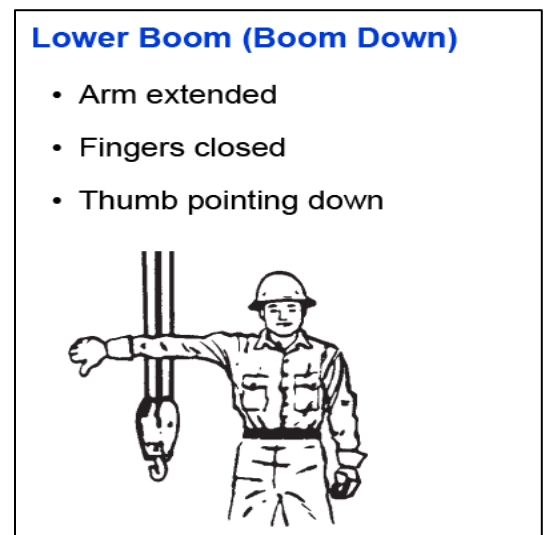
## Lower Boom (Boom Down)

The signal to lower the boom or boom down is given with an extended arm, fingers closed, and thumb pointing downward.

---



---





### Raise the Boom – Lower the Load

The signal to raise the boom and lower the load is given with an extended arm, thumb pointing upward, and fingers flexing in and out.

---

---

#### Raise Boom and Lower Load

- Arm extended
- Thumb pointing up
- Flexing fingers in and out



### Lower the Boom – Raise the Load

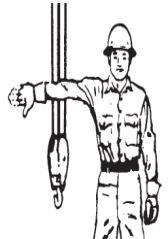
The signal to lower the boom and raise the load is given with an extended arm, thumb pointing downward, and fingers flexing in and out.

---

---

#### Lower Boom and Raise Load

- Arm extended
- Thumb pointing down
- Flexing fingers in and out



### Extend Boom

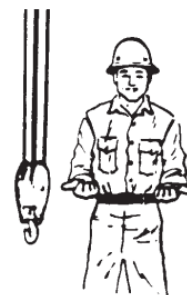
The signal to extend the boom is made with both fists in front of the body and thumbs pointing outward away from each other, motioning in and out.

---

---

#### Extend Telescoping Boom

- Both fists in front of the body
- Thumbs pointing out
- Motioning in and out



## Extend Boom One Handed

The one handed extend signal is made with one fist in front of the chest, and the thumb pointing inward with a tapping motion.

---

---

### Extend Boom - One Hand

- Place one fist in front of the chest
- Thumb pointing inward
- Show a tapping motion



## Retract Boom

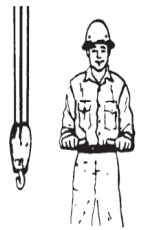
The signal to retract the boom is made with both fists in front of the body, thumbs pointing toward each other and motioning in and out.

---

---

### Retract Boom

- Fists in front of the body
- Thumbs pointing toward each other
- Motioning in and out



## Retract Boom One Handed

The one handed retract signal is made with one fist in front of the chest and the thumb pointing outward with a tapping motion.

---

---

### Retract Boom - One Handed Signal

- Place one fist in front of the chest
- Thumb pointing out
- Show a tapping motion



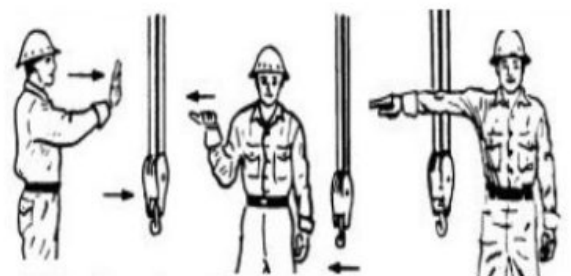
## Directional Signals

Directional signals are used to guide horizontal crane movements such as bridge, trolley, and swing.

---

---

### Directional Signals



Bridge Travel

Trolley Travel

Swing

## Travel or Bridge

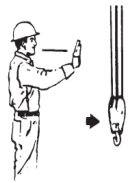
The signal for crane or bridge travel is made with an extended arm, hand open with palm facing outward, and the hand moving horizontally in the desired direction of travel.

---

---

### Travel or Bridge

- Extend arm
- Hand is open and palm is facing outward.
- Hand moves horizontally in desired direction of travel.



## Trolley Direction

The signal for trolley travel is made with a palm up and fingers closed and the thumb moving in the desired direction of travel.

---

---

### Trolley

- Hand is held with fingers closed.
- The thumb is pointing in the desired direction of travel.
- The extended thumb moves in the direction of travel.



## Swing

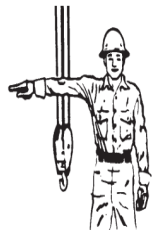
The signal for swing or rotate is an extended arm with the index finger pointed in the desired direction of rotation.

---

---

### Swing

- Arm extended
- Hand closed
- Index finger pointing in the desired direction of swing



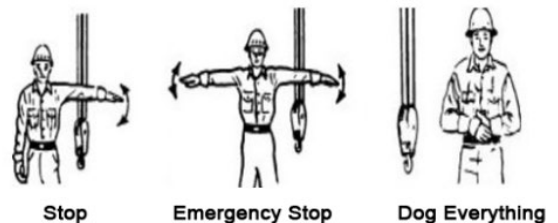
## Stop Signals

Stop and emergency stop signals can be given by anyone. When these signals are given, the operator must stop operations as quickly and as safely as possible. The dog everything signal is used when all operations must be secured.

---

---

### Stop Signals



## Stop

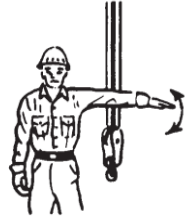
The stop signal is an extended arm, palm down moving back and forth horizontally.

---

---

### Stop

- Arm extended
- Palm down
- Arm moving horizontally



## Emergency Stop

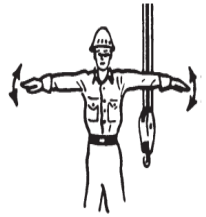
The signal for an emergency stop is both arms extended with palms down, moving them back and forth horizontally.

---

---

### Emergency Stop

- Both arms extended
- Palms down
- Both arms move back and forth horizontally



## Dog Everything

The signal to dog everything is given to the operator when crane operations are complete or when the crane needs to be secured. The signal to dog everything is clasped hands in front of the body.

---

---

### Dog Everything

- When all operations must be secured, set the brakes, pawls, and dogs.
- Hands clasped in front of the body



## Magnet Disconnected

Magnet signals are used to communicate the current status of the magnet whether it is on or off. The magnet disconnect signal is used to let the person on the ground know that the electricity has been secured, and it is safe to disconnect the magnet from the crane. The magnet disconnected signal is given with both arms extended, palms up, and fingers open.

---

---

### Magnet Disconnected

- Arms extended
- Palms up
- Fingers open



## Communications Summary

In order for communications to be effective, they must be clear, concise, continuous, and understood by the crane team. Hand signals are the primary means of communication between signalers and operators. Radios are preferred for critical and blind lifts. Voice communication should only be used in close proximity and where ambient noise is not a problem.

---

---

### Crane Communications Summary

#### Effective communication is:

- Clear and concise
- Understood by the Crane Team
- Continuous

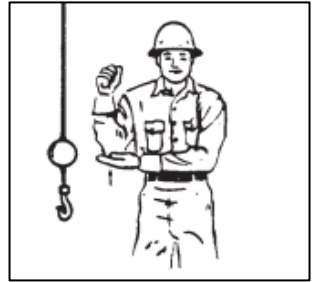
#### Communication Methods:

- Hand signals
  - Typically the primary means of crane communication
- Radios
  - Sometimes used in place of hand signals
  - Preferred for complex and blind lifts
- Voice communication
  - Should only be used where ambient noise is not a problem
  - Should only be used in close proximity to the operator

## Knowledge Check

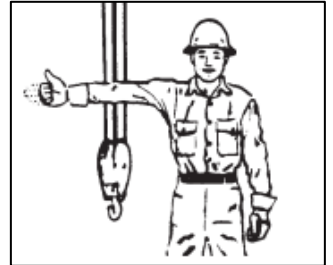
7. **Select the best answer.** Which of the following correctly identifies the hand signal shown in the image?

- A. raise hoist
- B. travel
- C. use auxiliary hoist
- D. use main hoist



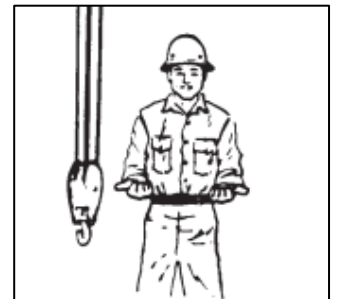
8. **Select the best answer.** What hand signal is being given when the arm is fully extended, the thumb is pointing directly upwards, and the remaining fingers are repeatedly curling inwards towards the palm and then extending outwards?

- A. Lower the boom
- B. Lower the hoist
- C. Raise the load-lower the boom
- D. Stop activities



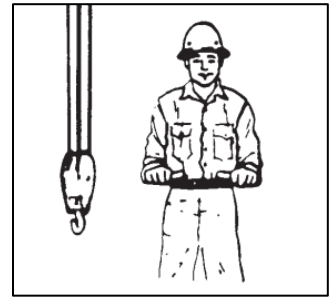
9. **Select the best answer.** This signal indicates to—

- A. extend the boom
- B. forward
- C. raise the load
- D. stop



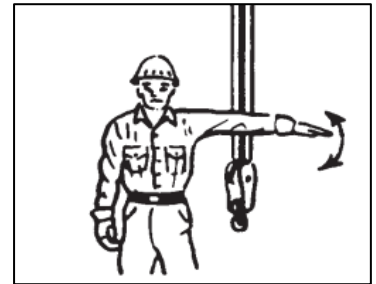
**10. Select the best answer.** This signal indicates to—

- A. lower the load
- B. move closer
- C. retract the boom
- D. separate the load



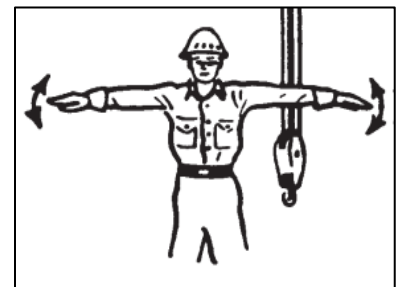
**11. Select the best answer.** This signal indicates to—

- A. emergency stop
- B. stop
- C. swing
- D. travel back



**12. Select the best answer.** This signal indicates to—

- A. emergency stop
- B. magnet disconnect
- C. stop
- D. swing



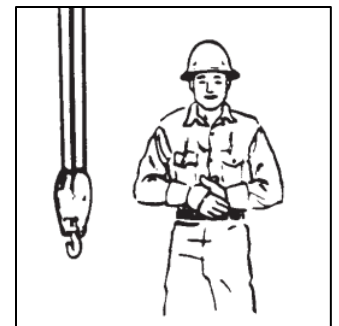
**13. Select the best answer.** This signal, given by the operator, indicates—

- A. emergency stop
- B. extend boom
- C. hoist
- D. magnet disconnected



**14. Select the best answer.** This signal, given by the operator, indicates—

- A. dog everything
- B. emergency stop
- C. lower load
- D. retract boom





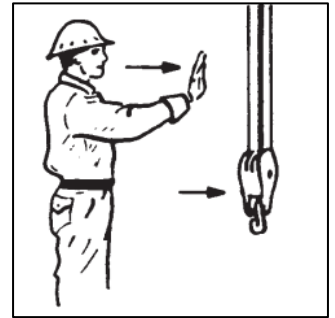
- 15. Select the best answer.** What is the bridge crane communications hand signal pictured with the palms up, fingers closed, thumb pointing in the direction of motion and jerking horizontally?

- A. bridge travel
- B. hoist
- C. move slowly
- D. swing
- E. trolley travel



- 16. Select the best answer.** What hand signal is being given when the arm is extended forward, the hand is open and slightly raised, and the arm is making a pushing motion in the direction of travel?

- A. bridge travel
- B. hoist
- C. lower
- D. move slowly
- E. trolley travel



## **CRANE TEAM CONCEPT**

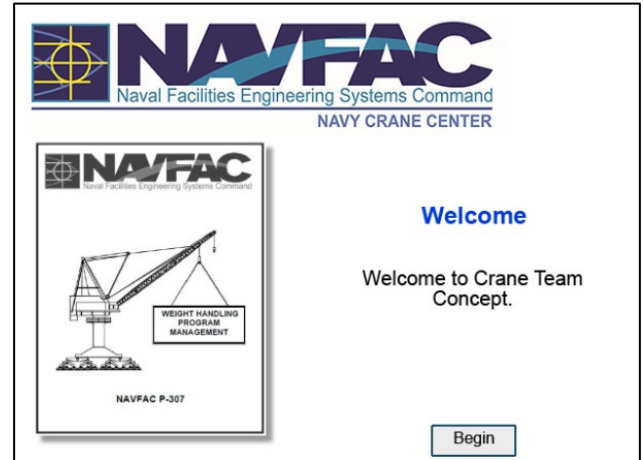
### Welcome

Welcome to Crane Team Concept.

---

---

---



### Learning Objectives

Upon successful completion of this module, you will be able to explain the crane team concept, define how a crane team is organized, and understand the roles and responsibilities of each team member.

---

---

---

#### Learning Objectives

Upon successful completion of this module, you will be able to:

- Explain the crane team concept
- Define crane team organization
- Identify team member responsibilities



### Crane Team Concept

The crane team concept was developed to help ensure that crane operations are executed without injury to personnel and without damage to property or equipment. To accomplish this goal, the crane team works together to identify and eliminate obstacles to safety.

---

---

---

#### Crane Team Concept

- The Crane Team Concept helps ensure crane operations:
  - Without injury to personnel
  - Without damage to:
    - Property
    - Equipment



## Crane Team Members

The basic crane team consists of the crane operator and the Rigger-in-Charge. The supervisor may assign other personnel as required. Additional members may include riggers, signal persons, and crane walkers. A rigger supervisor, operator supervisor, or a rigging or crane operator working leader may conduct team briefings.

---

---

---

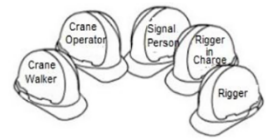
### Team Members

- The basic crane team members include:

- the crane operator
- Rigger-in-Charge

- Additional team members may include:

- riggers
- signal persons
- crane walkers



## Knowledge Check

**17. Select the best answer.** The Crane Team Concept was developed to ensure that all operations involving the crane are executed without—

- E. injury to personnel
- F. damage to property
- G. damage to equipment
- H. all of the above

**18. Select the best answer.** The minimum Crane Team consists of—

- A. The Crane Operator, Rigger, Supervisor, and Crane Rigger
- B. The Crane Operator, Crane Walker, and Crane Rigger
- C. The Crane Operator and Rigger-in-Charge
- D. The Crane Operator, Crane Supervisor, and Crane Rigger

**19. Select the best answer.** Additional crane team members may be assigned by—

- A. the crane rigger as required
- B. the supervisor as required
- C. the EOM designation
- D. the crane operator as required

## Shared Responsibilities

While each member of the crane team has individual responsibilities, all team members share some common responsibility, including participation in pre-job briefings, watching for potential problems and making other team members aware of them.

All team members are responsible for keeping nonessential personnel away from the crane's operating envelope during lifting evolutions. Any crane team member shall stop the job any time unsafe conditions are found and report to supervision problems that cannot be resolved by the team.

---

---

### Shared Responsibilities

Crane Team shared responsibilities include:

- Pre-job briefing
- Communications
- Safety



## Pre-Job Briefing

A rigger supervisor, operator supervisor, or a rigging or crane operator working leader (classified as WL) shall review on-site conditions for critical lifts and shall perform a pre-job briefing before each critical lift to ensure all crane team personnel understand the required procedures for the lift. Any newly assigned personnel shall be briefed by the supervisor or working leader.

---

---

### Pre-Job Briefing

- A rigger supervisor, operator supervisor, or a rigging or crane operator working leader shall review on-site conditions for critical lifts and shall perform a pre-job briefing before each critical lift.
- Any newly assigned personnel shall be briefed by the supervisor or working leader.

## Crane Team Communications

Communications during the lift are just as important as the pre-lift brief. All team members must be made aware of any problems that are discovered. When making lifts where hand signals are not feasible, the rigger giving the signals shall remain in continuous voice communication with the operator. If the communication ceases, the operator shall stop operation until communication is reestablished.

---

---

---

### Crane Team Communications

When making lifts where hand signals are not feasible:

- The rigger giving signals shall remain in continuous voice communication with the operator.
- If communication is lost, the operator shall stop until communication is reestablished



## Crane Team Safety

Stop crane operations before personnel board the crane. Cranes should be positioned to allow safe boarding. Stop work if you're unsure about the assigned task or, if you feel safety is in jeopardy. Have problems resolved before resuming operations.

---

---

---

### Crane Team Safety

Team members must stop operations when:

- Safety is jeopardized.
- Personnel board the crane.
- The task is not clear.



## Crane Operator Responsibilities

The crane operator must ensure that his or her license is not expired, and that the certification of the crane is not expired prior to operation. These are the two expiration dates that are of particular importance to crane operators. The crane operator is responsible for performing the pre-use check of the crane, and the operator's main concern during crane operation is operating safely. The crane operator must have a full understanding of each lift prior to execution and moves only when directed by the signal person.

---

---

---

### Crane Operator Responsibilities

Crane operators are responsible for:

- the pre-use check
- understanding the lift
- operating safely



## Pre-Use Check

When performing the pre-use check of the crane, the operator follows and completes the Operator's Daily Checklist, the ODCL.

---

---

---

### Pre-Use Check



The ODCL includes:

- Walk Around Check
- Machinery House Check
- Operator's Cab Check
- Operational Check

## Full Understanding of the Lift

Before making a lift, the crane operator must have a full understanding of the lift and how it is to be executed. The operator must know the exact or estimated load weight, the destination, and the capacity of the crane as it is configured.

---

---

---

### Full Understanding

#### Lift variables:

- Load weight
- Load destination
- Crane capacity



## Stopping Operations

The crane operator must immediately stop operations when the operating envelope is penetrated, if communications are lost during a blind or critical lift, and anytime a stop signal is given by anyone.

---

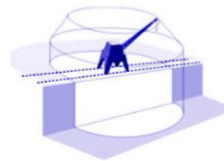
---

---

### Stopping Operation for Safety

#### The crane operator stops operations when:

- A vehicle or pedestrian enters the crane envelope.
- Communications are lost.
- A stop signal is given.



## Knowledge Check

- 20. Select the best answer.** While the members of the crane team have individual responsibilities, each have joint responsibilities as well. Each member must—
- A. support the goal of safe crane operation
  - B. attend the pre-lift briefing. Any new members who replace another team member must be briefed as well.
  - C. keep the Rigger-in-Charge well informed of conditions affecting personnel or the equipment during lifts
  - D. keep nonessential personnel out of the operating area
  - E. stop operations whenever safety is in question
  - F. perform all of the actions listed above
- 21. Select the best answer.** Securing the crane envelope is the—
- A. combined responsibility of the crane operator and the crane supervisor
  - B. sole responsibility of the rigging supervisor
  - C. sole responsibility of the crane operator
  - D. combined responsibility of all team members
- 22. Select the best answer.** Crane operators are responsible for all the following except—
- A. doing a thorough ODCL inspection
  - B. slowing down when signals are unclear
  - C. lifting and landing all loads safely
  - D. maintaining communication with the signaler
- 23. Select the best answer.** If you feel safety is in jeopardy during the performance of your task, you should—
- A. evaluate the lift plan
  - B. stop work and have the problem resolved
  - C. call your supervisor for clarification
  - D. use the OEM manual to solve the problem
- 24. Select all that apply.** The crane operator must immediately stop operations when—
- A. communications are lost during a blind or critical lift.
  - B. a stop signal is given
  - C. the operating envelope is penetrated
  - D. the weather forecast is not good.
  - E. operations have exceeded allowed time



## Rigger-In-Charge Responsibilities

The rigger-in-charge (RIC) has overall control of the operation including planning all aspects of the lift, determining the weight of the load to be lifted, establishing the appropriate method of communication with the operator, ensuring the load is properly rigged, ensuring the crane operating envelope remains clear of all obstructions, providing signals to the operator or assigning another rigger or signal person to provide the signals, and conducting the operation in a safe manner.

The RIC shall coordinate the activities of other crane team members. The RIC shall not perform functions that would compromise his or her overall control of the operation.

## Rigger Responsibilities

The rigger is responsible for carrying out the assignments from the Rigger-in-Charge and the rigger supervisor, including assisting the crane operator in performing the pre-use check of the crane, proper gear selection and inspection prior to use, safe rigging of the load, and keeping the Rigger-in-Charge informed of questionable conditions associated with the operation.

## Crane Walker Responsibilities

The crane walker ensures the safe travel of the crane by observing for potential obstructions, properly aligning crane rail switches, and being in a position to immediately notify the operator to stop operations should a potential problem arise. Based on the size of the crane and congestion of the area, multiple crane walkers may be required.

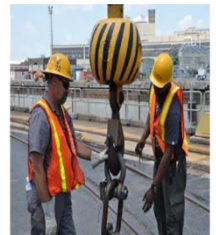
### Rigger-In-Charge Responsibilities

- Planning all aspects of the lift
- Determining the load weight
- Establishing the method of communication
- Ensuring the load is properly rigged
- Ensuring the crane operating envelope remains clear of all obstructions
- Providing signals to the operator
- Conducting the operation in a safe manner
- Coordinating the activities of other team members



### Rigger Responsibilities

- Assisting the crane operator in performing the pre-use check of the crane
- Proper gear selection and inspection prior to use
- Safe rigging of the load
- Keeping the Rigger-in-Charge informed of questionable conditions



### Crane Walker Responsibilities



- Observing for potential obstructions
- Properly aligning crane rail switches
- Being in position to notify the operator to stop operations

### Assists with the Pre-Use Check

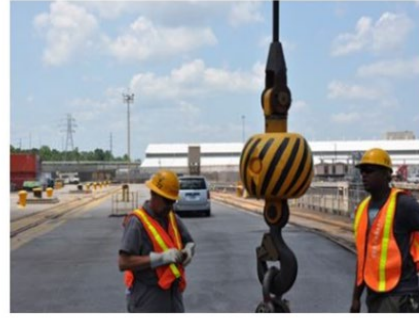
The crane walker is responsible for assisting the rigger and operator in the pre-use check of the crane.

---

---

---

#### Assists with the Pre-Use Check



### Signal Person Responsibility

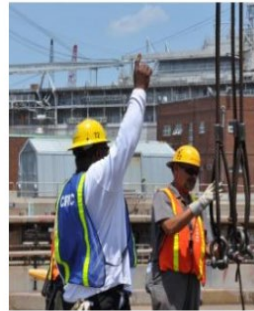
The signal person, or designated signaler, is responsible for communicating crane movements with the crane operator. The signal person may be the rigger-in-charge, a rigger, or another qualified individual.

---

---

---

#### Signal Person Responsibility



- Responsible for communicating crane movements
- The signal person may be the RIC, rigger, or other qualified individual.

### Supervisor Responsibilities

The supervisor is familiar with NAVFAC P-307 and supports the crane team concept. The supervisor designates crane team personnel, reviews and inspects site conditions for potential safety problems and critical lifts, reviews procedures for operations near electrical lines, investigates and reports crane accidents, and supports the team anytime they feel they need to stop a lift due to safety concerns.

---

---

---

#### Supervisor Responsibilities

- Designates crane team personnel
- Reviews and inspects site conditions for critical lifts
- Reviews procedures for operations near electrical lines
- Investigates and reports crane accidents

## Site Conditions

A rigger supervisor, operator supervisor, or a rigging or crane operator working leader shall review on-site conditions for critical lifts.

---

---

---

## Operation Near Power Lines

The supervisor assesses potential hazards and establishes procedures for safe operations around overhead electrical power lines.

---

---

---

## Critical Lifts

A rigger supervisor, operator supervisor, or a rigging or crane operator working leader (classified as WL) shall review on-site conditions for critical lifts and shall perform a pre-job briefing before each critical lift to ensure all crane team personnel understand the required procedures for the lift. Newly assigned personnel shall be briefed by the supervisor or working leader.

A rigger supervisor, operator supervisor, or working leader shall personally supervise the following lifts: Lifts exceeding 80 percent of the certified capacity of the crane's hoist used for the lift (lifts of ordnance with category 3 cranes, lifts of test weights during maintenance or testing when directed by a qualified load test director, and lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails are excluded); multiple-hook lifts when the weight of the object being lifted exceeds 80 percent of the certified capacity of any hoist used for the lift; and lifts of ordnance involving the use of tilt fixtures.

### Site Conditions

- Supervisors or work leaders review on-site conditions for critical lifts.



### Power Lines



- The supervisor reviews procedures for operations near electrical lines.

### Critical Lifts

- A rigger supervisor, operator supervisor, or working leader shall:
- review on-site conditions
  - perform a pre-job briefing
  - supervise:
    - lifts over 80% of the certified capacity
      - lifts of ordnance with category 3 cranes, lifts of test weights during maintenance or testing when directed by a qualified load test director, and lifts with jib cranes, pillar jib cranes, fixed overhead hoists, and monorails are excluded
    - multiple hook lifts when the weight exceeds 80% of the certified capacity of any hoist
    - lifts of ordnance involving the use of tilt fixtures

---

---

---

---

---

If the lifts are repetitive in nature, the supervisor or working leader shall be present during the first evolution of the lift with each rigging crew. Subsequent identical lifts by the same crew may be done under the guidance of the Rigger-in-Charge (or RIC).

---

---

---

## Accidents

The supervisor shall inspect suspected accident scenes, notify appropriate personnel, and ensure that the accident report is filed.

---

---

---

### Accidents

- The supervisor investigates and reports accidents.



## Knowledge Check

- 25. Select the best answer.** If an accident is reported, the preliminary investigation will be performed by the—
- A. supervisor
  - B. rigger-in-charge
  - C. crane operator
  - D. crane rigger
- 26. Select the best answer.** Planning the lift route is the responsibility of the—
- A. crane supervisor
  - B. rigger-in-charge
  - C. crane operator
  - D. crane rigger
- 27. Select the best answer.** Coordinating the activities of the crane team is the responsibility of the—
- A. rigger-in-charge
  - B. crane supervisor
  - C. crane operator
  - D. crane rigger
  - E. activities

## **SAFE OPERATIONS**

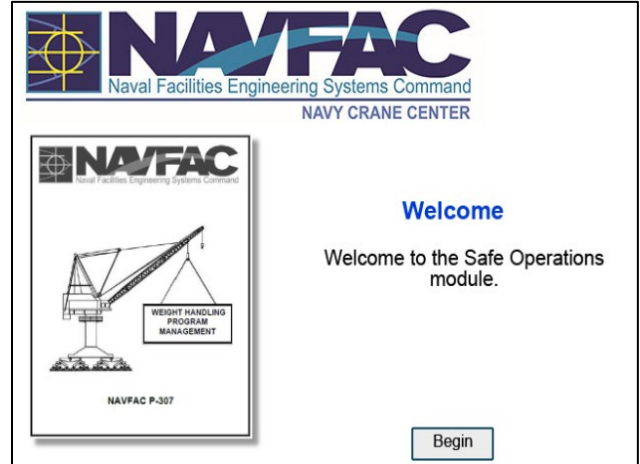
### Welcome

Welcome to the Safe Operations module.

---

---

---



### Learning Objectives

Upon successful completion of this module, you will be able to explain operator responsibilities, describe proper methods to lift and land loads, understand the requirements when working near overhead power lines, identify safe operating procedures, and state securing procedures for cranes.

---

---

### Learning Objectives

Upon successful completion of this module, you will be able to:

- Explain operator responsibilities
- Describe proper methods to lift and land loads
- Understand the requirements when working near overhead power lines
- Identify safe operating procedures
- State procedures for securing cranes

### Understanding the Crane

The vast majority of crane accidents are the result of personnel error and are therefore avoidable. Where team personnel are at fault, it is typically due to inattention, poor judgment, overconfidence, or haste to get the job done.

Crane operators at naval activities may be required to operate various types, makes, and models of cranes. For this reason, it is not feasible to devise and administer examinations and issue licenses to cover each make, model, and crane variation. The objective of the licensing program is to ensure operators are qualified to operate cranes having the same essential basic functional characteristics. Possession of a license means that the person holding such license is qualified to operate any crane with the characteristics of the types and capacities authorized on the license, provided the

### Understanding the Crane

**Operators must:**

- Be trained
- Hold a valid operator's license (if required)
- Be familiar with the crane before operating

**Note:** A license is not required for operators of Category 3 non-cab operated cranes.



---

---

---

operator has been evaluated by the crane operations supervisor or work leader, classified as WL, on the specific unit to be operated. The evaluation shall be documented and kept in the operator's license file.

Once the evaluation is completed successfully, the operator may be permitted to operate similar cranes that do not require substantially different skills, knowledge, or ability to recognize and avert risk to operate.

**Note:** A license is not required for operators of category 3 non-cab operated cranes.

---

---

---

---

---

---

## Operators in Training

Prior to being licensed, in addition to completing the applicable crane safety course and specific crane written examination, operators-in-training, or OIT, shall be thoroughly trained on the operation of the type of crane for which a license is to be issued.

The OIT shall operate that type of crane only under the direct observation or line of sight and continuous supervision of a licensed operator mentor (LOM).

The LOM shall possess the knowledge, training, and experience necessary to direct the OIT on equipment use, be able to provide practical instruction to facilitate development of the OIT's skills and have the ability to recognize and avoid risk to operate the crane safely. The LOM shall retain full responsibility for the safe operation of the crane and perform no other tasks that detract from monitoring the OIT.

Prior to lifting loads or operating with personnel in the crane operating envelope, the OIT's supervisor shall approve lifting of loads based on the OIT's demonstration of knowledge, skill, and ability with the crane and safe operation without loads.

The OIT shall not perform critical lifts. Use of crane simulators, virtual reality training, and augmented reality operator training is encouraged. This type of training provides additional experience and training to operators at a relatively low risk and cost and does not require the use of an LOM. However, simulator training cannot be substituted entirely for hands-on crane training.

**Note:** A license is not required for operators of Category 3 non-cab operated cranes.

---

---

---

---

### Operators-In-Training

Prior to being licensed, operators-in-training (OIT) must be thoroughly trained on the operation of the type of crane for which a license is to be issued.

- The trainee shall operate the crane only under the direct observation of a licensed operator mentor (LOM)
- The licensed operator shall retain full responsibility for the safe operation of the crane
- The supervisor shall approve lifting of loads
- The trainee shall not perform critical lifts

**Note:** A license is not required for operators of Category 3 non-cab operated cranes.



## Operations Manual

Crane operators shall read, thoroughly understand, and comply with all procedures, safety instructions, and precautions in the OEM's operation manual. The OEM's operation manual shall be on the crane and readily available to the operator for all category 1 cranes. Where instructions provided by the OEM are in conflict with local safety instructions, the operator shall refer such conflicts to his supervisor for resolution.

---

### Operations Manual

Operators shall read and follow manufacturer's requirements:

- Operating procedures
- Safety instructions
- Precautions



## Posted Information

The operator must heed posted warnings and instructions on the crane such as hand signal placards, controller function labels, and warning labels. Certification information should be posted in plain sight.

---

---

### Posted Information

- Standard hand signal chart
- Controller function labels
- Warning tags and labels
- Certification information
  - Crane ID number
  - Certification expiration date
  - Rated capacity of the crane
  - Rated capacity of each hook



**Note:** Hand signal charts or placards are not normally posted on non-cab operated category 3 cranes.

## Pre-Operational Check

To make sure the crane and work area are safe, a complete check of the crane shall be performed by the operator prior to the first use of the crane each day.

When performing the operational check in cold weather or icy conditions, the operator should raise the blocks and boom before lowering them to avoid damage when sheaves may be frozen.

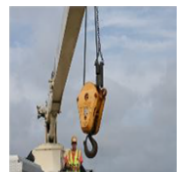
Operators should inform rigging personnel to stand clear of the area below the blocks and boom prior to operation.

The operator should hoist up slowly, in small increments, to break any ice and/or snow free and monitor the sheaves to ensure proper movement and operation of the sheaves and wire rope. This should also be performed periodically throughout the day to ensure proper operation during cold weather or icy conditions.

### Pre-Operational Check

The Pre-Operational Check is:

- Mandatory
- Performed prior to use each day
- Ensures safety by checking all crane functions



When performing the operational check in cold weather or icy conditions, the operator should raise the blocks and boom before lowering them to avoid damage when sheaves may be frozen.

---

---

---

---



## Knowledge Check

1. **Select the best answer.** When operating cranes, the operator's primary responsibility is to—
  - A. do pre-use checks
  - B. keep the crane clean
  - C. operate safely
  - D. use the shortest boom length possible
2. **Select the best answer.** Crane operators at naval activities may operate various types, makes, and models of cranes for which they are licensed. How can activities ensure safety and operator proficiency under these circumstances?
  - A. Operators must be evaluated by the crane operations supervisor or work leader on the specific crane to be operated.
  - B. Operators must operate at reduced speeds until confident and capable.
  - C. Operators must receive written and performance tests by a crane license examiner as outlined in the NAVFAC P-307 manual.
3. **Select the best answer.** What information should be posted, clearly understandable, and readily available to the operator?
  - A. Certification information
  - B. Crane Operator's license number
  - C. travel speed through congested areas
4. **Select the best answer.** Which of the following operator responsibilities is considered the basis for ensuring a safe and reliable crane?
  - A. firm and level supporting surface
  - B. periodic lubrication and servicing
  - C. proper setup on outriggers
  - D. the pre-use check or operator's daily checklist (ODCL)
5. **Select the best answer.** What information should be posted, clearly understandable, and readily available to the operator?
  - A. labels for each control function
  - B. ODCL checks
  - C. Operator's license number
6. **Select the best answer.** When can an unlicensed crane operator trainee operate a crane?
  - A. when there is an emergency
  - B. when under the direct observation of a licensed operator mentor
  - C. when he or she needs to operate a crane to get the job done
  - D. when his or her supervisor tells him to operate a crane

## Operator Awareness

When operating a crane, the operator must be aware of everything in the operating envelope including hazards, obstructions, and personnel. At the same time, the operator must be aware of the sound, feel, and behavior of the crane.

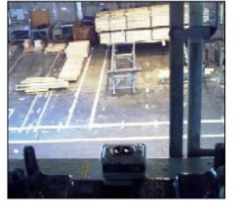
---

---

### Operator Awareness

Operators must be aware of:

- Hazards
- Obstructions
- Personnel in the area
- Other cranes
- Characteristics of the crane



## Unsafe Conditions

Whenever an unsafe condition exists, operators must immediately stop operation, and the condition must be resolved before continuing. If you cannot resolve a safety issue with the team members, contact the supervisor for assistance. Remember, operators have the authority and responsibility to stop and refuse to operate the crane until safety is ensured.

---

---

### Upon Encountering Unsafe Conditions

Operators must:

- Stop all operations
- Resolve unsafe conditions with the team
- Notify supervision when necessary

Operators have the **authority and responsibility** to stop and refuse to operate the crane until safety is ensured.

## Lifts Near Personnel

Loads must never be moved or suspended over personnel. Choose an alternate load path or evacuate personnel from the area. Lifts over occupied buildings or structures should be avoided and the activity shall check with their local safety representative for any specific restrictions. These lifts shall be treated as critical lifts unless personnel are relocated out of the fall zone.

When it is necessary, personnel may reach under suspended loads for a short duration to install/remove coverings, make attachments, etc., provided the load is not suspended over the employee's head and the only body parts under the load are the arms. Any reaching under the load shall be approved by the rigger supervisor or crane operator supervisor. The load shall not be in motion while the employee is reaching under the load.

---

---

---

### Lifting Near Personnel

Loads must never be moved or suspended over personnel.

- Avoid moving loads near personnel work areas
- Look for an alternate route
- Evacuate personnel from the load path area



## Riding Loads

Personnel shall not ride the hook or load. These requirements do not apply to rescue of personnel in emergency situations using fire department or other authorized emergency responder rescue equipment. If rigging or loading orientation requires adjusting, use another type of access whenever possible. Choose a personnel lift, scaffolding, or ladders. Do not use the load as a means of transportation.

---



---



---

### Riding Loads

**Personnel must never ride or climb on suspended loads.**

- Adjust rigging from other access if possible
- Look for an alternate route
- Never use the load as a means of transportation!



## Overhead Lines

Whenever working near overhead power transmission lines, have the power de-energized and visibly grounded.

When the power cannot be de-energized, the minimum required clearances described in figure 10-3 of NAVAC P-307 must be maintained. If any part of the crane or load could approach the distances noted in figure 10-3 of NAVAC P-307, a designated spotter shall be assigned. In addition, a supervisor shall visit the site, assess potential hazards, and establish procedures to safely complete the operation.

Follow the requirements of NAVFAC P-307 paragraphs 10.13.1 through 10.13.6 for crane operations near or below overhead electrical transmission lines, operation near communication towers, and traveling below power lines.

### Overhead Electrical Power Lines

- Should be de-energized and visibly grounded if possible

- If the lines can't be de-energized:

- Maintain limit of approach
- Allow for wind sway
- Use a designated spotter

- Follow the requirements of NAVFAC P-307 paragraphs 10.13.1 through 10.13.6 for crane operation near or below overhead electrical transmission lines, operation near communication towers, and traveling below power lines.

VOLTAGE, KV (PHASE TO PHASE)	MINIMUM REQUIRED CLEARANCE, FT.(M)
Operation Near High Voltage Power Lines	
0 to 50	20 ( 6.10)
Over 50 to 200	20 ( 6.10)
Over 200 to 350	20 ( 6.10)
Over 350 to 500	50 (15.24)
Over 500 to 750	50 (15.24)
Over 750 to 1000	50 (15.24)
In Transit with No Load and Boom or Mast Lowered	
0 to 0.75	4 (1.22)
Over 0.75 to 50	6 (1.83)
Over 50 to 345	10 (3.05)
Over 345 to 750	16 (4.87)
Over 750 to 1000	20 (6.10)

Figure 10-3

---



---



---



---

## Limit of Approach

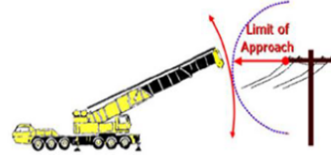
When operating a crane in the vicinity of overhead electrical transmission lines, for voltages less than 350 kV, the minimum clearance is 20 feet. Where the voltage is known to be 350 kV or more, the minimum clearance is 50 feet. For power lines over 1000kV, the minimum clearance shall be established by the utility owner or operator, or registered professional engineer who is a qualified person with respect to electrical power transmission and distribution but shall not be less than 50 feet.

A designated spotter shall be assigned by the supervisor and be positioned to effectively gauge and monitor the clearance distance and communicate directly with the operator.

When operating in the vicinity of overhead transmission lines, the best crane set up is one in which no part of the crane or load can enter the clearance limit. Even boom failure should not allow the crane, load line, or load to enter the limit.

### Limit of Approach

- For voltages less than 350 kV, the minimum required clearance is 20 feet.
- For voltages 350 kV or greater, the minimum required clearance is 50 feet.
- Use a designated spotter to ensure the minimum clearance is maintained.




---



---



---



---

## Operating Practices

In all operations, the crane operator shall remain alert because the person directing the operation may not see all hazards. The operator shall remain alert to obstructions, people, and the behavior and feel of the machine. Do not allow unauthorized personnel in, on, or around the machine when in operation. Dress appropriately, wearing prescribed safety gear.

A single operator shall not operate more than one crane at a time unless the cranes being operated are specifically designed to be electronically/mechanically interlocked and operated simultaneously from a single controller. Initiate and maintain all crane movements slowly and smoothly, watching boom movement to prevent boom “kick back.” Eliminate rapid acceleration and braking. Speed may be hazardous, and it reduces the chance to take corrective action. With a loaded wire rope suspended boom or jib close to boom stops, never rapidly relieve the boom of load. Use power lowering whenever possible.

### Operating Practices

- Remain alert.
  - A single operator shall not operate more than one crane at a time.
- Operate the crane smoothly by:
  - Avoiding rapid starts
  - Avoiding sudden stops
  - Anticipating stopping points
- Immediately activate the emergency stop or power off function if there is a loss of control of the load.
- Never leave suspended loads unattended.




---



---



---



---

When initiating travel movements and when the load or crane is approaching personnel, the warning horn or signal, if so equipped, shall be sounded. The operator shall immediately activate the emergency stop or power off function, if the crane is so equipped, if he or she senses loss of control of the load.

---

---

---

The operator shall remain at the controls at all times while a load is suspended from the crane. This does not include slings and other gear used to rig the load and does not include a load attached to the crane with slack in the rigging gear. This also does not apply to top-running bridge cranes, under-running bridge cranes, jib cranes, pillar cranes, pillar jib cranes, monorails, and fixed overhead hoists used in industrial processes that require a suspended load such as cleaning, degreasing, painting, testing, and similar processes. For such cases, the suspended load should be less than 80 percent of the crane's certified capacity, the area shall be secured to prevent unauthorized personnel from entering, the crane shall be tagged to indicate this condition, and the load shall not be suspended longer than required.

---

---

---

---

---

---

---

### Crane Operating Characteristics

There are a variety of operating characteristics and issues that the users of Category 2 and 3 cranes must consider. Listed below are just a few.

Operating of Category 2 and 3 cranes may be from the cab or from the ground using a pendant controller or remote controls. A disadvantage of operating a very high mounted overhead traveling crane from the cab is that the operator may have difficulty in judging position and in seeing signals. Some cranes are equipped with dynamic lowering controls. A dynamic lowering control is an automatic device that speeds the lowering of an empty hook or light load and slows a heavy load. On some cranes a heavy load may lower when the hoist control is initially moved from the neutral position to the hoist position. The load may not lift until the hoist speed is high enough to support and raise the load. This characteristic is called hoist roll back. When positioning heavy loads, the final vertical adjustment should be made by lowering the load because of hoist roll back.

#### Operating Characteristics

- Visual and communication concerns
- Dynamic lowering control
- Hoist Roll Back



---

---

---

---

## Operating OET and Gantry Cranes

Bridge or overhead electric traveling cranes are generally operated indoors, so congestion is often an issue.

Watch for changes in the work area that may cause interference. Storage racks with material stacked too high are a common problem. Operators should always check for trolley and bridge drift before operating the crane.

Lift loads vertically. Side-loads shall not be applied to the hook. Side pulls can cause uneven or overlapped spooling of the hoist wire and may cause the wire rope to be cut or severely damaged. In addition, ensure the hook and block are not swinging prior to hoisting. Improper or overlapped spooling of the wire rope on the drum can occur with or without a load on the hook when hoisting.

Avoid sudden starts and stops with the bridge. This can result in skidding and uneven wear on the wheels. A sudden start with a heavy load on one end of the bridge or a slippery track may cause a crane to skew. Skewing is a condition where one end of the bridge gets ahead of the other end frequently causing binding on the rails. Excessive skew may be straightened by slowly bumping the bridge into the end stops.

## Operating Techniques

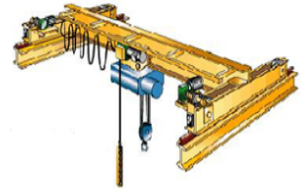
When slowly taking the slack out of rigging gear and when starting to move a light load or empty hook smoothly, the first hoisting point or slowest possible speed should be used.

A technique called "Inching," or performing a motion very slowly a little at a time, can be used when a crane operation or function requires small movement.

Another technique, "Plugging," is the use of reverse power instead of a brake to slow or stop the bridge or trolley travel. This method of braking or stopping movement is not used for hoisting or lowering motions. As a precaution, the operator should be ready to use the foot brake to stop movement if the power or operation should fail.

### Operating OET and Gantry Cranes

- Watch for travel interference
- Check for trolley and bridge drift
- Lift loads vertically
- Avoid sudden starts and stops



**Warning:** Hoisting with the hook or block swinging can result in improper or mis-spooling of the wire rope on the drum with or without a load on the hook.

### Operating Techniques

- Operating speed
- Inching
- Plugging





## Lifting Loads

Prior to lifting, position the freely suspended hook directly over the load's center of gravity when attaching the load. This prevents side loading the boom or crane and prevents dragging or shifting of the load as it is picked up.

Sufficient tag lines shall be used to minimize load swing and rotation unless their use creates a hazard. Take the slack out of rigging gradually and watch for hook movement that indicates the need to reposition the crane before lifting.

Upon initial hoisting of the load, the signal person shall signal the operator to stop hoisting when the load becomes completely suspended to ensure the load is properly balanced and the brake is functioning properly (for uprighting, down-ending, etc., when a load does not become completely suspending, stop at a convenient time). Operators and signal persons shall follow this procedure each time they hoist a load. If the load is not centered correctly or the brakes are not functioning correctly, the operator shall set the load down and cease operations until the deficiency is corrected. If correct, proceed to the height directed by the rigger and await the signal for the next motion.

Cranes shall never be used to drag the load. Accelerate smoothly to reduce dynamic loading. Extreme caution shall be used when making lifts out of water. When the load comes out of the water, buoyancy is lost, and the load on the crane may increase. Also, just as the load leaves the water, the surface tension (suction) can increase the load on the crane momentarily.

For loads with padeyes attached, loading shall be in the plane of the padeye, unless the activity engineering organization provides guidance for any out of plane loading.

## Lifting Loads

**Lifting procedure:**

- Attach tag lines for control
- Take up slack gradually
- Lift slowly
- Stop and check the hoist brake
- Accelerate smoothly

[illegible]



## Landing Loads

Prior to lowering loads, be sure the surface that you plan to land the load on will support the load. When landing loads, slowly lower the load as you approach the landing surface, stop the load a few inches off the ground or landing surface, then slowly lower the rest of the way. Ensure the load is stable and secure before slacking and removing the rigging gear.

---

---

---

### Landing Loads

- Be sure the surface will support the load:
  - Slowly lower the load
  - Stop a few inches from the landing point
  - Slowly lower the rest of the way
- Ensure the load is stable and secure prior to removing rigging gear.



## Securing the Crane

The procedure for shutdown will vary with different cranes. Consult the OEM's instruction manual or the activity engineering organization. Store the crane with care to prevent misreeving conditions that may damage the wire rope.

For building cranes, ensure the crane power is turned off. For those cranes with a power off button, where the crane has a mainline contactor (i.e., the power off button secures power to other crane function buttons), securing power to the crane by means of the power off button meets the shutdown requirement. For older cranes without a mainline contactor, power shall be secured at the disconnect or circuit breaker.

Ensure the lower block is not an obstruction. Do not store the hook block in the upper limit unless allowed by the OEM or activity instruction. Additionally, provide sufficient clearance below the upper sheave assembly or trolley/hoist frame so that the subsequent operator performing a pre-use check will be able to stop the hoist motion before a two-block event occurs in case the hoist does not operate in the correct direction upon initiation.

For cranes with a boom, engage the boom pawl, retract cylinders, or lower the boom to the boom stand. For mobile cranes, set the crane carrier brake and chock the wheels if the crane is on an incline. Disengage clutches if applicable. Store hydraulic cylinders fully retracted to the maximum extent practical to protect against corrosion.

---

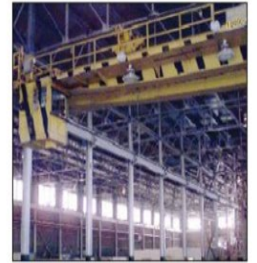
---

---

### Securing the Crane

#### Securing procedure:

- Remove gear from the hook
- Raise hooks below the limit switch
- Place controls in neutral
- Set all brakes and locks
- Secure power
- Secure the crane



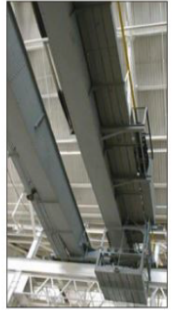
## Traveling Cranes with Loads

When traveling cranes with loads, stow unused hooks, follow Original Equipment Manufacturer requirements, and keep loads close to the ground while avoiding obstructions. When initiating travel movements and when the load or crane is approaching personnel, the warning horn or signal, if so equipped, shall be sounded. Maintain communication with and operate under the direction of a signaler. Use slow speeds for better load control. Crane operators, riggers, and crane walkers shall ensure the crane's and load's travel paths are clear of obstructions. Supervisors shall ensure operators and crane walkers are aware of crane rail travel restrictions for the crane(s) to which they are assigned. When traveling a crane with a boom, always have the boom in the position providing adequate stability in case the load should swing out of radius.

### Traveling Cranes with Loads

#### When moving cranes with loads:

- Follow OEM requirements
- Keep loads just high enough to clear obstacles
- When initiating travel and when approaching personnel, the warning horn or signal shall be sounded
- Use slow speeds
- Stow unused hooks
- Look for other cranes nearby
- Be aware of any travel restrictions
- Check clearances and obstructions
- Maintain communication and operate under the direction of a signaler



## Summary

In this module, we discussed operator responsibilities including taking the time to get familiar with the crane's operating characteristics, reading and following the operations manual, having the required information on the crane, and performing the ODCL; safe operating practices, operator awareness, and proper methods for lifting and landing loads; the rules and requirements including limits of approach for operating cranes in the vicinity of overhead power lines; and how effective teamwork and safe operating practices reduce accidents.

### Safe Operations Summary

#### In this module, we discussed the following:

- Operator responsibilities including taking the time to get familiar with the crane's operating characteristics, reading and following the operations manual, having the required information on the crane, and performing the ODCL.
- Operator awareness, safe operating practices, and proper methods to lift and land loads.
- Overhead power line rules and requirements for operation including limits of approach for operation and traversing cranes.
- By practicing safety procedures, accidents can be avoided. Effective teamwork can and will reduce accidents.

## Knowledge Check

7. **Select the best answer.** When lifting loads with a crane, which of the following is the first thing an operator should do?
  - A. center the hook over the center of gravity of the load
  - B. change speeds smoothly
  - C. lift the load slightly to check the brake
  - D. take the slack out of the rigging
8. **Select the best answer.** The second step in the procedure for lifting loads is to—
  - A. hoist at one speed until the load lifts
  - B. hoist slowly and remove slack from the rigging gear
  - C. hoist slowly until the load lifts
9. **Select the best answer.** The third step for lifting loads is to—
  - A. lift the load until a desired height and stop
  - B. lift the load until completely suspended and stop
  - C. lift until the load clears all obstacles and stop
10. **Select the best answer.** While operating, the crane operator becomes concerned over the safety of the lift. The Rigger-in-Charge sees no problem and tells the operator to continue. The operator should—
  - A. note the incident on the back of the ODCL card
  - B. proceed slowly with caution
  - C. refuse to continue until safety is ensured
  - D. tell his/her supervisor at the end of the shift
11. **Select the best answer.** Side loading a crane boom by dragging loads or lifting a load with a nonvertical hoist may result in—
  - A. destructive stresses placed on the boom and sheeves
  - B. possible overload due to swinging of the load after lifting
  - C. uncontrolled movement of the load due to shifting
  - D. all of the above
12. **Select the best answer.** In general, which of the following things should an operator do when traveling cranes with loads?
  - A. Avoid sudden stops
  - B. Keep loads just high enough to clear obstacles
  - C. Start slowly and gradually increase speeds
  - D. Stow or secure unused hooks
  - E. all of the above

- 13. Select the best answer.** If a heavy load shall be inched into an exact vertical position, should the final adjustment be made by raising or lowering? Why?
- A.** By hoisting. When hoisting, the load may lower before the speed is high enough to lift the load.
  - B.** By hoisting. When lowering, the speed may not be controllable.
  - C.** By lowering. When hoisting, the load may inadvertently lower while the controls are moved from neutral to a hoist speed high enough to support and raise the load.

## **CRANE AND RIGGING ACCIDENTS**

### Welcome

Welcome to Crane and Rigging Accidents.

---

---

---



### Learning Objectives

Upon successful completion of this module, you will be able to identify the elements in the crane and rigging operating envelopes, define a crane accident, define a rigging accident, near miss, and unplanned occurrence, identify the primary causes of accidents, and explain the procedures to follow when an accident occurs.

---

#### Learning Objectives

Upon successful completion of this module, you will be able to:

- Identify the elements in the crane and rigging operating envelopes
- Define a crane accident
- Define a rigging accident, near miss, and unplanned occurrence
- Identify the primary causes of accidents
- Explain the procedures to follow when an accident occurs

### Accident Categories

There are two general categories for accidents: Crane Accidents and Rigging Accidents. Crane accidents are those that occur during operation of a Category 1, 2, or 3 crane.

Rigging accidents are those that occur when gear and equipment identified in section 14 is used by itself in a weight handling operation, for example, without Category 1 through 3 cranes, or when covered gear is used with multi-purpose machines, Material Handling Equipment (MHE) (for example, forklifts), and equipment covered by NAVFAC P-300 in a weight handling operation.

In addition, accidents that occur during the operation of entertainment hoists shall be classified as rigging accidents.

---

---

#### Accident Categories

There are two general categories of weight handling accidents: Crane Accidents and Rigging Accidents.

- A crane accident occurs during the operation of a Category 1, 2, or 3 crane.
- Rigging accidents are those that occur when gear and equipment identified in section 14 is used by itself in a weight handling operation, or when covered gear is used with multi-purpose machines, MHE and equipment covered by NAVFAC P-300 in a weight handling operation.
- Accidents that occur during the operation of entertainment hoists shall be classified as rigging accidents.

## Significant Accidents

A significant accident is an accident that typically has a greater potential to result in serious injury or substantial property damage. The following accident types are considered significant accidents: injuries regardless of severity, overloads, dropped loads, two-blocks, crane derailments, overturned cranes, or contact with overhead electrical power lines. Other types of accidents that result in OPNAV Class A, B, C, or D reporting thresholds for material property damage are also considered significant accidents.

---



---

### Significant Accidents

Significant accidents include:

- Injuries
- Overloads
- Dropped Loads
- Two-blocks
- Crane derailments
- Overturned cranes
- Contact with overhead electrical power lines

## Crane Operating Envelope

In order to define a crane accident, you must first understand the crane operating envelope. The operating envelope consists of any of the following elements: the crane, the operator, the riggers, signal persons, and crane walker, other personnel involved in the operation, the rigging gear between the hook and the load, the load, the crane's supporting structure (ground, rail, etc.), and the lift procedure.

---

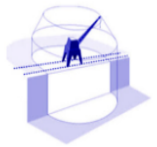


---

### Crane Operating Envelope

The crane operating envelope consists of any of the following elements:

- the crane
- the operator
- the riggers, signal persons, and crane walker
- other personnel involved in the operation
- the rigging gear between the hook and the load
- the load
- the crane's supporting structure
- the lift procedure



## Crane Accident Definition

A crane accident occurs when any of the elements in the crane operating envelope fails to perform correctly during a crane operation, including operation during maintenance or testing, resulting in any of the following: personnel injury or death (Minor injuries that are inherent in any industrial operation, including strains and repetitive motion related injuries, shall be reported by the normal personnel injury reporting process of the activity in lieu of these requirements).

Personnel injuries occurring within the operating envelop not directly related to the weight handling operations shall be reported as unplanned occurrences in addition to the normal personnel injury reporting process of the activity.), material or equipment damage,

### Crane Accident Definition

Occur when any of the elements in the crane operating envelope fails to perform correctly during a crane operation, including operation during maintenance or testing, resulting in any of the following:

- Personnel injury or death
- Material or equipment damage
- Dropped load
- Derailment
- Two-blocking
- Overload
- Overturned crane
- Collision or avoidable contact





dropped load (including any part of the load or rigging gear and any item lifted with the load or rigging gear), derailment, two-blocking, overload (including load tests when the nominal test load is exceeded), overturned crane, and collision or avoidable contact between the load, crane, and/or other objects. Avoidable contact is defined as contact that would have been prevented with proper lift planning and execution. Simply briefing that contact will occur is not sufficient.

---

---

## Rigging Operating Envelope

The operating envelope around any rigging or other section 14 equipment operation includes the rigging gear or miscellaneous equipment identified in section 14, the user of the gear or equipment (including operators of multi-purpose machines, material handling equipment, and construction equipment), other personnel involved in the operation, the load, the gear or equipment's supporting structure (padeyes, ship's structure, building structure, etc.), the load's rigging path, and the rigging or lift procedure.

---

---

---

### Rigging Operating Envelope

Includes:

- Rigging gear or miscellaneous equipment in section 14
- The user of the gear or equipment
- Other personnel involved in the operation
- The load
- The gear or equipment's supporting structure
- The load's rigging path
- The rigging or lift procedure



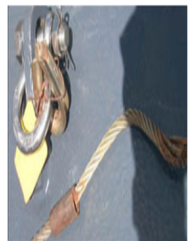
## Rigging Accidents

A rigging accident occurs when any of the elements in the operating envelope fails to perform correctly during a rigging operation resulting in any of the following: personnel injury or death (Minor injuries that are inherent in any industrial operation, including strains and repetitive motion related injuries, shall be reported by the normal personnel injury reporting process of the activity in lieu of these requirements.

### Rigging Accidents

Occur when any of the elements in the operating envelope fails to perform correctly during a rigging operation resulting in any of the following:

- Personnel injury or death
- Material or equipment damage
- Dropped load
- Two-blocking
- Overload



**Note:** A dropped load, two-blocking, and overload are considered accidents even though no material damage or injury occurs.

---

---



Personnel injuries occurring within the operating envelop not directly related to the weight handling operations shall be reported as unplanned occurrences in addition to the normal personnel injury reporting process of the activity.), material or equipment damage that requires the damaged item to be repaired because it can no longer perform its intended function (this does not include superficial damage such as scratched paint, minor lagging damage, or normal wear on rigging gear), dropped load (including any part of the load or rigging gear and any item lifted with the load or rigging gear), two-blocking of cranes and powered hoists identified in section 14, or overload (including overload of supporting structures and load tests when the test load tolerance is exceeded).

**Note:** A dropped load, two-blocking, and overload are considered accidents even though no material damage or injury occurs. For dropped loads, exceptions include paper signs, tie wraps, and other minor loose material (debris) such as gravel stuck to the bottom of a pallet, that fall off during the lift. These events are not considered dropped loads as long as there is no potential for injury or significant damage.

### Near Miss

A near miss is an unplanned event during a weight handling operation or maintenance that did not result in a definable accident but easily had the potential to do so. A near miss is an accident that could have and almost did take place. A near-miss report can be used to learn from lower-level situations so that a more severe event can be averted.

By focusing on and learning from near misses, it is possible to reduce the probability of an actual accident from occurring. Near-miss reporting provides an opportunity to identify risks and mitigate the potential for an accident, in addition to increasing awareness of those personnel involved in or performing work. It is not intended that a near-miss investigation and report be as thorough as that for a crane or rigging accident; however, the investigation and report should be commensurate with the significance of the event.

#### Near Miss

- A near miss is an unplanned event during a weight handling operation or maintenance that did not result in a definable accident but easily had the potential to do so.
- A near miss report can be used to learn from lower level situations so that a more severe event can be averted.

## Unplanned Occurrence

An “unplanned occurrence” is an event involving weight handling equipment that does not meet the definition of a crane or rigging accident but results in injury or damage.

Examples include, but are not limited to, injury or damage caused by weather, damage to a mobile crane in transit, damage to a parked or stationary crane caused by another moving object (for example, a vehicle or a forklift), damage or injury caused by significant maintenance errors (for example, loss of hazardous energy control, procedural failure, personnel error), and flooding or fire damage.

For each unplanned occurrence, activities shall promptly perform an investigation commensurate with the seriousness or severity of the event. An unplanned occurrence or near miss attributed to equipment failure may also be a reportable deficiency.

## Near Miss Reporting

Near Misses and unplanned occurrences that do not fall under the crane and rigging accident definitions shall be reported using Figure 12-2 (available on the Navy Crane Center website). These reports shall be submitted in accordance with NAVFAC P-307 Section 12 within 30 days of the event.

---

---

### Unplanned Occurrence

An “unplanned occurrence” is an event involving weight handling equipment that does not meet the definition of a crane or rigging accident but results in injury or damage.

Examples include:

- Injury or damage caused by weather
  - Damage to a mobile crane in transit
  - Damage to a parked or stationary crane caused by another moving object
  - Damage or injury caused by significant maintenance errors
  - Flooding or fire damage
- 
- 
- 
- 

### Reporting

- Near misses and unplanned occurrences shall be reported using NAVFAC P-307 figures 12-2 and 12-3 respectively.
- These reports shall be submitted within 30 days of the event.

## Damaged Rigging Gear

When damage to rigging gear is discovered during an inspection or when damaged rigging gear is returned to the gear room and an accident is suspected, the gear shall be immediately removed from service and disposed of or repaired, and a comprehensive investigation initiated.

For a suspected accident, the activity shall follow the investigation and reporting requirements of NAVFAC P-307 section 12, prepare a Crane and Rigging Accident Report, and forward a copy to the Navy Crane Center (Code 06) within 30 days of the accident. Local Weight Handling Equipment accident reporting procedures shall also be followed.

### Damaged Rigging Gear

When damage to rigging gear is discovered during an inspection or when damaged rigging gear is returned to the gear room AND an accident is suspected—

- Immediately remove the gear from service.
- A prompt comprehensive investigation shall be performed.
- The incident shall be documented on a Crane and Rigging Accident Report and forwarded to the Navy Crane Center within 30 days.



**Note:** Local WHE accident reporting procedures shall also be followed.

## Accident Examples

Some common examples of accidents are dropped loads, injuries from a shifting load, failure of rigging gear resulting in a dropped load, overloads, and improperly secured loads falling from pallets.

### Accident Examples

- Dropped loads
- Injuries from shifting loads
- Rigging gear failure
- Overloads
- Load falls off of pallet



## Accident Exception

A component failure (for example motor burnout, gear tooth failure, bearing failure) shall be considered an accident only if damage to the load or another component occurs as a result of the failure. An accident involving a mobile crane that is configured for transit is considered an unplanned occurrence and shall be reported in accordance with NAVFAC P-307 paragraph 12.7.3. Exceptions also include paper signs, tie wraps, and other minor loose material or debris, such as gravel stuck to the bottom of a pallet, that fall off during the lift, as long as there is no potential for injury or significant damage.

### Accident Exceptions

- A component failure (for example motor burnout, gear tooth failure, bearing failure) shall be considered an accident only if damage to the load or another component occurs as a result of the failure.
- An accident involving a mobile crane that is configured for transit is considered an unplanned occurrence.
- Paper signs, tie wraps, and other minor loose material or debris, such as gravel stuck to the bottom of a pallet that fall off during the lift, as long as there is no potential for injury or significant damage.



## Accident Causes

In most cases, crane accidents result from personnel error and can be avoided. Most crane accidents are caused by inattention to the task, poor judgment, bad communication, team members having too much confidence in their abilities, or operating the crane too fast.

---

---

### Accident Causes

In most cases, crane accidents result from personnel error and can be avoided.

In most cases, crane accidents are due to:

- Inattention to the task
- Poor judgment
- Overconfidence
- Excessive speed

## Operator Responsibilities

The operator can play a significant role in eliminating human error and accidents. Drugs and alcohol can affect a person's capability to think, reason, or react in normal situations and can certainly lead to serious accidents. Operators must always consult their physicians regarding effects of prescription drugs before operating equipment and recognize that medications often affect people differently. An operator is responsible for evaluating his or her physical and emotional fitness.

---

---

---

### Operator Responsibilities

Drugs and alcohol can affect a person's ability to think or react normally and can lead to accidents.

Operators shall:

- Consult their physician regarding effects of medications
- Evaluate his or her own physical and emotional fitness
- Inform their supervisor of conditions as appropriate

## WHE Accident Response

Upon having an accident or having seen evidence of damage (suspected accident), the crane team, riggers, equipment users, etc., shall stop all operations and notify immediate supervision. If there is impending danger to the equipment or personnel, place the crane and/or load in a safe position prior to notifying supervision. Ensure the accident scene is secured and undisturbed so as to facilitate the investigation.

The supervisor shall review the situation and take any further emergency action, including stopping production work or other operations that could aggravate the situation. The supervisor shall notify management personnel and the activity safety office.

### WHE Accident Response

- Upon having an accident or having seen evidence of damage, stop all operations and notify immediate supervision.
  - If there is impending danger to the equipment or personnel, place the crane and/or load in a safe position prior to notifying supervision.
  - Secure the accident scene.
  - The supervisor shall review the situation, take any further emergency action, and notify management personnel as well as the activity safety office.
- 
-

For lower threshold crane accidents or LTCAs (collision accidents that result in no damage or only superficial cosmetic damage, such as scratched paint, scuffs, or paint transfer that would not normally require repair or replacement), the evolution (for example, completion of shore power cable installation, removal of brows, stores loads, assembly of components) may be allowed to continue, with supervisor authorization and correction of the immediate cause. Actions taken when an LTCA occurs should allow for personnel to return to work without significant delay following permission of the supervisor and identification and correction of the immediate cause.

Upon completion of the job or evolution, the activity shall make proper notification to activity management and the activity safety office.

---

---

---

---

---

---

---

---

### Notification and Reporting

For accidents involving a fatality, inpatient hospitalization, overturned crane, collapsed boom, or any other major damage to the crane, load, or adjacent property, notify the Navy Crane Center by e-mail as soon as practical but not later than four hours following the accident. Notification for all other accidents shall be made as soon as practical but no later than one working day after the accident. For each suspected accident, activities shall promptly perform an investigation commensurate with the seriousness or severity of the event. Activities shall prepare a crane and rigging accident report, NAVFAC P-307 figure 12-1, and forward a copy to the Navy Crane Center (Code 06) within 30 days of the accident.

#### Notification and Reporting

For accidents involving a fatality, inpatient hospitalization, overturned crane, collapsed boom, or any other major damage to the crane, load, or adjacent property, notify the Navy Crane Center by e-mail as soon as practical but not later than four hours following the accident.

For all other accidents, the Navy Crane Center must be notified as soon as practical but no later than one working day after the accident.

For each suspected accident, activities shall promptly perform an investigation, prepare a Crane and Rigging Accident Report, and forward a copy to the Navy Crane Center (Code 06) within 30 days of the accident.

## Reporting Procedures: Contractor

The contractor shall notify the contracting officer as soon as practical, but not later than four hours, after any WHE accident, including lower threshold crane accidents or LTCAs. For other than an LTCA, the contractor shall secure and preserve the accident scene to facilitate the investigation until released by the contracting officer. The contractor shall conduct an investigation to establish the root cause(s) of any WHE accident. Except for an LTCA, crane operations shall not proceed until the cause is determined and corrective actions have been implemented to the satisfaction of the contracting officer.

For an LTCA, the evolution may be allowed to continue, with supervisor authorization and correction of the immediate cause. Upon completion of the job or evolution, the contractor shall stop operations and follow normal accident protocol (for instance, investigation to determine causes and required corrective actions). The contractor shall provide the contracting officer accident or near miss reports within 30 days using the appropriate form provided in NAVFAC P-307 section 12. These notifications and reporting requirements are in addition to those promulgated by OPNAVINST 5100.23 and related command instructions.

## Reporting Procedures: Contracting Officer

The contracting officer shall notify the host activity of any Weight Handling Equipment accident or near misses upon notification by the contractor. Additionally, the contracting officer shall notify the Navy Crane Center, by e-mail, of any accident involving a fatality, in-patient hospitalization, emergency medical care (for example, transportation by ambulance), overturned crane, collapsed boom, or any other major damage to the crane or adjacent property as soon as possible, preferably within four hours of notification by the contractor; additionally, these accidents require an additional verbal notification to the Navy Crane Center.

### Reporting Procedures - Contractor

The contractor shall:

- Notify the contracting officer as soon as practical but no later than four hours after any WHE accident
- Secure the accident site and protect evidence until released by the contracting officer
- Conduct an accident investigation to establish the root cause(s) of any WHE accident, near miss, or unplanned occurrence

Crane operations shall not proceed until cause is determined and corrective actions have been implemented to the satisfaction of the contracting officer.

The contractor shall provide the contracting officer a report for an accident or near miss within 30 days using the appropriate form provided in NAVFAC P-307 section 12.

### Reporting Procedures - Contracting Officer

The contracting officer shall:

- Notify the host activity of any WHE accident and near misses upon notification by the contractor
- Provide the Navy Crane Center and the host activity a copy of every accident report, regardless of severity, upon receipt from the contractor
- Notify the Navy Crane Center of any accident involving a fatality, inpatient hospitalization, emergency medical care, overturned crane, collapsed boom, or any other major damage to the crane, load, or adjacent property as soon as possible, preferably within 4 hours of notification by the contractor
- For all other accidents or near misses, notify the Navy Crane Center no later than one working days after the accident



For all other accidents or near misses, notify the Navy Crane Center as soon as practical but no later than one working day after the accident. Although the contractor is ultimately responsible for Weight Handling Equipment accident and near miss reporting, contracting officers or their designated oversight groups are highly encouraged to submit contractor crane near misses when identified during periodic oversight.

---

---

---

---

### Reporting Procedures: Contracting Officer Cont'd.

The contracting officer shall provide the Navy Crane Center and host activity a copy of every accident and near miss report, regardless of severity, upon receipt from the contractor. These requirements are in addition to any notification and reporting requirements promulgated in OPNAVINST 5100.23 and command instructions. When the contracting office is not in the local area, the contracting officer shall designate a local representative to ensure compliance with the above noted requirements. The contracting officer or designated weight handling representative shall sign all crane and rigging accident and near miss reports to indicate that they are satisfied that the contractor's investigation and corrective actions are sufficient. In addition, the contracting officer shall ensure reports submitted by the contractor do not contain personally identifiable information.

#### Reporting Procedures - Contracting Officer (Continued)

- The contracting officer shall provide the Navy Crane Center and the host activity a copy of every accident report, regardless of severity, upon receipt from the contractor.
- These requirements are in addition to any notification and reporting requirements promulgated in OPNAVINST 5100.23 and command instructions.
- When the contracting office is not in the local area, contracting officer shall designate a local representative to ensure compliance with the above noted requirements.
- The contracting officer or designated weight handling representative shall sign all crane and rigging accident and near miss reports to indicate that they are satisfied that the contractor's investigation and corrective action are sufficient.
- The contracting officer shall ensure reports submitted by the contractor do not contain personally identifiable information (PII).

---

---

---

---



## Knowledge Check

1. **Select all that apply.** The crane operating envelope includes the crane, the operator, the riggers, the crane walkers, signal persons, the lift procedure and—
  - A. any supporting structures
  - B. rigging gear between the hook and the load
  - C. the area where the load will be landed
  - D. the load
2. **Select all that apply.** The rigging operating envelope contains the rigging gear and miscellaneous equipment covered by P-307 section 14, the load itself, and—
  - A. other personnel involved in the operation
  - B. the crane removal procedure
  - C. the gear or equipment's supporting structure
  - D. the load rigging path
  - E. the rigging procedure
  - F. the user of the gear or equipment
3. **Select the best answer.** During maintenance, the rigging gear between the crane hook and the load fails and results in equipment damage. This is reported as a(n)—
  - A. crane accident
  - B. operator error
  - C. rigger error
  - D. rigging gear deficiency
4. **Select the best answer.** During crane operations, the load shifts. The operator reacts quickly and saves the load but causes the crane to derail. This is reported as a(n)—
  - A. crane accident
  - B. crane walker's error
  - C. load configuration error
  - D. operator error
5. **Select the best answer.** When rigging gear covered by NAVFAC P-307 section 14 fails while suspended from a structure and drops the load, it is a—
  - A. crane accident
  - B. load configuration error
  - C. rigging accident
  - D. rigging error

6. **Select the best answer.** If component failure occurs, such as motor burnout, and does not result in damage, the component failure is considered—
- A. a crane accident
  - B. a non-accident
  - C. a rigging accident
  - D. crane maintenance's responsibility
7. **Select the best answer.** To whom or to what are the majority of crane accidents attributed?
- A. crane operators
  - B. equipment failure
  - C. personnel error
  - D. riggers or signalmen
  - E. weather conditions
8. **Select all that apply.** Overconfidence and poor judgement among team members can contribute to crane and rigging accidents. Select additional factors that can contribute to accidents.
- A. engineering lift specifications
  - B. inattention to the task
  - C. operating the crane too fast
  - D. the crane operating envelope
9. **Select all the best answer.** If you have an accident with a crane or you find damage and suspect an accident has happened, your first step is to—
- A. Call emergency services if anyone is injured.
  - B. Notify your supervisor immediately.
  - C. Secure the crane and power as required.
  - D. Stop operations as soon as safely possible.



## **CATEGORY 2 AND CAB OPERATED CATEGORY 3 CRANE SAFETY REFRESHER** **COURSE EVALUATION**

**Student Name:** \_\_\_\_\_

**Command/Activity/Organization:** \_\_\_\_\_

**Instructor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Directions:** To assist in evaluating the effectiveness of this course, we would like your reaction to this class.

Do not rate questions you consider not applicable.

<b>Please rate the following items:</b>	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>
Content of the course met your needs and expectations.					
Content was well organized.					
Materials/handouts were useful.					
Exercises/skill practices were helpful.					
Training aids (slides, videos, etc.) were used effectively.					
Instructor presented the material in a manner which was easy to understand.					
Instructor was knowledgeable and comfortable with the material.					
Instructor handled questions effectively.					
Instructor covered all topics completely.					
Probability that you will use ideas from the course in your work.					
Your opinion of the course.					
Your overall opinion of the training facilities.					

**What were the key strengths of the training? How could the training be improved? Other comments?**

---



---



---

**List other training topics in which you are interested:** \_\_\_\_\_

---



---

**Note:** If you would like a staff member to follow up and discuss this training, please provide your phone number

---